

# St MINVER LOWLANDS PARISH COUNCIL

## NOTICE AND AGENDA OF THE ADVISORY COUNCIL MEETING

### TO BE HELD VIRTUALLY ON MONDAY, 7<sup>th</sup> JUNE 2021 @ 6pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 7<sup>th</sup> June 2021.

NOTE – this is an Advisory / Business Meeting and no decisions will be taken.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

To Join Zoom Meeting: Meeting ID: 873 2895 0841, Passcode: 827731

Link: <https://us02web.zoom.us/j/87328950841?pwd=UGhHMzg1U1lna2V5S1p0TXVuQ2NaZz09>

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<p><b>Chairman's Welcome and Public Forum</b> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Ms Tiggy Corben to meet with Members regarding parking issues for their property (Minute 116a/2021 refers).</p> <p>Members to meet with Mr Andrew George, Cornwall Community Land Trust and members of St Minver CLT. Minute 114a/2021 refers.</p>	
108/2021	<b>Apologies for Absence –</b>	
109/2021	<p><b>Members' Declarations –</b></p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>NOTE – Cllrs. Davis and Gisbourne to provide the Clerk with a copy of their Financial Interests form.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	Cllr. Davis / Gisbourne
110/2021	<p><b>Minutes of Meetings</b> – Members to approve the following Minutes:</p> <p>a. <i>Full Council Meeting</i> – 4<sup>th</sup> May 2021.</p> <p>b. <i>Annual Council Meeting</i> – 17<sup>th</sup> May 2021.</p>	
111/2021	<p><b>Outside Bodies / Reports –</b></p> <p>a. <i>St Minver Community Hub (CIO)</i> – Members to receive an update.</p> <p>b. <i>Cornwall Council</i> – Cllr. Mould to give a verbal report.</p> <p>c. <i>Network Panel Meeting</i> – next Meeting scheduled for 10<sup>th</sup> June 2021.</p>	

112/2021	<p><b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA21/03045, Plot 5 Land to the North of Broad Park Close St Minver – proposed 6no self-contained industrial and storage units for use Classes E and B8. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDQ47FGI9400">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDQ47FGI9400</a> Members sought clarification. Cllrs. Medland and Boswell-Munday to discuss with Cllr. Mould.</p> <p>b. PA21/04035, Lowarth Chy Green Lane Rock – crown raise of Ash tree and removal of any dead, dying and crossing/rubbing branches. <b>NO OBJECTION</b> provided the Tree Officer has no objection. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QRLKZMFG1FD00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QRLKZMFG1FD00</a></p> <p>c. PA21/04157, Trees Trewint Lane Rock – replacement residential dwelling. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QRT9ITFGMZS00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QRT9ITFGMZS00</a></p> <p>d. PA21/04680, 3 Samphire Place Rock – proposed extension and garden conservatory room to existing dwelling. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QSGVGJFGKET00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QSGVGJFGKET00</a></p>	Cllr. Medland / Boswell-Munday
113/2021	<p><b>Planning Applications Approved by CC</b> – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/06718, Trewint Community Hub – demolition of existing football pavilion, public toilet block, Scout and Guide group meeting rooms and replace with new multipurpose community hub and new separate toilet block and storage unit. Re-siting of existing football pitch and an increase of on-site parking.</p> <p>b. PA21/00939, 21 Croftlands Rock – replacement single storey rear extension, front porch extension and roof dormer and alterations.</p> <p>c. PA21/01618, Broadagogue Trebetherick – demolition of existing part two storey dwelling house and replacement with the construction of new two storey dwelling house with variation of condition 1 of PA20/06597 dated 01/12/2020</p> <p>d. PA21/02079, Whitehaven Rock – Macracarpa has severe storm damage, branches which are splitting and hanging downwards need removing and other branches need reducing.</p> <p>e. PA21/02214, Polmennor Worthy Hill Trebetherick – extension and improvements to dwelling with attached garage.</p> <p>f. PA21/02493, Flat 1 Trelawney Court Rock Road St Minver – works to trees covered by a Tree Preservation Order namely Fell Monterey Cypress (T1) and crown lifting of Monterey Cypress (T2).</p> <p>g. PA21/02641, The Lighthouse Rock Road Rock – works to large mature Macrocarpa tree (T1).</p> <p>h. PA21/03801, Mezzaluna Porthilly Lane Rock – raise crown by six metres to reduce excessive shading.</p>	
114/2021	<p><b>Other Planning Matters</b> – Members to consider:</p> <p>a. <i>Dingles Way, Penmayne</i> – Members to consider any action following the meeting with Mr Andrew George (Public Forum above refers).</p>	

