



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD ON 1st FEBRUARY 2021 @ 7pm

NOTE – It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Gisbourne (Chair), Ms Boswell-Munday, Davis, Morgan, Mould (CC/PC), Richards, Webb, Williams.</p> <p>NOTE – in the absence of the Clerk, Cllr. Williams will host this meeting, and Cllr. Morgan will take the Minutes.</p>	
	<p>Chairman’s Welcome and Public Forum – members of the public may address the Parish Council, prior to the commencement of the meeting.</p>	
16/2021	<p>Apologies for Absence – Cllrs. Crowdy, Gilbert and the Clerk.</p>	
17/2021	<p>Members’ Declarations –</p> <ul style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – none b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. 	
18/2021	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 4th January 2021, AGREED as a true record. 	
19/2021	<p>Outside Bodies / Reports –</p> <ul style="list-style-type: none"> a. <i>St Minver Community Hub (CIO)</i> – Cllr. Boswell-Munday reported that a Padiatrist Service will commence at the Doctor’s Unit commencing on Friday 5th March 2021. b. <i>Network Panel Meeting</i> – Cllr. Mould had attended the meeting held on 21st January 2021 and advised that the main topic had been to advise that loan sharks are operating in Cornwall and for all Councils to be alert. c. <i>Cornwall Council</i> – Cllr. Mould reported to the meeting that it is still the intention for the Local Elections to go ahead in May. d. <i>Police</i> – this web page has been set up centrally, for members of the public to report suspected Covid-19 breaches to the police. https://www.police.uk/tua/tell-us-about/c19/v7/tell-us-about-a-possible-breach-of-coronavirus-covid-19-measures/. 	

20/2021	<p>Planning Applications – Cornwall Council’s Planning website had crashed this evening – all Councillors will look at these plans tomorrow and advise the Clerk accordingly. The Clerk to ask for 2-day extension.</p> <p>a. PA20/11251, First Light Rock Road Rock – first floor extension off kitchen / diner, forming sitting room and home office.</p> <p>b. PA21/00098, 4 St Moritz Villas Trebetherick – expansion of Holiday Let involving construction of a two-storey side extension with associated internal remodelling.</p> <p>c. PA21/00121, Pendeen, Trewint Lane, Rock – proposed replacement of existing dwelling.</p> <p>d. PA21/00160, Kate Cant Farm, St Minver – householder application for proposed single storey side extension.</p> <p>e. PA21/00617, Lower Cockmoyle Porthilly Lane Rock – fell Sycamore because of immediate risk to pedestrians and vehicles in Porthilly Lane.</p>	
21/2021	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/08125, Apartment 1 The Point at Polzeath – replacement of existing patio door with side lights, removal of existing window and brick/stone infill between door and window. To be replaced with new patio door to fill new opening width.</p> <p>b. PA20/06587, Stable Cottage, Golf Course Hill, Rock – demolition of existing 2 storey single dwelling house and replacement with new part 2 storey/part 3 storey single dwelling house.</p> <p>c. PA20/08364, Witts End, Rock Road, Rock – proposed extension to dwelling (re-submission of Application No. PA20/03305).</p> <p>d. PA20/08854, Carn Cobba, Tristram Cliff, Polzeath – proposed boat store in garden to vary Condition 2 (approved plans) of Application No. PA18/03758 dated 10th October 2018.</p> <p>e. PA20/09702, Gulland, Golf Course, Hill Rock – works to one Monterey Cypress tree subject to a TPO.</p> <p>f. PA20/10243, The Close, Porthilly Lane, Rock – application for works to a tree subject to a tree preservation order – felling of a Blue Atlas Cedar (T1).</p>	
22/2021	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – unavailable.</p> <p>ii. <u>CCTV</u> – it was agreed that Cllr. Davis would go ahead and buy a camera such as he has at his yard – he will arrange installation the cost is £300.</p> <p>b. <i>Lease</i> – Members to receive an update. Ms Jessica Bishop, CC solicitor advised she is now dealing with this matter. She had chased the other side’s solicitor just before Christmas and had sent two reminders.</p>	Cllr. Davis
23/2021	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Highway Consultation</i> - consultation runs from 20th January 2021 to end on 19th February 2021. Details previously emailed. Covers:</p> <ul style="list-style-type: none"> • SN11 Trewiston Lane, St Minver – Extend the 30mph speed limit and install a new enhanced village gateway with combined village/speed limit terminal signing mounted on a faux wooden gate feature with a new 30mph carriageway roundel on a red surface laid adjacent. 	

