

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE VIRTUAL COUNCIL MEETING
TO BE HELD ON 6th APRIL 2021 following the
ANNUAL PARISH MEETING @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 6th April 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

NOTE – this meeting will be preceded by the Annual Parish Meeting. The same Zoom link applies.

To Join Zoom Meeting: Meeting ID: 829 9155 6268, Passcode: 902320

Link: <https://us02web.zoom.us/j/82991556268?pwd=RTMrVUpNc0I5NkNEMzVKbkw0MXZrQT09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public Forum – members of the public may address the Parish Council, prior to the commencement of the meeting.	
60/2021	Apologies for Absence –	
61/2021	Members’ Declarations – a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations.	
62/2021	Minutes of Meetings – Members to approve the following Minutes: a. <i>Full Council Meeting</i> – 3 rd March 2021.	
63/2021	Outside Bodies / Reports – a. <i>St Minver Community Hub (CIO)</i> – Members to receive an update. b. <i>Network Panel Meeting</i> – meeting held on 11 th March 2021. Minutes of the meeting held on 21 st January 2021 previously emailed. Next Meeting scheduled for 10 th June 2021. c. <i>Cornwall Council</i> – Cllr. Mould to give a verbal report. d. <i>Padstow Harbour Commission</i> – Minutes of the meeting held on 21 st January and 18 th February 2021 previously emailed. e. <i>Police</i> – previously circulated via email: <ul style="list-style-type: none"> • <i>G7 Summit</i> – letter from Assistant Chief Constable Glen Mayhew i.r.o. Police response to policing and security of the G7 Leaders’ Summit. 	

	<ul style="list-style-type: none"> • Devon and Cornwall Police's Cyber Protect Team – Amongst other things it touches on Romance, Covid and Delivery Frauds perpetrated on-line and provides guidance for reporting these sorts of matters. It is well worth 20 mins of your time and by all means feel free to share widely. https://youtu.be/UeNkEcnw8ZU • East Cornwall Partner update – from Police Supt. Cath Farrin. 	
64/2021	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <ol style="list-style-type: none"> PA20/10040, Trefresa Farm Access To Trefresa Farm Rock – refurbishment and extension of two existing dwellings and existing farm buildings to form a boutique hotel; creation of new restaurant, outdoor cinema, spa and function space; erection of 9 woodland huts and 13 lodges; creation of a new micro gin distillery; demolition of two derelict barns; significant landscaping works and improvements to the existing vehicular access. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJWE1JFGGX500 PA20/10041, Trefresa Farm Access To Trefresa Farm Rock – LBC for refurbishment and extension of two existing dwellings and existing farm buildings to form a boutique hotel; creation of new restaurant, outdoor cinema, spa and function space; erection of 9 woodland huts and 13 lodges; creation of a new micro gin distillery; demolition of two derelict barns; significant landscaping works and improvements to the existing vehicular access. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJWE1LFGGX600 PA21/01076, 11 St Moritz Villas Trebetherick – loft conversion with construction of associated fire escape and extension to front shower area. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QNZZQOFGFQR00 PA21/01618, Broadagogue Trebetherick – demolition of existing part two storey dwelling house and replacement with the construction of new two storey dwelling house with variation of condition 1 of PA20/06597 dated 01/12/2020. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QOMIYEFGLL00 PA21/01907, Trellij Rock Road Rock – replacement of summerhouse with garden study. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QOZC1SFGJOP00 PA21/02027, 1 The Terrace Rock Road Rock – works to trees covered by a Tree Preservation Order namely removal of leaning stem on Holm Oak due to conflict with overhead utilities and a 1m crown reduction on remaining tree to compensate for reduced mass dampening from stem removal. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QP2Q8RFGLZ300 PA21/02104, 4 Brea Road Rock – proposed replacement dwelling. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QP54F7FGFXA00 PA21/02214, Polmennor Worthy Hill Trebetherick – extension and improvements to dwelling with attached garage. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPBZJLFGK9T00 	

