



ST MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING TO BE HELD ON

MONDAY 2 OCTOBER 2023 19:00 IN THE HUB, TREWINT LANE, ROCK

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

Minute	AGENDA ITEMS	Action
	<p>Chairman's Welcome and Public Forum – Members of the Public may address the Council for a maximum of three minutes prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.</p> <p>Reverend Nicola Jones shared her vision for Rock Methodist Church, and requested a contribution to go towards the £32,000 to repair the roof. A secondary plan is to use the loft for a studio apartment.</p> <p>Local Parishioner Mr Pentland attended as an observer</p>	
180/2023	<p>Present: Cllr Gisborne (Chair), Cllr Davies, Cllr Hancock, Cllr Lawrence, Cllr Leitch, Cllr Meneer, Cllr Richards, Cllr Turner</p> <p>Apologies for Absence: Cllr Mould, Cllr Medland, Cllr Williams</p>	
181/2023	<p>Members' Declarations –</p> <ol style="list-style-type: none"> <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
182/2023	<p>Minutes of Meeting – Members to approve the following Minutes</p> <ol style="list-style-type: none"> <i>Full Council Meeting</i> – 4 September 2023 approved 	
183/2023	<p>Outside Bodies /Reports –</p> <ol style="list-style-type: none"> <i>St Minver Community Hub</i> report distributed incorporating the response if there are any changes to the business plan. Follow up question to the hub – should £750k target be revised as the cost of materials has increased since the initial quotation. <i>Cornwall Council</i> – Apologies Cllr Mould. <i>Community Area Networks</i> - CAP meeting from 18 September. Know your Area Presentation by Alex Aurthur. Dougie Handford presented Environmental Profile. Cllr Mould encouraged representatives to have their say on Homechoice review. <i>Police Report</i> – Members to received weekly updates 	<p>Clerk</p> <p>Cllr Mould Cllr Gisbourne</p> <p>Clerk</p>

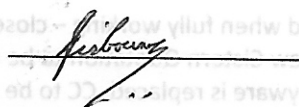
184/2023	<p>Planning Applications – Members to consider the following, including any applications received after the agenda has been published:</p> <p>a. <u>PA23/07089 Proposed first floor extension with internal alterations Tresnags Rock Road Rock Wadebridge PL27 6NP</u> Proposed Support Cllr Hancock, Seconded Cllr Turner</p> <p>b. <u>PA23/06803 Ground floor extensions to existing hotel leisure building with external plunge pool and first floor yoga studio extension with ancillary site works St Moritz Hotel Trebetherick Wadebridge PL27 6SD</u> Proposed support Cllr Lawrence Seconded Cllr Turner</p> <p>c. <u>PA23/07326 Single story side extension to provide disabled adaptations to the property to include ground floor bedroom and wash facilities. 16 Croftlands Rock Wadebridge Cornwall PL27 6NJ</u> Proposed Support Cllr Leitch, Seconded Cllr Meneer</p> <p>d. <u>PA23/05643 First floor extension to the north. Double storey extension to the west. Part single, part double storey extension to the east (rear), all to accommodate internal rearrangements on ground and first floor. Replacement and extension of existing garage to the north. Rearrangement of external landscaping to accommodate access, driveway, patio and new garden levels. Pengliddon Trebetherick Wadebridge PL27 6SB</u> Proposed Cllr Davies Seconded Cllr Hancock</p> <p>e. <u>PA23/07692 (Additional to Agenda) Works to trees covered by a Tree Preservation Order (TPO) - T1 Macrocarpa reduce height and overhang by 1 metre and G1 Sycamore reduce height and spread by 2 metres. Green Court Golf Course Hill Rock Wadebridge Cornwall PL27 6LD</u> Proposed Support Subject to Tree Preservation Order Restriction Cllr Hancock Seconded Cllr Turner</p>	
185/2023	<p>Planning Applications Decision by Cornwall Council – including any decision received after the agenda has been published. Information only.</p> <p>a. <u>PA23/06214 Approved with Conditions 2B St Moritz Villas Trebetherick Wadebridge PL27 6SD Extension and remodel of property (Re-submission of Application No. PA22/07328)</u></p> <p>b. <u>PA23/05804 Approved with Conditions Replacement of rear balcony 4 St Moritz Villas Trebetherick Wadebridge PL27 6SD</u></p> <p>c. <u>PA23/05457 Refusal Extension and modifications to dwelling including penthouse 18 Slipway Cottages Slipway Rock Wadebridge PL27 6LD</u></p> <p>d. <u>PA23/05227 Approved with Conditions Remodel and changes to rear balcony and fenestration 34 St Moritz Villas Trebetherick Wadebridge PL27 6SD</u></p> <p>e. <u>PA23/05239 Approved with Conditions Proposed replacement dwelling, garage and associated landscaping without compliance with Condition 2 and the removal of Condition 5 of Application No. PA21/08573 dated 16th December 2021 Lamorna Trewint Lane Rock Wadebridge PL27 6LU</u></p> <p>f. <u>PA23/04917 Approved with Conditions Proposed replacement dwelling Porthilly Cottages Porthilly Lane Rock Wadebridge PL27 6JX</u></p> <p>g. <u>PA23/04929 Approved with Conditions Amendments to Approved Notice PA22/10033 to Extend the Lean-to to include a New Gable Slate Roof 2 Quay Cottages Rock Road Rock Wadebridge PL27 6LB</u></p>	
186/2023	<p>Withdrawn Planning Applications None Noted</p>	

