



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD ON 3rd MARCH 2021 @ 7pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Gisbourne (Chair), Ms Boswell-Munday, Crowdy, Morgan, Mould (CC/PC), Richards, Webb, Williams and Mrs Thompson (Clerk).	
	<p>Chairman’s Welcome and Public Forum – the Chair opened the meeting and welcomed those present.</p> <p>Mr Gavin Weir spoke regarding his planning application (Minute 38e/2021). He explained there are three elements to the proposal. The front porch part requires planning permission, the other two elements would fall under permissible development but had been included for clarify.</p> <p>Mr Matt Kennelly addressed Members regarding the proposal to develop a site East of Trewiston Lodge where Trewiston Lane meets Trewint Lane. He wants to build a single storey log cabin for his own use. Cllr. Mould explained the site is outside the development boundary of the St Minver Neighbourhood Plan. There is a barn on the site, which might mitigate the situation. She offered to speak to him outside of the meeting.</p> <p>Mr Richard Straw spoke regarding a proposal for Sparnal Stitch. He had previously circulated slides. There is an existing building, which does not have planning permission. The application will be for a separate dwelling. Cllr. Mould said a new dwelling would need to have a permanent residency clause attached to it as per the Neighbourhood Plan.</p>	Cllr. Mould
34/2021	Apologies for Absence – Cllr. Davis and Gilbert (Vice Chair).	
35/2021	<p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
36/2021	<p>Minutes of Meetings – Members to approve the following Minutes:</p> <p>a. <i>Full Council Meeting</i> – 1st February 2021, AGREED as a true record.</p> <p>b. <i>Confidential Meeting</i> – 15th February 2021, AGREED as a true record.</p>	
37/2021	<p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Cllr. Boswell-Munday reported the new podiatry service will start on Friday. £105K has been raised to date. An application is being drawn up to the Lottery Fund. It was understood that the revised planning application for The Hub will be approved.</p>	

	<p>Cllr. Gisbourne had been unable to set up a 'phone call with Ms Jessica Bishop, CC to find a solution to the lease query.</p> <p>b. <i>Network Panel Meeting</i> – date of next meeting TBC.</p> <p>c. <i>Cornwall Council</i> – Cllr. Mould said CC will go into purdah on 22nd March.</p> <p>d. <i>Padstow Harbour Commission</i> – Minutes of the meeting held on 21st January 2021 previously emailed.</p>	
38/2021	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA20/10178, Brynia Road from St Moritz Hotel to Daymer Lane Trebetherick – demolition and replacement of existing single storey detached dwelling and garage with a two-storey dwelling and integrated garage with variation of condition 1 of decision PA19/09802 dated 07.02.20. NO OBJECTION.</p> <p>b. PA21/00618, Lanian Rock Road Rock – proposed new store building, replacement utility extension and conversion of existing garage to an annex. NO OBJECTION.</p> <p>c. PA21/00664, Shores House Shores Lane Rock – fell macrocarpa tree T2 and replant with macrocarpa tree. NO OBJECTION provided the Tree Officer has no objection.</p> <p>d. PA21/00710, The Point at Polzeath – proposed dormitory for The Point staff accommodation. NO OBJECTION.</p> <p>e. PA21/00939, 21 Croftlands Rock – replacement single storey rear extension, front porch extension and roof dormer and alterations. NO OBJECTION.</p> <p>f. PA21/01047, Radoon Rock Road Rock – works to trees covered by a Tree Preservation Order namely Trees 1, 2, 3, 4,5, 6, 7, 9, 10 and group 1 including Tree 8 which is not covered by a TPO – see Appendix 1 for details. NO OBJECTION provided the Tree Officer has no objection.</p> <p>g. PA21/01052, Flintstones Golf Course Hill Rock – works to Tree 1 Cupressus Macrocarpa covered by a Tree Preservation Order by a reduction in height of 30%. NO OBJECTION provided the Tree Officer has no objection.</p> <p>h. PA21/01015, 17 St Moritz Villas Trebetherick – proposed extension and replacement balcony. NO OBJECTION.</p> <p>i. PA21/00924, Four Geese Trebetherick – non-material Amendment to Application No. PA20/00098 dated 12th August 2020 for the Demolition of existing dwelling and proposed replacement dwelling namely to Remove chimney from south elevation and re position to west elevation reducing breast height. Reduce balcony size, remove sliding doors/window to south elevation. Minor changes to windows/door sizes. Only 14-days are allowed to consider this application and Members, therefore, responded “NO OBJECTION” via email.</p> <p>j. PA21/01092, Treteylu Trewint Lane Rock – Non Material Amendment to Application No. PA19/04466 dated 27th August 2019 for Reserved matters application for appearance, landscaping, layout and scale following Outline approval PA16/03085 for erection of dwelling without compliance with Condition 1 of Decision Notice PA18/01534 dated 24th July 2018 namely to change materials on gables of garage block from stone to cladding. As Members only have 14 days to consider this type of application it was dealt with by email and a response of “NO OBJECTION” submitted.</p> <p>k. PA21/00935, Westward House Rock Road Rock – variation of Conditions 2 (approved plans) and 4 of Application No. PA19/03308 dated 1st July 2019 (Extension and reordering works of existing house including the construction of new garage). NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

