

# St MINVER LOWLANDS PARISH COUNCIL

## NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD VIRTUALLY ON **TUESDAY**, 4<sup>th</sup> May 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 4<sup>th</sup> May 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

To Join Zoom Meeting: Meeting ID: 826 4471 7208, Passcode: 153018

Link: <https://us02web.zoom.us/j/82644717208?pwd=Yk9NdEZXbmJJaTc1R3E3MmVya3JSdz09>

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman's Welcome and Public Forum</b> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
80/2021	<b>Apologies for Absence –</b>	
81/2021	<b>Members' Declarations –</b> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations.	
82/2021	<b>Minutes of Meetings</b> – Members to approve the following Minutes: a. <i>Full Council Meeting</i> – 6 <sup>th</sup> April 2021. Members to reconsider Minute 65a and 65b/2021 to delete "St Minver Neighbourhood Plan".	
83/2021	<b>Outside Bodies / Reports –</b> a. <i>St Minver Community Hub (CIO)</i> – Members to receive an update. b. <i>Network Panel Meeting</i> – next Meeting scheduled for 10 <sup>th</sup> June 2021. c. <i>Padstow Harbour Commission</i> – Minutes of the meeting held on 18 <sup>th</sup> March 2021 previously emailed. d. <i>Police</i> – details previously emailed. <ul style="list-style-type: none"><li>• Devon and Cornwall Police Cyber Protect Team are offering free cyber security briefings tailored to the PC.</li><li>• Bodmin and Wadebridge Neighbourhood Police Team Newsletters, March and April 2021.</li></ul>	
84/2021	<b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published:	

	<ul style="list-style-type: none"> <li>a. PA21/02079, Whitehaven Rock – Macracarpa has severe storm damage, branches which are splitting and hanging downwards need removing and other branches need reducing. NOTE – the Clerk had submitted the following response: “NO OBJECTION, provided the Tree Officer has no objection.”</li> <li>b. PA21/02128, Heol-Y-Mor Rock Road St Minver – demolition of existing rear garage, remodelling of house and car port incorporating rear extension. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QP6FKKFGGQL00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QP6FKKFGGQL00</a></li> <li>c. PA21/02538, Trebant Rock – replacement enlarged balcony. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPQSW2FGM8300">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QPQSW2FGM8300</a></li> <li>d. PA21/02943, Mallow Rock Road Rock – proposed two storey outbuilding, containing a car port/ store on the ground floor and an office above. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQ7MGJFGMOF00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQ7MGJFGMOF00</a></li> <li>e. PA21/03039, Rosemain Rock Road St Minver – Provision of Parking and Turning Area. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDNB0FGI6K00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDNB0FGI6K00</a></li> <li>f. PA21/03045, Plot 5 Land to the North of Broad Park Close St Minver – proposed 6no self-contained industrial and storage units for use Classes E and B8. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDQ47FGI9400">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQDQ47FGI9400</a></li> <li>g. PA21/03134, Azime Court Rock Road Rock – alterations to existing garage building to provide first floor residential accommodation and associated rationalisation of rear parking area. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQGYM8FGKDL00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QQGYM8FGKDL00</a></li> </ul>	Information
85/2021	<p><b>Planning Applications Approved by CC</b> – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> <li>a. PA20/10178, Brynia Road from St Moritz Hotel to Daymer Lane Trebetherick – demolition and replacement of existing single storey detached dwelling and garage with a two-storey dwelling and integrated garage with variation of condition 1 of decision PA19/09802 dated 07.02.20.</li> <li>b. PA20/10930, 15 Higher Tristram, Polzeath – proposed extensions and improvements to existing dwelling.</li> <li>c. PA21/01047, Radoon Rock Road Rock – works to trees covered by a Tree Preservation Order namely Trees 1, 2, 3, 4,5, 6, 7, 9, 10 and group 1 including Tree 8 which is not covered by a TPO – see Appendix 1 for details.</li> <li>d. PA21/01076, 11 St Moritz Villas Trebetherick – loft conversion with construction of associated fire escape and extension to front shower area.</li> <li>e. PA21/02027, 1 The Terrace Rock Road Rock – works to trees covered by a Tree Preservation Order namely removal of leaning stem on Holm Oak due to conflict with overhead utilities and a 1m crown reduction on remaining tree to compensate for reduced mass dampening from stem removal.</li> </ul>	
86/2021	<p><b>Trewint Playing Fields</b> – including any items received after the agenda had been published.</p>	