	<p>b. PA21/02066, Land off Trewiston Lane St Minver – Self Build Moderately Priced Local Residence. Members to consider amending their response:</p> <p>Members felt their concerns were well represented by the response from the AONB Officer, Mr Jim Wood and it was <b>RESOLVED</b> to <b>OBJECT</b> to the application in line with his comments; in particular, Members are of the opinion this proposal would contravene:</p> <ul style="list-style-type: none"> <li>• Paragraph 172 of NPPF.</li> <li>• Cornwall Local Plan Policies 2 and 23.</li> <li>• <del>St Minver Neighbourhood Plan.</del></li> </ul> <p>Deferred from the May Meeting.</p>	
115/2021	<p><b>Trewint Playing Fields</b> – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <ol style="list-style-type: none"> <li>i. <u>Fortnightly H&amp;S Inspection Reports</u> – deferred to July. NOTE – the play platform had been vandalised; the culprits known.</li> <li>ii. <u>CCTV</u> – Members to receive an update.</li> <li>iii. <u>RoSPA Report</u> – copy circulated to Members and a copy provided to Mr Meneer. Repair works are in hand.</li> </ol> <p>b. <i>Lease</i> – Members to consider a proposal to grant a lease for 50 years and no break clause with the availability of renewable for a further 50 years with no break clause. NOTE – advice from Ms Jessica Bishop, CC had previously been emailed. Deferred from the May meeting.</p>	<p>Cllr. Gilbert Cllr. Davis  Cllr. Gisbourne</p>
116/2021	<p><b>Highway Matters</b> – including any items received after the agenda is published.</p> <p>a. Aloe House and Aloe Cottage – Members to consider the letter from Mr Christopher Tofts regarding parking issues.</p> <p>b. Road Closure – Trewiston Lane, Wadebridge, 7<sup>th</sup> to 18<sup>th</sup> June 2021 (24 hours). Details emailed previously.</p> <p>c. Global Road Safety Campaign, incl. 20’s Plenty – details previously emailed. campaign to reduce excessive speed in areas where the roads are too narrow and traffic moves too quickly, and especially those areas where there are no footpaths or pavements. Details emailed. To join Zoom Meeting: Meeting ID: 823 0988 5112; Passcode: 20mph <a href="https://us02web.zoom.us/j/82309885112?pwd=akpBRkNvTHBDL1NqZXBnRzBsaVpYQT09">https://us02web.zoom.us/j/82309885112?pwd=akpBRkNvTHBDL1NqZXBnRzBsaVpYQT09</a></p> <p>d. Yellow Lining, Oyster Catcher side of Polzeath – County Cllr. Mould advised there had been a delay because one of the projects in Wadebridge had to have an extended consultation. That has now been resolved and it is hoped these lines will be laid along with repainting existing ones shortly.</p>	<p>Information</p>
117/2021	<p><b>Amenity / Environmental Matters</b> – including any items received after the agenda is published.</p> <p>a. <i>Polzeath Notice Boards</i> – Members to receive an update regarding the provision of two new notice boards. Cllr. Boswell-Munday to provide additional quotations.</p> <p>b. <i>Polzeath WCs</i> – Members to receive an update, to include the lease and cleaning contract.</p> <p>c. <i>Greenbank Grass Verges</i> – the Chair and Clerk had accepted the additional area, and this had been added to the SLA with Cornwall Housing.</p>	<p>Cllr. Boswell-Munday</p>

	d. <i>Sandy Hills</i> – Members to consider installation of a Glasdon Jubilee dog / waste bin at a cost of £ 568.76+VAT for a 240Ltr. bin or 405.72+VAT for 110ltr. bin. NOTE – Biffa charge approximately £5.50 per empty, per bin. <a href="https://uk.glasdon.com/litter-bins/outdoor-litter-bins/glasdon-jubilee-tm-240-wheelie-bin-housing">https://uk.glasdon.com/litter-bins/outdoor-litter-bins/glasdon-jubilee-tm-240-wheelie-bin-housing</a>	
118/2021	<b>Beach Ranger</b> – Members to consider the BR’s report.	
119/2021	<b>Administrative Matters</b> – including items received after the agenda had been published. a. <i>Code of Conduct</i> – Members to adopt, copy previously emailed. <i>Code of Conduct Training</i> – a copy of the recording had been requested because several Members are unable to attend the daytime slots.	
120/2021	<b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been published. a.	
121/2021	<b>Diary Dates</b> – including items received after the agenda had been published. a. <i>Full Council Meeting</i> – 5 <sup>th</sup> July 2021. Members to receive an update regarding use of the Rock Institute for future meetings, to include holding meeting outside (weather permitting). b. <i>Clerk’s Leave</i> – 26 <sup>th</sup> June to 4 <sup>th</sup> July 2021 (inclusive). c. <i>Property Flood Resilience (PFR)</i> – CALC free workshop to be held on Tuesday 6 <sup>th</sup> July 10-11.30 am. Details previously emailed	
122/2021	<b>Information Only/Future Agenda Items</b> – a.	
123/2021	<b>Financial Matters</b> – including any items received after the agenda is published. a. <i>Accounts for Payment</i> – Schedule 2021/22-03. Additional Bank Signatures – Members to receive an update, including: <ul style="list-style-type: none"> <li>• The ability to pay by BACS, and</li> <li>• Change of Name – from the Playground to Polzeath Group.</li> </ul> b. <i>Budget Monitor</i> – copy to be circulated.	
124/2021	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 28<sup>th</sup> May 2021

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