39/2021	<p>Planning Applications Carried Forward – the following application were unable to be considered at the February meeting and Members responded via email. For information only.</p> <ul style="list-style-type: none"> a. PA20/11251, First Light Rock Road Rock – first floor extension off kitchen / diner, forming sitting room and home office. NO OBJECTION. b. PA21/00098, 4 St Moritz Villas Trebetherick – expansion of Holiday Let involving construction of a two-storey side extension with associated internal remodelling. NO OBJECTION c. PA21/00121, Pendeen, Trewint Lane, Rock – proposed replacement of existing dwelling. NO OBJECTION d. PA21/00160, Kate Cant Farm, St Minver – householder application for proposed single storey side extension. NO OBJECTION e. PA21/00617, Lower Cockmoyle Porthilly Lane Rock – fell Sycamore because of immediate risk to pedestrians and vehicles in Porthilly Lane. NO OBJECTION provided the Tree Officer has no objection. 	
40/2021	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> a. PA20/09418, Pengliddon, Trebetherick – demolition of existing store building and construction of proposed dwelling for holiday use and guest accommodation including formation of additional parking and home gymnasium for Pengliddon. b. PA20/09643, Flintstones, Golf Course Hill, Rock – construction of a boat shed. c. PA20/09792, Cove Barn, Porthilly Lane, Rock – change of use of land as an extension to existing approved residential curtilage and erection of a domestic garage/store. d. PA20/09887, Lower Lynam, Porthilly Lane, Rock – proposed extension and alterations. e. PA20/10011, Plot 4 Land N of Broad Park Close St Minver – proposed 7no Self Contained Industrial Units for Use Classes B1 and B8. f. PA20/10547, 4 Brea Road, Rock – ground floor and loft extension. 	
41/2021	<p>Other Planning Matters – Members considered:</p> <ul style="list-style-type: none"> a. Padstow Parish Neighbourhood Plan - Regulation 14 Consultation commences 8 February closing at midnight on Sunday 18 April 2021. Details previously emailed. b. Positive Planning – February 2021 newsletter c. PA20/0330, Wits End Rock Road Rock – construction of extension to dwelling. The planning appeal had been refused. d. Neighbourhood Planning Bulletin – February 2021 	
42/2021	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Children's Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – provided by Mr Mark Meneer NOTE – the RoSPA inspection will be made in April 2021. ii. <u>CCTV</u> – Cllr. Davis had been authorised to purchase a camera at a cost of £300. There is an issue with the “signal”. b. <i>Lease</i> – covered by Minute 37a/2021 above. 	Cllr. Davis