	<p>a. <i>Children's Play Area</i> – Members to consider:</p> <ol style="list-style-type: none"> <li>i. <u>Fortnightly H&amp;S Inspection Reports</u> –</li> <li>ii. <u>CCTV</u> – Members to receive an update.</li> </ol> <p>b. <i>Lease</i> – Members to consider the advice of Ms Jessica Bishop.</p>	Cllr. Davis
87/2021	<p><b>Highway Matters</b> – including any items received after the agenda is published.</p> <ol style="list-style-type: none"> <li>a. <i>Rock Road</i> – Members to consider measures to improve pedestrian safety. NOTE – email from a resident previously emailed.</li> <li>b. <i>Road Closure</i> – details previously circulated <ul style="list-style-type: none"> <li>• Porthilly Spirit Festival – notice of intention to close Cant Lane, Shores Lane and Keiro Lane, St Minver, from 27<sup>th</sup> May 2021 to 31<sup>st</sup> May (24 hours). NOTE – Members indicated, via email, they had no objection to the proposal. No further action.</li> </ul> </li> </ol>	Information
88/2021	<p><b>Amenity / Environmental Matters</b> – including any items received after the agenda is published.</p> <ol style="list-style-type: none"> <li>a. <i>Polzeath Notice Boards</i> – Members to receive an update regarding the provision of two new notice boards. Cllr. Morgan to provide details.</li> <li>b. <i>Polzeath WCs</i> – Members to receive an update, to include the lease and consideration as to dealing with cash collections.</li> <li>c. <i>Tristram Cliff Footpath</i> – Cormac have fixed the handrails and footway on the bridge.</li> </ol>	Cllr. Morgan  Information
89/2021	<p><b>Beach Ranger</b> – Members to receive the BR's report.</p>	Mr Stewart
90/2021	<p><b>Administrative Matters</b> – including items received after the agenda had been published.</p> <ol style="list-style-type: none"> <li>a. <i>Future Meetings</i> – Members to consider: <ol style="list-style-type: none"> <li>1. Holding the Annual PC Meeting on Monday 17<sup>th</sup> May 2021. The only item on the agenda to be election of the Chair and other office holders. Given that the agenda will be very short it should be possible to hold this meeting outdoors.</li> <li>2. Members to consider a recommendation from CALC: That the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the PC.</li> </ol> </li> <li>b. <i>Code of Conduct</i> – Members to adopt, copy previously emailed.</li> </ol>	
91/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <ol style="list-style-type: none"> <li>a. <i>HRH Prince Philip</i> – Messages of condolence can be emailed to <a href="mailto:lieutenancy@cornwall.gov.uk">lieutenancy@cornwall.gov.uk</a>; donation, to a charity instead of leaving floral tributes see <a href="https://www.royal.uk/donations">https://www.royal.uk/donations</a>.</li> <li>b. <i>Citizens Advice Cornwall Newsletter</i> – Spring 2021. Details emailed.</li> <li>c. <i>CPRE Magazines</i> – Spring 2021.</li> </ol>	
92/2021	<p><b>Diary Dates</b> – including items received after the agenda had been published.</p> <ol style="list-style-type: none"> <li>a. <i>Annual Council Meetings</i> – 17<sup>th</sup> May 2021.</li> <li>b. <i>Clerk's Leave</i> – 29<sup>th</sup> May to 6<sup>th</sup> June 2021 (inclusive).</li> </ol>	

93/2021	<b>Information Only/Future Agenda Items –</b> a.	
94/2021	<b>Financial Matters –</b> including any items received after the agenda is published. a. <i>Accounts for Payment –</i> Schedule 2021/22-02. NOTE – the Beach Rangers’ hut had been added to the insurance policy. NOTE – additional bank signatures are needed, including the ability to pay by BACS. b. <i>Budget Monitor –</i> copy to be circulated at the meeting.	
95/2021	<b>Meeting Closed –</b>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 27<sup>th</sup> April 2021

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.  
Tel: 01726-884024  
E-mail: [clerk@stminverlowlands-pc.org.uk](mailto:clerk@stminverlowlands-pc.org.uk)