

St MINVER LOWLANDS PARISH COUNCIL

AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE METHODIST CHURCH ROCK ON MONDAY, 6th DECEMBER 2021 @ 7pm

Attendee numbers are limited due to Covid Restrictions. Members of the public who wish to attend and make representations on any of the items listed below are asked to contact the Clerk by noon on 6th December 2021.

NOTE – face coverings should be worn

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public Forum – members of the public may address the Parish Council, prior to the commencement of the meeting, but should advise the Clerk as numbers are limited due to Covid restrictions.	
198/2021	Casual Vacancies – deadline for an Election to be called regarding the resignations listed below was 4 th November 2021. Members may now co-opt. a. Resignation of Cllr. Mould from the PC. b. Resignation of Cllr. Crowdy from the PC.	
199/2021	Apologies for Absence –	
200/2021	Members’ Declarations – a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. NOTE – new Members to provide the Clerk with a copy of their Financial Interests form and sign their Acceptance of Office forms. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations.	
201/2021	Minutes of Meetings – Members to approve the following Minutes: a. <i>Full Council Meeting</i> – 1 st November 2021.	
202/2021	Outside Bodies / Reports – a. <i>St Minver Community Hub (CIO)</i> – Members to receive an update. b. <i>Cornwall Council</i> – Members to receive a verbal report to include: <u>Wadebridge Leisure Centre</u> – Members to consider an update from CC, previously emailed, and an email from Mr Alex Roads requesting that the PC asks County Cllr. Carol Mould to confirm that she will do whatever it takes to keep the Wadebridge Pool and Leisure Centre open even if that means more interim County Council financial support?	Cllr. Mould

	<p>Members to consider supporting Wadebridge Town Council in its challenge the consultation process. Details previously emailed.</p> <p>c. <i>Network Panel Meeting</i> – Members to receive a report following the meeting held on 11th November 2021.</p> <p>d. <i>Police</i> – details previously emailed:</p> <ul style="list-style-type: none"> • <i>Police and Crime Plan</i> – the Police and Crime Commissioner, Alison Hernandez, published her new Plan on 12th November 2021. View on: https://www.devonandcornwall-pcc.gov.uk/about-us/police-and-crime-plan-2021-2025/ • <i>A Guide to Recognising, Recording and Reporting Anti-Social Behaviour (ASB)</i> – published by the Neighbourhood Watch Network and circulated via email. • <i>Bodmin/Wadebridge Neighbourhood Police Team Newsletter</i> – October 2021 	
203/2021	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA21/08901, Dennis View Rock Road Rock – raising the roof of the Linhay to provide loft space for home office. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYSNGOFGLGI00</p> <p>b. PA21/10074, The Cottage Rock Road Rock – extension to side and rear including internal re-ordering. Alteration to dormer roofs and enlargement of porch to roadside elevation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R0K5MRFGLVU00</p> <p>c. PA21/10476, 7 Cricketers Hollow Splatt – works to trees protected by TPO. 1 - raise crown to 5 metres to clear high sided van and lorry traffic. 2 and 3 remove to ground level due to Ash die back. 4 and 5 Elm reduce excessive height by 1/3. 6 raise crown to clear house to approximately 9 metres. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R183S2FG1W400</p> <p>d. PA21/10535, Heol-Y-Mor Rock Road St Minver – Variation of Condition 2 (approved plans) of Application No. PA21/02128 dated 5th August 2021 (Demolition of existing rear garage, remodelling of house and car port incorporating rear extension). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R1A5TDGFK300</p> <p>e. PA21/10589, Kernow 16 Sandyhills Rock – works to a Macracarpa tree subject to a TPO - crown raise the branches away from the house and reduce the height 10 - 15 feet. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R1DKOVFG1W400</p> <p>f. PA21/10896, Brea Heights Access to Rear of St Moritz Hotel Trebetherick – conversion of existing garage into a self-contained annex. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R1XOVUFGMG100</p> <p>g. PA21/11184, Dinham Cottage Rock Road St Minver – replacement of existing conservatory with new single storey garden room extension. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R2CI7CFGFIE00</p>	

