

# St MINVER CEMETERY COMMITTEE

## AGENDA OF THE CEMETERY COMMITTEE MEETING

TO BE HELD ON 17<sup>th</sup> NOVEMBER 2022 @ 7pm

IN THE COUNCIL CHAMBER, ROCK

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chair's Welcome</b> – members of the public may address the Cemetery Committee, prior to the commencement of the meeting.	
12/2022	<b>Apologies for Absence</b> – Cllrs. Dan Hutley, Natalie Mably.	
13/2022	<b>Members' Declarations –</b> <ol style="list-style-type: none"> <li><i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda</li> <li><i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</li> <li><i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li><i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
14/2022	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li><i>Cemetery Committee Meeting</i> – 28<sup>th</sup> April 2022.</li> </ol>	
15/2022	<b>Cemetery Maintenance / Appearance –</b> <ol style="list-style-type: none"> <li><i>Parking by St Minver Cemetery</i> – Members to receive an update regarding provision of barrel planters to prevent parking in the layby: <ul style="list-style-type: none"> <li><b>Number of Planters</b> – Cllrs Hutley and Richards to check the number needed.</li> <li><b>Access</b> – Cllr. Medland to speak to Mr David Bray to ensure the planters won't hinder the access for the hearse.</li> </ul> </li> <li><i>Headstones</i> – Minute 4b/2020 refers. Members to consider: <ul style="list-style-type: none"> <li><b>Stability Testing</b> – Members to receive an update i.r.o. research by Members into what needs to be looked at when doing the visual testing in the cemetery and churchyards and report back at the next meeting.</li> <li>Update following an inspection by Mr Paul Drew to look at the headstones in the new cemetery. Cllr. Medland to arrange.</li> </ul> </li> </ol>	Cllrs Hutley and Richards  Cllr. Medland  Committee members  Cllr Medland
16/2022	<b>Financial Matters –</b> <ol style="list-style-type: none"> <li><i>2023/24 Budget</i> – Members to consider their budgetary requirements and to set the precept for the next financial year. NOTE – draft budget to follow from Mrs Thompson.</li> </ol>	

	<p>b <i>Bank Signatures</i> – Members to receive a progress report i.r.o. adding Cllr. N. Mably as a signature to the bank account.</p> <p>c <i>Insurance Cover</i> – Members had confirmed their acceptance of the insurance policy at a cost of £381.54 and the policy duly renewed.</p>	Cllr. Gisbourne Information
17/2022	<b>Future Agenda Items –</b>	
18/2022	<b>Meeting Closed –</b>	

Signature: ..... (Mrs Gillian Thompson)  
Cemetery Committee Clerk

Date: 10<sup>th</sup> November 2022