

St MINVER LOWLANDS PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE METHODIST CHURCH ROCK
ON MONDAY, 4th OCTOBER 2021 @ 7pm

Attendee numbers are limited due to Covid Restrictions. Members of the public who wish to attend and make representations on any of the items listed below are asked to contact the Clerk by noon on 4th October 2021.

NOTE – face coverings should be worn

| Minute | AGENDA ITEMS | Action |
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| | Present – | |
| | Chairman’s Welcome and Public Forum – members of the public may address the Parish Council, prior to the commencement of the meeting, but should advise the Clerk as numbers are limited due to Covid restrictions. | |
| 180/2021 | <p>Casual Vacancies –</p> <p>a. Vacancy Created by the Resignation of Cllr. Gilbert – the deadline for an election to be called was 13th September 2021. Members to consider any applications for co-option.</p> <p>b. Resignation of Cllr. Mould from the PC – Members to declare the resulting casual vacancy. The Clerk to then inform CC.</p> <p>c. Resignation of Cllr. Crowdy from the PC – Members to declare the resulting casual vacancy. The Clerk to then inform CC.</p> | |
| 181/2021 | Apologies for Absence – | |
| 182/2021 | <p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>NOTE – Cllrs. Davis and Leitch to provide the Clerk with a copy of their Financial Interests form.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p> | |
| 183/2021 | <p>Minutes of Meetings – Members to approve the following Minutes:</p> <p>a. <i>Full Council Meeting</i> – 6th September 2021.</p> | |
| 184/2021 | <p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Members to receive an update.</p> <p>b. <i>Cornwall Council</i> – Members to receive a verbal report.</p> | Cllr. Mould |

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| | <p>c. <i>Network Panel Meeting</i> – Members to receive a verbal report following the meeting held on 16th September 2021.</p> <p>d. <i>Police</i> – details previously emailed:</p> <ul style="list-style-type: none"> • Bodmin/Wadebridge Neighbourhood Police Team Newsletter – September 2021. | Cllr. Mould |
| 185/2021 | <p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA21/07764, Brynia Trebetherick – Certificate of Lawfulness for a proposed use for the siting of two shepherd huts within residential curtilage. Decision deferred from the September meeting to allow Cllr. Mould time to seek clarity from Mr Samuel Fuller, case office. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QX0M29FGKTE00</p> <p>b. PA21/08346, Flintstones Golf Club Hill Rock – revised design for proposed boathouse to that previously approved on 03.02.2021 under reference number PA20/09643. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QXXLOWFG1WC00</p> <p>c. PA21/08573, Lamorna Trewint Lane Rock – proposed replacement dwelling, garage and associated landscaping. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYAD4MFGJ1D00</p> <p>d. PA21/08901, Dennis View Rock Road Rock – raising the roof of the Linhay to provide loft space for home office. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYSNGOFGLGI00</p> <p>e. PA21/09075, Kendall Rock Road St Minver – proposed new open porch and new extension to comprise bedrooms 4 and 5 with en-suites and a rear extension. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QZ42LEFGL8W00</p> <p>f. PA21/09290, 9 Brea Road Rock Wadebridge – renovation and extension to existing house. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QZFKQOFGILW00</p> | Cllr. Mould |
| 186/2021 | <p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA21/02091/PREAPP, 26 Trelyn Rock – pre-application advice to extend existing porch to the front of the house to enable a redesign of the kitchen and provision of a new porch/entrance vestibule. Closed advice given.</p> <p>b. PA21/02113/PREAPP, Downholme Sycamore Close St Minver – pre-application advice for the demolition of private single-dwelling and replacement with new private single-dwelling and addition of new pool and plant outbuilding. Closed advice given.</p> <p>c. PA21/05697, Meadowside Green Lane Rock – single storey extension, attic room with solar panels. Extension to timber decking.</p> <p>d. PA21/06064, 3 The Anchorage Slipway Rock – extension to balcony.</p> <p>e. PA21/06476, Paddlers Rest Rock Road Rock – proposed extension incorporating garden room with associated dormer to create a home study area with associated works.</p> | |