	<p>h. PA21/10896, Brea Heights Access To Rear Of St Moritz Hotel Trebetherick – conversion of existing garage into a self-contained annex. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R1XOVUFGMG100</p>	
204/2021	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA21/07457, Sanderlings Road from St Moritz Hotel to Daymer Lane Trebetherick – first floor extension to create an additional bedroom and new chimney.</p> <p>b. PA21/09078, Petherwicks Rock Road Rock – single storey garage extension, modifications to elevations and fenestration and new entrance gates.</p> <p>c. PA21/09253, 5 Gul Rock Rock Road Rock – works to a Poplar and a Sycamore.</p> <p>d. PA21/09290, 9 Brea Road Rock Wadebridge – renovation and extension to existing house.</p> <p>e. PA21/09655, Curlew Highcliff Polzeath – replacement roof with rooms in the roof.</p>	
205/2021	<p>Planning Applications Refused by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA21/02066, Land off Trewiston Lane St Minver – Self Build Moderately Priced Local Residence.</p>	
206/2021	<p>Other Planning Matters – Members to consider:</p> <p>a. <i>St Minver NDP</i> – Members to adopt the draft Terms of Reference previously circulated via email (copy had been provided to Highlands). NOTE – the first meeting was scheduled to be held on 30th November 2021.</p> <p>Lowlands representatives to the NDP WG – Cllrs. Ange Medland, Brian Gisbourne and Mark Richards.</p> <p>Highlands representatives are – Cllrs. Mike Parnell, Henry Mably and Natalie Mably.</p> <p>b. <i>PA21/00016/NDP, Padstow Parish Council</i> – plan proposal submitted for Padstow Neighbourhood Development Plan.</p> <p>c. <i>Prosperous Cornwall 2050</i> – A Plan for Our Places (the Spatial Strategy). Survey can be found on: letstalk.cornwall.gov.uk/pc2050. Details emailed.</p>	
207/2021	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> –</p> <p>ii. <u>New Piece of Equipment</u> – Members to consider the recommendation of the Playing Field Committee.</p> <p>NOTE – Cllrs. Leitch, Meneer and Medland form the Committee.</p>	
208/2021	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Trenint Hill</i> – Mr Pentland had agreed to participate in the Jubilee “seed sowing” project and will liaise with County Cllr. Mould.</p>	Information
209/2021	<p>Amenity / Environmental Matters – including any items received after the agenda is published.</p>	

	<p>a. <i>Polzeath WCs</i> – Members to receive an update regarding:</p> <ul style="list-style-type: none"> i. <u>Heads of Terms Lease</u> – progress report. NOTE – CC had been asked to release £10K of the promised Refurbishment Grant. ii. <u>Service Level Agreement (SLA)</u> – the SLA had been received from Mr Darren Keelor, Cormac (previously emailed). NOTE – the SLA is more than 3.5 times the quotation provided by Cormac in March and accepted by the PC on 7th April 2021. iii. <u>Devolution Grant</u> – Members had AGREED via email to accept half of the promised WC refurbishment grant of £10K. The remainder to follow on completion of the Lease. iv. <u>Toilet Block Valuation</u> – the WC toilet block has been added to the PC's insurance policy (Ms Jo Keene, CC estimated value at £370K). v. <u>Cleaners</u> – Members to agree to seek alternative tenders. <p>b. <i>Sandyhills Waste Bin</i> – the Sandyhills Resident Association have provided a map showing the bin is on private land. They suggest placing the bin at the entrances to Sandyhills both at Little Trelyn and on the Rock Road. Details previously emailed.</p> <p>c. <i>Treverrow to Porthilly Lane PROW</i> – a fallen tree, at the point where it crosses the stream, had been reported to the Countryside Access Team.</p>	
210/2021	Beach Ranger – Members to consider the BR's report.	
211/2021	<p>Administrative Matters – including items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Code of Conduct Training</i> – Members were reminded they must watch the YouTube training session and advise the Clerk accordingly. NOTE – Cllrs. Boswell-Munday, Richards, Williams and the Clerk had undertaken the training. Cllrs. Gisbourne, Davis, Leitch, Medland and Meneer plus the new Members are reminded of the need to watch: https://youtu.be/gal-LRkwinE. b. <i>Governance Review</i> – Members to consider whether to pursue the proposal to merge Lowlands and Highlands Parish Councils. NOTE – the Constitution and Governance Committee of the Council will be considering the deferred proposals so that final recommendations and decisions can be made by Cornwall Council in respect of the same. Details previously emailed. c. <i>Monitoring Officers Meeting</i> – an email from Mr Simon Mansell, CC and regarding the Code of Conduct for Members was circulated via email d. <i>Bullying and Harassment Statement</i> – Members to consider adopting the Civility and Respect Working Group's suggested wording for display on the PC's website. Details previously circulated. 	
212/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Jubilee Lottery Funding</i> – details found on: https://www.tnlcommunityfund.org.uk/news/press-releases/2021-11-17/over-22million-the-queens-platinum-jubilee b. <i>Forest for Cornwall</i> – for details of how to get involved in the Forest for Cornwall see: https://www.cornwall.gov.uk/forestforcornwall 	
213/2021	Diary Dates – including items received after the agenda had been published.	

	<ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 3rd January 2022, 7pm in the Rock Methodist Church Meeting Room. b. <i>Planning Meeting</i> – TBC. c. <i>Clerk's Leave</i> – 24th December 2021 – 3rd January 2022 (inclusive). 	
214/2021	<p>Information Only/Future Agenda Items –</p> <ul style="list-style-type: none"> a. 	
215/2021	<p>Financial Matters – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule 2021/22-09. b. <i>New Laptop</i> – Members to receive an update regarding the purchase of a new laptop + Microsoft Suite. c. <i>Bank Accounts Signatures</i> – Members to receive an update regarding adding Cllrs. Medland and Boswell-Munday as signatures. d. <i>CIL Payment</i> – a total of £25,900.94 had been received. St Minver School had been contacted and would be grateful for a grant towards the £18K cost. Mr Ryan Searle confirmed that this would meet the criteria for spending the CIL money. NOTE - £15K earmarked for The Hub. 	<p>Cllrs. Leitch / Williams</p> <p>Cllr. Gisbourne</p>
216/2021	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 30th November 2021

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
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