



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD IN THE METHODIST CHURCH ROCK ON MONDAY, 4th OCTOBER 2021 @ 7pm

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Gisbourne (Chair), Boswell-Munday, Davis, Leitch, Richards, Williams (Vice Chair); County Cllr. Mould and Mrs Thompson (Clerk).	
	Chairman’s Welcome and Public Forum – the Vice-Chair opened the meeting and welcomed those present.	
180/2021	<p>Casual Vacancies –</p> <p>a. Vacancy Created by the Resignation of Cllr. Gilbert – the deadline for an election to be called was 13th September 2021. Members considered the applications and it was RESOLVED to co-opt Mrs Karen Meneer to the Parish Council. The Clerk to provide Cllr. Meneer with the appropriate paperwork and to advise the other candidates and CC.</p> <p>b. Resignation of Cllr. Mould from the PC – Members declared the resulting casual vacancy. The Clerk to inform CC. Cllr. Richards was appointed to the St Minver Cemetery Committee.</p> <p>c. Resignation of Cllr. Crowdy from the PC – Members declared the resulting casual vacancy. The Clerk to inform CC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
181/2021	Apologies for Absence – Cllr. Morgan.	
182/2021	<p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – none. NOTE – all Members had provided the Clerk with a copy of their Financial Interests form, which will be forwarded to CC.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	Clerk
183/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 6th September 2021, AGREED as a true record.</p>	
184/2021	<p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Cllr. Boswell-Munday reported active fundraising is underway. Applications had been submitted to the Lottery Fund, Tudor Trust and Bernard Sunley. £12,500 had been raised locally with a further £20,000 pledged.</p>	

	<p>Fundraising events will recommence shortly. The lease with the PC had now been received and will be discussed at the Board meeting on the 12th October 2021.</p> <p>b. <i>Cornwall Council</i> – Cllr. Mould said consultation on the future of the Wadebridge Leisure Centre is underway. She said the facility was essential to the school curriculum.</p> <p>c. <i>Network Panel Meeting</i> – Minutes of the meeting held on 16th September 2021 circulated via email. Next meeting is scheduled for Thursday 11th November 2021, 6.30pm via Microsoft Teams.</p> <p>d. <i>Police</i> – details previously emailed:</p> <ul style="list-style-type: none"> • Bodmin/Wadebridge Neighbourhood Police Team Newsletter – September 2021. • Potential Changes to the Licensing of Firearms and Shotguns – survey: Have your say on potential changes to firearms licensing . Devon & Cornwall Police & Crime Commissioner (devonandcornwall-pcc.gov.uk) • Home Office Initiative – residents are invited to complete a survey to indicate where they feel unsafe. www.police.uk/streetsafe 	
185/2021	<p>Planning Applications – Members considered the following:</p> <p>a. PA21/07764, Brynia Trebetherick – Certificate of Lawfulness for a proposed use for the siting of two shepherd huts within residential curtilage. County Cllr. Mould had clarified with County Cllr. Mould had clarified with Mr Samuel Fuller, case officer that this will be for ancillary use only. NO OBJECTION.</p> <p>b. PA21/08346, Flintstones Golf Club Hill Rock – revised design for proposed boathouse to that previously approved on 03.02.2021 under reference number PA20/09643. NO OBJECTION.</p> <p>c. PA21/08573, Lamorna Trewint Lane Rock – proposed replacement dwelling, garage and associated landscaping. OBJECT on the grounds of overdevelopment of the site and it appears to be two properties joined by a link. It was also felt to be over massing. If the case officer is minded to grant permission Members request that an “ancillary” clause is imposed.</p> <p>d. PA21/08901, Dennis View Rock Road Rock – raising the roof of the Linhay to provide loft space for home office. OBJECT on the grounds of over development; and the lack of parking and amenity space. Members query why a bathroom and utility room is needed for a home office and point out there would appear to be an issue with the public footpath crossing the site.</p> <p>e. PA21/09075, Kendall Rock Road St Minver – proposed new open porch and new extension to comprise bedrooms 4 and 5 with ensuites and a rear extension. NO OBJECTION.</p> <p>f. PA21/09290, 9 Brea Road Rock Wadebridge – renovation and extension to existing house. NO OBJECTION.</p> <p>g. PA21/07943, Grey Gables Daymer Lane Trebetherick – proposed extension and parking bay. NO OBJECTION.</p> <p>h. PA21/09078, Petherwicks Rock Road Rock – single storey garage extension, modifications to elevations and fenestration and new entrance gates. Members have NO OBJECTION to the garage but OBJECT to the proposed gates as they are felt to be inappropriate and detrimental to the street scene with the added problem that the gates would cause people to be waiting in their cars on the roadside for the gates to open and also cause congestion with pedestrians passing the entrance and potentially other road users at this narrow section of road we already have concerns that it’s dangerous and needs addressing.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