187/2023	Other Planning Matters <ul style="list-style-type: none"> a. Shepherds hut original complaint has been rejected – awaiting detail from previous attendees, will ensure due process has been followed. b. <i>Affordable Housing</i> – Survey Response Draft has been issued, but will only be shared once this has been signed. 28% responses, which is poor and anecdotally many households did not receive the survey. This is to be shared with Cornwall Council. <i>Development next to st minver cricket club appears to be normal housing and not incorporate affordable housing</i> c. Licencing applications none noted 	Clerk Cllr Turner Clerk
188/2023	Trewint Playing Fields – including any items received after the agenda had been published. Childrens Play Area – Members to consider <ul style="list-style-type: none"> i. Fortnightly H&S Inspection Reports – received ii. Repair/Replacement Play Equipment – repairs can only be done by specialist insured trades. Update to be given Karen/Angie/Ben meeting in October. £6k allocated for repairs only 	Cllr Leitch
189/2023	Highway Matters – including any items received after the agenda had been published. <ul style="list-style-type: none"> a. <i>Footpaths</i> – Footpath 9 remains Closed to 26 December b. <i>Road Closure</i> - c. <i>Clock Garage Bus Shelter</i> – Waiting for work to start, Fernbank chased d. <i>Speeding Rock Road</i> – Only action available to the Parish Council would be to purchase a Vehicle Activated Speed Camera costing £4,200. Councillors voted unanimously not to purchase a VA Camera at this time. 	Clerk Clerk
190/2023	Amenity / Environmental Matters including any items received after the agenda had been published. <ul style="list-style-type: none"> a. Resident of Daymer Lane reported both sides of hedges overgrown and causing the already narrow lane to be very difficult for vehicles and pedestrians to pass. In addition it is requested the seasonal yellow line at the bottom of Daymer Lane near the Car Park is changed to double yellow. This is to aid the access to driveways and also to prevent blocking of stopcocks sited on the grass verge next to the single yellow line. CC Highways has instructed a survey of the overgrowth and either cut it back or request homeowners to do so. The yellow lines are reviewed periodically, and this section will be reviewed at that time. b. Rock Road Existing double yellows either side of Watts Butchers are faded. Resident requested CC highways to repaint to ensure lines are enforceable. 	Clerk Clerk
191/2023	Beach Ranger / Polzeath <ul style="list-style-type: none"> a. Beach Ranger – Members to receive the BR's report b. Signage for toilets – Confirmed Wording, will be placed when fully working – closed. c. Coronation Garden WC Refurbishment and drains – New Cistern Quotation to be forwarded. 2 quotes £8k and £12k depending on how much sanitaryware is replaced. CC to be requested to fund as this was not highlighted when the toilets were handed over. d. <i>Community Enforcement Officer, Parking</i> – SLA for April 2024 renegotiation inc Highlands and Tracey French in a call in October. CC will issue a quotation for the 50/50 split Highlands/Lowlands for the duration of the seasonal parking restrictions. Additional costs for easter and half term will be shared for discussion. e. <i>BR Costs</i> – Permission requested for Wheel Barrow, spade, long sleeved tops, which seem reasonable – to be expensed. Also formal request for 50% of new mobile phone will be submitted 	Mr Stewart Cllr Medland Clerk Mr Stewart
192/2023	Staffing Committee Update - None Noted	
193/2023	Administrative Matters - including any items received after the agenda had been published.	



	<ul style="list-style-type: none"> a. Councillor email addresses – ICT to attend 30 October meeting b. Remembrance Wreath Purchased c. Xmas details to be clarified – Contribution approved for erecting the Xmas tree opposite clock garage and powering the lights 	Clerk
194/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. Correction 138/2023 d. <i>Daymer Bay WCs is run as a CIC Charity</i> b. Polling Places review North Cornwall – Bodmin Library, Bude Library, Camelford Library, Launceston Library, Wadebridge Library. Locally Rock Institute and Perceval rooms are used 	Clerk
195/2023	<p>Diary Dates - including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 4 December b. <i>Cemetery – Proposed 28 November 2023</i> c. <i>Other diary Dates</i> <p>CAP Monday 8 January 2024 6:30pm-8:30pm, Wadebridge Town Hall</p>	Clerk
196/2023	Information Only / Future Agenda Items – none noted	
197/2023	<p>Financial Matters -- including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. External Audit – BDO Queried Asset Register, and noted it was restated. Physical Budget review b. <i>Accounts for Payment</i> – September Schedule Football club for £3k has omitted in error c. <i>Budget Monitor</i> – emailed Monthly d. <i>Grants Outside Organisation</i> – Methodist Church Roof £3k voted unanimously e. <i>Bank Signatures – Mandate to be resent for New Cemetery Committee Account</i> f. <i>Finance Meeting held on 19 Sep</i> – Minutes forwarded - g. <i>Resolution for SMLPC to be granted admission into the Cornwall Pension</i> <p>Notice is hereby given that at the St Minver Lowlands Parish Council meeting to be held at the St Minver Community Hub, commencing at 19:00 on 2 October 2023, the above named Council will consider the following resolution viz:-</p> <p>That all employees of the Parish Council shall be members of the Local government Pension Scheme if, in any particular case, the individual makes a written request to the Council and the Council agrees to that request.</p> <p><i>Proposed Support Cllr Hancock Seconded Cllr Turner</i></p>	Clerk Clerk Clerk Clerk Clerk Clerk
198/2023	Closed Session	
199/2023	Meeting Closed	

Signature



Cllr Brian Gisbourne (Chair)

Date

30 October 2023