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| | <p>f. PA21/07418, St Enodoc Golf Club – proposed refurbishment of roof terrace.</p> <p>g. PA21/07613, Guinea Liggan Rock – reduce crown of Austrian Pine.</p> | |
| 187/2021 | <p>Other Planning Matters – Members to consider:</p> <p>a. <i>St Minver NDP</i> – Minute 133a/2021 refers. In response to Members’ request for a draft Terms of Reference to undertake a “light review” of the NDP; Ms Jacquie Rapiet advised that at the Community Network Panel Meeting on 16th September two officers from Planning will attend. Mr Gavin Smith the head planner for the area will be addressing NDPs.</p> <p>NOTE – consideration to then be given to setting up of a Working Group (WG) to review any issues that need addressing with the existing NDP, in conjunction with Highlands.</p> <p>b. <i>Let’s Talk Homes</i> – Members are invited to complete a questionnaire: https://letstalk.cornwall.gov.uk/housing-strategy. Details emailed.</p> <p>c. PA21/06376, Croft Elms, Trebetherick – loft extension to existing bungalow and single storey side extension to form enlarged entrance. Ms Megan Arnold advised: <i>I note that the Parish Council supported this application with a request that obscure glazing be incorporated to the east elevation window to avoid neighbour overlooking. I am writing to inform you that obscure glazing has not been incorporated, however, the base of the window has been raised to 1.8m above finished floor level which will mean that no views would be possible from within that window.</i></p> | <p>Members</p> <p>Cllr. Mould</p> <p>Information</p> |
| 188/2021 | <p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – ii. <u>Hand Sanitiser</u> – Members to confirm if they want a replacement. | |
| 189/2021 | <p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Highway Issues</i> – Members to visit / view the various sites and bring ideas for consideration to the October meeting:</p> <ul style="list-style-type: none"> ○ Rock Road – Highways had previously carried out a traffic survey and advised that Rock Road would not meet the criteria to meet the residents’ requests listed below, which include: <ul style="list-style-type: none"> ● Possible introduction of additional double yellow lines. ● Proposal from a resident for: [1] action to reduce traffic speed; [2] pedestrian crossing at Nursery Stores; [3] speedometers and sleeping policemen on the road. ● Cllr. Williams reported she had received complaints regarding parking issues on Friday and Saturday nights. <p>NOTE – Mr Oliver Jones, Highways advised The current deployment of the Mobile Speed Activated Sign (which flashes) is on the straight on the approach to the Pavilion as previously agreed with the Parish and he had requested a further deployment of a Radar class unit (this is a non-flashing black box, for monitoring purposes only) for a deployment near the Bakery, where there is thought to be a further speeding issue.</p> <ul style="list-style-type: none"> ○ Parking Control (General) – possible consultation through the Community Network Highways Scheme ○ Pavements – local pavements are in a poor state of repair. Minute 43a/2020 refers ○ Yellow Lining, Polzeath – possible additional seasonal lining | <p>Members</p> |

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| | <ul style="list-style-type: none"> ○ Road Opposite the Old White House and White Heron—entering Polzeath from Trebetherick. Members felt both sides of the road need to be considered. Minute 105b/2020 refers ○ Pityme Farm Road – Members to consider a request to improve the junction with Rock Road by preventing vehicles parking near the blind corner. Minute 105b/2020 refers <p>b. <i>Grass Verges</i> – Members to receive an update:</p> <ul style="list-style-type: none"> i. <i>Policeman’s Corner</i> – A1 had kindly cut the wildflower area free of charge. ii. <i>Trenint Hill</i> – Minute 177a/2021 refers. The “Planting Licence” from Highways had been forwarded to the local volunteer who had offered to maintain the verge to ensure he is able to abide by the conditions. When this is received the application will be submitted. | |
| 190/2021 | <p>Amenity / Environmental Matters – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Polzeath WCs</i> – Members to receive an update regarding a Service Level Agreement (SLA) and invoices. b. <i>Lowlands Brewery</i> – Minute 153f/2021 refers. A copy of the Licence conditions had been circulated via email. c. <i>Climate and Ecology Bill</i> – Members to consider supporting this Bill. Details previously emailed. d. <i>Wadebridge Leisure Centre</i> – Members are invited to comment on future provision. Details previously emailed. | |
| 191/2021 | <p>Beach Ranger – Members to consider the BR’s report.</p> | |
| 192/2021 | <p>Administrative Matters – including items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Code of Conduct Training</i> – Members were reminded they must watch the YouTube training session and advise the Clerk accordingly. <p>NOTE – Cllrs. Boswell-Munday, Mould, Richards, Williams and the Clerk had undertaken the training.</p> <ul style="list-style-type: none"> b. <i>Governance Review</i> – Members to consider the views of Highlands and decide as to whether or not to pursue the proposal to merge Lowlands and Highlands Parish Councils. <p>NOTE – the Constitution and Governance Committee of the Council will be considering the deferred proposals so that final recommendations and decisions can be made by Cornwall Council in respect of the same. Details previously emailed.</p> | Cllr. Mould |
| 193/2021 | <p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Inclusion Matters</i> – partnership project for the benefit and support of anyone with health and wellbeing needs. Details previously emailed. | |
| 194/2021 | <p>Diary Dates – including items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 1st November 2021, 7pm in the Rock Methodist Church. b. <i>Planning Meeting</i> – TBC. c. <i>Cornwall Community Flood Forum conference</i> – Friday 5th November. To register: https://www.eventbrite.co.uk/e/cornwall-community-flood-forums-annual-conference-at-heartlands-tickets-170150471641?aff=ebdssbeac. | |

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| | You can choose to attend in person at Heartlands Visitor Attraction, Redruth or via Zoom when you register. | |
| 195/2021 | Information Only/Future Agenda Items – a. | |
| 196/2021 | Financial Matters – including any items received after the agenda is published. a. <i>Accounts for Payment –</i> Schedule 2021/22-06. b. <i>Insurance Renewal –</i> Members had AGREED (via email) to renew their insurance cover through Came & Co. Details previously emailed. | |
| 197/2021 | Meeting Closed – | |

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 28th September 2021

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