186/2021	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> a. PA21/02091/PREAPP, 26 Trelyn Rock – pre-application advice to extend existing porch to the front of the house to enable a redesign of the kitchen and provision of a new porch/entrance vestibule. Closed advice given. b. PA21/02113/PREAPP, Downholme Sycamore Close St Minver – pre-application advice for the demolition of private single-dwelling and replacement with new private single-dwelling and addition of new pool and plant outbuilding. Closed advice given. c. PA21/05697, Meadowside Green Lane Rock – single storey extension, attic room with solar panels. Extension to timber decking. d. PA21/06064, 3 The Anchorage Slipway Rock – extension to balcony. e. PA21/06476, Paddlers Rest Rock Road Rock – proposed extension incorporating garden room with associated dormer to create a home study area with associated works. f. PA21/07418, St Enodoc Golf Club – proposed refurbishment of roof terrace. g. PA21/07613, Guinea Liggan Rock – reduce crown of Austrian Pine. 	
187/2021	<p>Other Planning Matters – Members considered:</p> <ul style="list-style-type: none"> a. <i>St Minver NDP</i> – Minute 133a/2021 refers. In response to Members’ request for a draft Terms of Reference (TofR) to undertake a “light review” of the NDP; Ms Jackie Rapier advised that at the Community Network Panel Meeting on 16th September two officers from Planning will attend and Mr Gavin Smith the head planner for the area will be addressing NDPs. However, that hadn’t happened. Cllr. Mould will forward a copy of the TofR. <p>Members considered setting up of a Working Group (WG) to review any issues that need addressing with the existing NDP i.e. is it still fit for purpose. This to be done in conjunction with Highlands. The Clerk to advise Highlands and ask if they would set up, run and Minute the meetings.</p> <p>Lowlands representatives to the NDP WG – Cllrs. Medland, Gisbourne, Richards.</p> <p>Highlands representatives are – Cllrs. Mike Parnell, Henry Mably and Natalie Mably.</p> <ul style="list-style-type: none"> b. <i>Let’s Talk Homes</i> – Members / residents are invited to complete a questionnaire: https://letstalk.cornwall.gov.uk/housing-strategy. c. PA21/06376, <i>Croft Elms, Trebetherick</i> – loft extension to existing bungalow and single storey side extension to form enlarged entrance. Ms Megan Arnold advised: <i>I note that the Parish Council supported this application with a request that obscure glazing be incorporated to the east elevation window to avoid neighbour overlooking. I am writing to inform you that obscure glazing has not been incorporated, however, the base of the window has been raised to 1.8m above finished floor level which will mean that no views would be possible from within that window.</i> d. <i>Cornwall Community Land Trust Seminar</i> – 20th October 2021, 10am-2.30pm. To register: https://www.eventbrite.co.uk/e/homes-for-locals-communities-doing-it-for-themselves-tickets-182553852487 	<p>Cllr. Mould</p> <p>Clerk</p>
188/2021	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Children’s Play Area</i> – Members considered: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – details previously circulated. ii. <u>Hand Sanitiser</u> – Members CONFIRMED they did not feel a replacement sanitiser was needed. No further action. 	

