

St MINVER CEMETERY COMMITTEE

AGENDA OF THE CEMETERY COMMITTEE MEETING

TO BE HELD ON 7th FEBRUARY 2023 @ 7pm

IN THE HUB, TREWINT LANE, ROCK

Minute	AGENDA ITEMS	Action
	Present –	
	Chair's Welcome – members of the public may address the Cemetery Committee, prior to the commencement of the meeting.	
1/2023	Apologies for Absence – Cllr. Dan Hutley (Highlands) and the Clerk.	
2/2023	Members' Declarations – <ol style="list-style-type: none"> <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
3/2023	Minutes of Meetings – <ol style="list-style-type: none"> <i>Cemetery Committee Meeting</i> – 17th November 2022. 	
4/2023	Cemetery Maintenance / Appearance – <ol style="list-style-type: none"> <i>Parking by St Minver Cemetery</i> – Members to consider the views of both PCs regarding provision of barriers / signage to deter parking in the layby; and to consider applying for a quotation to infill the potholes in the layby. NOTE – Mr Oliver Jones had been asked to clarify ownership/responsibility for the layby, i.e. Highways or PCs also his views on provision of signage. NOTE – it had previously been agreed to try signage first before placing any stones / planters: e.g. "Strictly No Overnight Parking". <i>Headstone Stability Testing</i> – Minute 4b/2020 refers. Members to consider: <u>Notices of Intent</u> had been placed: <ul style="list-style-type: none"> At the entrances to the churchyards, cemeteries, and churches by Cllrs. Ange Medland and Dave Meagor. On each PC 's website. In the <i>St Minver Link</i>. Facebook – St Minver PCC – the Chair, Secretary and Treasurer had been advised NOTE – Stability Testing is due to commence in St Minver Cemetery in February 2023 by Mr Paul Drew. 	

	<p>c <i>St Minver Cemetery</i> –</p> <ul style="list-style-type: none"> A1 had been asked to cut back the hedge which was growing over the burial plots and preventing Drew Memorials from erecting a headstone. <p>Members to consider removing the hedge altogether or severely cutting it back. EMAIL from Drew Memorials 26/1/23</p> <ul style="list-style-type: none"> Layby Potholes – quotation had been sought. 	
5/2023	<p>Financial Matters –</p> <p>a <i>Bank Signatures</i> – Members to receive a progress report i.r.o. adding Cllrs. N. Mably and D. Meagor as signatures to the bank account.</p> <p>Cllr D Meagor had provided his completed bank forms and will contact Cllr N Mably re her bank form, to return form to Cllr B Gisbourne.</p>	Cllrs D Meagor & N Mably
6/2023	<p>Future Agenda Items –</p> <p>a</p>	
7/2023	Next Meeting Date –	
8/2023	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Cemetery Committee Clerk

Date: 31st January 2023

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