65/2021	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> a. PA20/11251, First Light Rock Road Rock – first floor extension off kitchen / diner, forming sitting room and home office b. PA21/00098, 4 St Moritz Villas Trebetherick – expansion of Holiday Let involving construction of a two-storey side extension with associated internal remodelling c. PA21/00160, Kate Cant Farm, St Minver – householder application for proposed single storey side extension. d. PA21/00617, Lower Cockmoyle Porthilly Lane Rock – fell Sycamore because of immediate risk to pedestrians and vehicles in Porthilly Lane. e. PA21/00618, Lanian Rock Road Rock – proposed new store building, replacement utility extension and conversion of existing garage to an annex. f. PA21/00664, Shores House Shores Lane Rock – fell macrocarpa tree T2 and replant with macrocarpa tree. g. PA21/00924, Four Geese Trebetherick – non-material Amendment to Application No. PA20/00098 dated 12th August 2020 for the Demolition of existing dwelling and proposed replacement dwelling namely to Remove chimney from south elevation and re position to west elevation reducing breast height. Reduce balcony size, remove sliding doors/window to south elevation. Minor changes to windows/door sizes. h. PA21/01092, Treteylu Trewint Lane Rock – Non Material Amendment to Application No. PA19/04466 dated 27th August 2019 for Reserved matters application for appearance, landscaping, layout and scale following Outline approval PA16/03085 for erection of dwelling without compliance with Condition 1 of Decision Notice PA18/01534 dated 24th July 2018 namely to change materials on gables of garage block from stone to cladding. 	
66/2021	<p>Other Planning Matters – Members to consider:</p> <ul style="list-style-type: none"> a. <i>Padstow Neighbourhood Plan</i> – public consultation ends 14th April 2021. Details previously emailed. b. <i>Affordable Housing</i> – proposed CLT Affordable Homes on land adjacent to Dingles Way, Penmayne, Rock. Details previously emailed. c. PA20/03305, Wits End, Rock – the appeal made against a refusal to grant planning permission has been dismissed. 	Information
67/2021	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Children’s Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – ii. <u>CCTV</u> – Cllr. Davis had been authorised to purchase a camera at a cost of £300, but there is a problem with the “signal”. b. <i>Lease</i> – Members to receive an update. 	Cllr. Davis Cllr.Morgan
68/2021	<p>Amenity / Environmental Matters – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Festival of Fixed Seat Rowing</i> – The Cornish Pilot Gig Association has been funded by Cornwall LEP to explore the feasibility of promoting an international Festival of Fixed Seat Rowing. The festival would take place over four days, preferably in the tourism shoulder season and could take place in 2023. Members to consider if it is feasibility of hosting the festival. Details previously emailed. 	

	<p>b. <i>Polzeath Notice Board</i> – Members to consider providing a new notice board, possibly by employing someone to make one to specification.</p> <p>c. <i>Policeman’s Corner Verge</i> – Ms Jax Buse had completed re-widling of the verge.</p>	Cllr. Boswell-Munday
69/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>AONB Consultations</i> – details previously emailed.</p> <p>b. <i>Great British Spring Clean 2021</i> – now launched. Details emailed.</p> <p>c. <i>Ocean Housing Stakeholder Survey</i> – details previously emailed.</p> <p>d. <i>Buglife</i> – Laura Larkin, Buglife Conservation Officer, seeks Members thoughts regarding any areas of land where they could potentially do some planting for the large scabious bee? Details previously emailed.</p>	
70/2021	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Meeting Venue</i> – a paper from the Clerk i.r.o. returning to face-to-face meetings to follow.</p> <p>b. <i>Annual Council Meetings</i> – Tuesday 11th May 2021. NOTE – Annual PC Meeting must be held between 10th and 24th May.</p> <p>c. <i>Planning Meeting</i> – TBC. 19th April 2021.</p>	
71/2021	<p>Information Only/Future Agenda Items –</p> <p>a.</p>	
72/2021	<p>Financial Matters – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2021/22-01. NOTE – additional bank signatures are needed, including the ability to pay by BACS.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated.</p> <p>c. <i>Grant Applications</i> – Members to consider:</p> <ul style="list-style-type: none"> • St Minver PTA – seeks a grant towards an outdoor covered space for use of their early years outdoor education come the Autumn / Winter months. The shortfall in funding is ££5,000+VAT, and the learning aids/outdoor educational toys @ £2000+VAT. Details previously emailed. • Women’s Centre Cornwall – offers free, safe and confidential specialist support to women and girls in our community, who have experienced any form of sexual violence and/or domestic abuse at any time in their lives. Details emailed. <p>d. <i>Pityme Grass Verge</i> – Members had agreed via email to meet the delivery costs incurred in the provision of wildflower turf (£313.20). Ms Bax had agreed to clean the signs.</p>	Information
73/2021	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
74/2021	<p>Tenders – Members to consider revised quotations for the following:</p> <ol style="list-style-type: none"> 1. PROWs 2. Grass Verges 3. Weed Spraying 	

75/2021	Polzeath Together – Members to receive an update.	
76/2021	<p>WCs, Polzeath – a quotation had been received, TUPE information and details of the current contract are awaited.</p> <p>The following cleaning regime had been accepted:</p> <ol style="list-style-type: none"> 1. Summer Opening 1st April to 30 September. 2. Number of cleans per day Usually twice per day outside of COVID. Three times per day to meet COVID risk assessment criteria. The morning is a full clean. The afternoon (2-3pm) is a tidy up, sweep around and restock (loo rolls and soap). During peak season, 6-8 weeks. 3. Winter opening (1st October to 31st March) One full clean and restock in the morning. Toilets open daily throughout the year. 4. Deep cleans – one in early Spring. Possibly another in Autumn if needed. 	
77/2021	Beach Ranger – Minute 51/2020 refers. Members to receive an update; to include consideration of the Due Diligence document circulated on 24 th March 2021, courtesy of Cllr. Boswell-Munday.	
78/2021	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 26th March 2021

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