189/2021	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Highway Issues</i> – Members considered the following:</p> <ul style="list-style-type: none"> ○ Rock Road – Highways had previously carried out a traffic survey and advised that Rock Road would not meet the criteria to meet the residents’ requests listed below so we need to ask highways their opinion of how we can solve the issues if we can’t do these things. Members agreed that traffic speed needs to be addressed particularly from the newsagents to the Pityme Inn. It was RESOLVED to request this is added to the “wish list” of projects when the Community Network Highways Scheme (CNHS) restarts. <ul style="list-style-type: none"> ▪ Possible introduction of additional double yellow lines/ ▪ Proposal from a resident for: [1] action to reduce traffic speed; [2] pedestrian crossing at Nursery Stores; [3] speedometers and sleeping policemen on the road. <p>NOTE – Mr Oliver Jones, Highways advised The current deployment of the Mobile Speed Activated Sign (which flashes) is on the straight on the approach to the Pavilion as previously agreed with the Parish and he had requested a further deployment of a Radar class unit (this is a non-flashing black box, for monitoring purposes only) for a deployment near the Bakery, where there is thought to be a further speeding issue.</p> <ul style="list-style-type: none"> ○ Parking Control (General) – Members agreed there is a need to review parking and acknowledged that whilst motorists need to park the areas by the shops are particularly dangerous. It was RESOLVED to request this is added to the “wish list” of projects when the CNHS restarts. ○ Pavements – Members consider local pavements to be in a poor state of repair generally (Minute 43a/2020 refers). It was RESOLVED to request the following additional pavements to be added to the “wish list” of projects when the CNHS restarts. <ul style="list-style-type: none"> • From Rock Rd down Trewint Lane to the Playing Fields and Health Hub. There is no pavement at all and the playing fields are used by families and young children and pedestrians have to walk in the road, whilst trying to manage a push chairs and young children. The Health Hub is now well used 3 days per week and most of the local residents, who are mainly elderly also have to walk in the road with passing cars. • From Porthilly Lane to Stoptide on Rock Rd, there is no footpath on either side of the road. This is a very busy stretch of the road with people walking to the beach, pedestrian traffic has increased since the Bray car park opened. Again, the pedestrians are often families with young children or the elderly. ○ Yellow Lining on Road Opposite the Old White House and White Heron – entering Polzeath from Trebetherick. Minute 105b/2020 refers. It was RESOLVED to request lines are extended from where they end down into Trebetherick to be added to the “wish list” of projects when the CNHS restarts. ○ Pityme Farm Road – Members to consider a request to improve the junction with Rock Road by preventing vehicles parking near the blind corner. Minute 105b/2020 refers. It was RESOLVED to request that additional yellow lines be added to the “wish list” of projects when the CNHS restarts. <p>b. <i>Grass Verges</i> – Members received the following updates:</p> <ul style="list-style-type: none"> i. <i>Policeman’s Corner</i> – A1 had kindly cut the wildflower area free of charge. Future costs to be considered at the 2022/23 budget setting. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>ii. <i>Trenint Hill</i> – Minute 177a/2021 refers. The “Planting Licence” from Highways had been forwarded to the local volunteer who had offered to maintain the verge to ensure he is able to abide by the conditions. When this is received the application will be submitted. No further action until a response from the volunteer resident has been received.</p>	
190/2021	<p>Amenity / Environmental Matters – including any items received after the agenda is published.</p> <p>a. <i>Polzeath WCs</i> – the Clerk reported that despite reminders she had still not received the promised grant from CC or a Service Level Agreement (SLA) and invoices from Cormac.</p> <p>b. <i>Lowlands Brewery</i> – Minute 153f/2021 refers. Ms Sarah Kent, CC Licensing had provided a copy of the Licence conditions, which had been circulated via email. Cllr. Mould reported that spot inspections had been made by the Police. Unless residents complain to the licensing authority then no action will be taken.</p> <p>c. <i>Climate and Ecology Bill</i> – details previously emailed.</p> <p>d. <i>Wadebridge Leisure Centre</i> – Members are invited to comment on future provision. Details previously emailed together with details of public meetings to consider the matter.</p>	
191/2021	<p>Beach Ranger – Members to consider the BR’s report, previously circulated. The beach parking area had been improved free of charge, by a local business, as a one-off project.</p>	
192/2021	<p>Administrative Matters – including items received after the agenda had been published.</p> <p>a. <i>Code of Conduct Training</i> – Members were reminded they must watch the YouTube training session and advise the Clerk accordingly.</p> <p>NOTE – Cllrs. Boswell-Munday, Richards, Williams and the Clerk had undertaken the training.</p> <p>b. <i>Governance Review</i> – it was AGREED to defer further discussion to the December Meeting when it was hoped the PC will be back to full strength. The Clerk to notify Highlands.</p> <p>NOTE – the Constitution and Governance Committee of the Council will be considering the deferred proposals so that final recommendations and decisions can be made by Cornwall Council in respect of the same.</p> <p>c. <i>Council Chamber</i> – the Clerk had refused permission for the St Minver CLT to use the room for a meeting because it would require a deep clean.</p> <p>d. <i>Historical Documents</i> – the Clerk had advised Mr Jon Davies to donate the late Mike Arnott’s documents to the Cornwall Records Office.</p> <p>e. <i>Remembrance Service</i> – it was RESOLVED Cllr. Gisbourne would lay the wreath on behalf of Lowlands PC. The Clerk to arrange delivery of the wreath to him.</p>	<p>Clerk</p> <p>Clerk / Cllr. Gisbourne</p>
193/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Inclusion Matters</i> – partnership project for the benefit and support of anyone with health and wellbeing needs. Details previously emailed.</p>	
194/2021	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meeting</i> – 1st November 2021, 7pm in the Rock Methodist Church meeting room. The Clerk to liaise with Mr John Godwin.</p>	Clerk

	<p>b. <i>Planning Meeting</i> – TBC.</p> <p>c. <i>Cornwall Community Flood Forum conference</i> – Friday 5th November. To register: https://www.eventbrite.co.uk/e/cornwall-community-flood-forums-annual-conference-at-heartlands-tickets-170150471641?aff=ebdssbeac. You can choose to attend in person at Heartlands Visitor Attraction, Redruth or via Zoom when you register.</p>	
195/2021	<p>Information Only/Future Agenda Items –</p> <p>a. None.</p>	
196/2021	<p>Financial Matters – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2021/22-06 to a value of £13,033.22 was APPROVED for payment. A list of payments is available on the PC's website.</p> <p>NOTE – Cllr. Gisbourne to contact Barclays Bank with a view to adding Cllr. Morgan as a signature to the PC's bank accounts.</p> <p>b. <i>Insurance Renewal</i> – Members had AGREED (via email) to renew their insurance cover through Came & Co. Details previously emailed.</p> <p>c. <i>Polzeath Christmas Lights / Trees</i> – it was RESOLVED to make a donation to the Polzeath Residents Association of £100 towards the cost.</p>	<p>Clerk</p> <p>Clerk</p>
197/2021	<p>Meeting Closed – 20.21pm.</p>	

Signature: (Cllr. Gisbourne)
Parish Council Chair

Date: 1st November 2021