	<p>NWAAT will be introduced at the junctions with Cantillion Close and Rock Road to improve visibility</p> <ul style="list-style-type: none"> Dunders Hill, Polzeath – Extend existing no waiting from 9am to 6pm 01 Mar to 31 Oct to maintain the free flow of traffic during the busier periods of the year 	
24/2021	<p>Amenity Matters – including any items received after the agenda is published.</p> <p>a. <i>Policeman’s Corner Verge</i> – Minute 9a/2021 refers. The quotation from Ms Jax Buse had not been received as yet. NOTE – the cost of wildflower turf would be £1,656 plus labour for laying.</p> <p>NOTE – Mr Alex Roads had arranged for a £2,000 grant towards the cost from the Millennium Oak Trust.</p> <p>NOTE – Mr Andy Hoskin, Highways had granted permission for the Pityme grass verge (by bus shelter) to be re-wilded by turfing with “wildflower” turf.</p> <p>b. <i>Millennium Oak Trust</i> – Minute 9b/2020 refers. The Trust had written to ask Members to retain the donation until such time as the PC can proceed.</p>	
25/2021	<p>Administration Matters – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Code of Conduct Review</i> – consultation ends 18th February. Details previously emailed.</p> <p>b. <i>CALC FAQ 17</i> – Chair and Vice Chair had agreed to support the campaign for virtual meetings by contacting our MP. Details previously emailed.</p>	
26/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. Bodmin and Wadebridge Neighbourhood Police Team Newsletters – January 2021. Details previously emailed.</p> <p>b. Clerks & Councils Direct – January 2021.</p>	
27/2021	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. Full Council Meetings – 1st March 2021.</p> <p>b. Planning Meeting – TBC. 15th February 2021.</p>	
28/2021	<p>Information Only/Future Agenda Items –</p> <p>a. None.</p>	
29/2021	<p>Financial Matters – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-11 to a value of £10,863.63 was APPROVED for payment. The Clerk to place a list of payments on the PC’s website. MUST DO: List items on this year’s budget not yet spent</p> <p>b. <i>Budget Implications</i> – it was RESOLVED unanimously to place the Clerk on salary scale point 25.</p> <p>c. <i>2021/22 Budget</i> – it was unanimously RESOLVED to accept the budget as produced and circulated by the Clerk. It was further RESOLVED to set the precept at £57,000. The Clerk to advise CC.</p> <p>d. <i>PROW Maintenance Grant</i> – the Clerk to accept an offer of £2,116.26 from Mr Dave Wood, CC to cut the Public Rights of Way (PRoWs) in the parish in 2021/22. Hardcopy had been requested.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

30/2021	Closed Session – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
31/2021	Polzeath Anti-Social Behaviour (ASB) – proposals had been received from Police Inspector Reggie Butler-Card, these and the Notes of the Meeting held on 12 th January 2021, had both previously circulated via email, including the financial implications. NOTE – the new date for virtual meeting for Polzeath Together is Wednesday 3 rd February 2121, at 1500hrs to 1630hrs. It was AGREED that Cllrs. Boswell-Munday and Richards would attend this meeting.	Cllr Richards / Boswell-Munday
32/2021	Beach Ranger / WCs, Polzeath – Minute 134c/2020 refers. It was unanimously RESOLVED that subject to the TUPE figures being acceptable we proceed with employing the Beach Ranger. The Clerk to advise Ms Jacquie Rapier. Polzeath Toilets – it was AGREED that whilst the Council have put a financial structure in place we will not proceed until Cornwall Council clarify certain aspects such as cleaning arrangements. The Clerk to advise Ms Jacquie Rapier. It was further AGREED that the Clerk should write to Highlands Council to advise them of our plans regarding employing the Beach Ranger.	Clerk Clerk Clerk
33/2021	Meeting Closed – 8.45pm.	

Signature: (Cllr. Gisbourne)
Parish Council Chair

Date: 1st March 2021