43/2021	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Road Closure</i> – details previously circulated</p> <ul style="list-style-type: none"> • Porthilly Lane, Wadebridge, 24th February 2021 to 26th February 2021 (09:30 to 16:30 hours) • Trewiston, Wadebridge, 16th March 2021 to 16th March 2021 (09:30 to 15:30 hours). <p>b. <i>Dunders Hill, Polzeath</i> – Mr Oliver Jones, Highways advised: “<i>The proposed TRO for Dunders Hill, which has just gone through the public consultation process, once final approval is granted we will be in a position to issue a construction package for the works.</i>”</p>	
44/2021	<p>Amenity / Environmental Matters – including any items received after the agenda is published.</p> <p>a. <i>Policeman’s Corner Verge</i> – Minute 9a/2021 refers. Members RESOLVED to accept the quotation from Ms Jax Buse for £1,055 for ground preparation for the wildflower area, to include rotovator and turf cutter hire, labour and waste disposal. The cost of wildflower turf would be £1,656 plus labour for laying. Total cost of the project will be £2,847. The Clerk to advise Ms Buse</p> <p>NOTE – a £2,000 grant towards the cost had been received from the Millennium Oak Trust.</p> <p>NOTE – Mr Andy Hoskin, Highways had granted permission for the Pityme grass verge (by bus shelter) to be re-wilded by turfing with “wildflower” turf</p> <p>b. <i>Millennium Oak Trust</i> – the project for improvements to the grass area at Polzeath had been passed to the Beach Ranger for action. The Clerk to advise him to update Ms Norma Todd (of the Trust).</p> <p>c. <i>Bench, Dunders Hill</i> – a memorial plaque and flowers had been added to the new bench. Members felt the flowers were inappropriate.</p> <p>d. <i>Rock Dunes</i> – Mr Jonathan Hewitt, Padstow Harbour Commissioner had provided information regarding the movement of the dunes. This had been circulated to Members, a copy sent to <i>The Link</i> and placed on the website. Mr Justin Ridgewell, Environment Agency had sent an email on the subject which had also been circulated.</p> <p>e. <i>Tristram Cliff Footpath</i> – a serious land fall occurred, The Countryside Officer had visited and reported that whilst there is new loose material that has fallen away which has left a clean face here, there are no new slippage or cracks which are any close to the bridge than was previously. It may look like the bridge is resting/supported in the middle, it is made to be able to span the gap from abutment to abutment and the existing abutments are a long way from the central slip and on more stable ground. CAT will request a site visit from our Geo Consultancy department for an up to date report on this area to be on the safe side.</p> <p>f. <i>Trefresa Footpath</i> – the footpath had been temporarily closed to allow for stock proof fencing to be installed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Williams</p>
45/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. Padstow Harbour Commission – Minutes for October, November and December 2020 previously circulated via email.</p> <p>b. Royal Cornwall Hospitals Trust – an opportunity to join the RCHT Board and play a key part in influencing the way our services are provided, now and for the future. Details previously emailed</p> <p>c. Roadside hedge and tree management – factsheet from Cormac circulated via email.</p>	

	<p>d. Positive Planning – February 2021 newsletter</p> <p>e. Bodmin and Wadebridge Neighbourhood Police Team Newsletters – February 2021.</p> <p>f. Calor Rural Community Fund – applications invited. Details previously emailed</p> <p>g. Climate Emergency DPD – pre-consultation document circulated by CC on: www.cornwall.gov.uk/climateemergencydpd. Details emailed</p> <p>h. University Study – Members are invited to contribute to the study that follows on from the publication of the vision for Cornwall "The Cornwall Plan: 2020-2050. Together we can: Gyllyn Warbarth", link here. Details previously emailed.</p> <p>i. St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD) – consultation closes 14th April 2021. Details previously emailed</p>	
46/2021	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – Tuesday, 6th April 2021. Monday is Bank Holiday.</p> <p>b. <i>Planning Meeting</i> – TBC. 15th March 2021.</p> <p>c. Environmental Land Management (ELM) Strategy – details emailed:</p> <ul style="list-style-type: none"> • Virtual Conference – 25th February 2021, 7pm. • Interactive Workshop – 4th March 2021. 	
47/2021	Information Only/Future Agenda Items – none.	
48/2021	<p>Financial Matters – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-12 to a value of £4,096.09 was APPROVED for payment. A list of payments is available on the PC's website.</p> <p>b. <i>Grass Verges</i> – Members RESOLVED to accept a grant of £1,551.56.</p>	<p>Clerk</p> <p>Clerk</p>
49/2021	Closed Session – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
50/2021	Polzeath Together – Cllr. Mould said this is a multi-agency group and Andy Stewart is a member and will feedback to the PC monthly. It was AGREED to set up a separate bank account for donations, etc.	Cllr. Morgan / Clerk
51/2021	<p>Beach Ranger / WCs, Polzeath – Minute 134c/2020 refers. Some, but not all, the relevant paperwork, had been received from CC. Further discussion deferred to the next meeting. Cllr. Boswell-Munday proposed holding a Zoom meeting with Ms Lucy Thorpe CC, when the documents are to hand.</p> <p>Minutes of a meeting with the Beach Ranger will be circulated shortly. Cllr. Morgan referred to the provision of the Beach Ranger. The most suitable site is the old recycling area by the toilets. A formal lease will be drawn up to rent the area for a peppercorn rent of £1 p.a.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Morgan</p>
52/2021	Meeting Closed – 20.23pm.	

Signature: (Cllr. Brian Gisbourne)
Parish Council Chair

Date: 6th April 2021