



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD ON 7th DECEMBER 2020 @ 7.15pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Gisbourne (Chair), Ms Boswell-Munday, Crowdy, Davis, Morgan, Mould (CC/PC), Richards, Webb, Williams and Mrs Thompson (Clerk).	
	<p>Chairman’s Welcome and Public Forum – the Chair opened the meeting and welcomed those present.</p> <p>Members met with CC officers: Ms Jacquie Rapier and Mr Rob Andrew, (Head of Environment Assets and Service Delivery). Minute 174/2020 below refers.</p> <p>Ms Rapier gave a PowerPoint presentation. Mr Andrew explained CC were happy to continue with the car park levy going towards the Breach Ranger (BR) service, <u>subject to approval by the new Cornwall Council</u>. Cllr. Mould said in an ideal world the BR would be controlled by a Community Interest Company (CIC) or by one of the Parish Councils. Mr Andrew said this would give more local control. He confirmed that the CP levy (<i>if available</i>) would be paid direct to the PC / CIC.</p> <p>Mr Andrew explained TUPE rules may apply if the BRs employment was transferred to the PC / CIC.</p> <p>Cllrs. Dingle and Darnell, Highlands were in attendance.</p>	
161/2020	Apologies for Absence – Cllr. Gilbert.	
162/2020	<p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Mould in Minute 165i/2020.</p> <p>b. <i>Non-registerable interest</i> – Cllrs. Mould and Boswell-Munday in 164a/2020.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
163/2020	<p>Minutes of Meetings – Members to approve the following:</p> <p>a. <i>Full Council Meeting</i> – 2nd November 2020, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – meeting had been cancelled.</p>	
164/2020	<p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Ms Sarah Beeley advised she is leaving Cornwall Council in early December. If Members have any urgent queries, please contact Fiona Salmon on Fiona.salmon@cornwall.gov.uk. There was no update regarding the lease.</p>	

	<p>b. <i>Network Panel Meeting</i> – Minutes of the meeting held on 12th November were previously emailed. Next meeting to be held on 21st January 2021. There was a presentation from the officer dealing with Covid. The Highways Scheme is slowly moving forward.</p>	
165/2020	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA20/02635/PREAPP, Sparnal Stitch, Trewint Lane, Rock – pre-application advice for the extension of an existing outbuilding creating a dwelling. COMMENT: Members are mindful that if permission is granted it should have a permanent residency condition.</p> <p>b. PA20/07714, Land to the W of Trewiston Lane, St Minver – construction of 45 dwellings (Use Class C3), with associated access, highways improvements, landscaping, infrastructure, drainage and public open space. Mr Alex Cave, Origin3 had provided an update regarding the proposed build out feature on Rock Road. Members felt unable to comment further until they can see the actual drawings. Until they are available Members’ previous concerns as set out in Minute 149c/2020 are upheld.</p> <p>c. PA20/08125, Apartment 1 The Point at Polzeath – replacement of existing patio door with side lights, removal of existing window and brick/stone infill between door and window. To be replaced with new patio door to fill new opening width. NO OBJECTION.</p> <p>d. PA20/09411. Lower Cockmoyle, Porthilly Lane, Rock – application for works to a tree subject to a tree preservation order - Felling of an Ash (T40). Given the short deadline, the Clerk had responded: “No objection, providing the tree officer has no objection” response.</p> <p>e. PA20/09418, Pengliddon, Trebetherick – demolition of existing store building and construction of proposed dwelling for holiday use and guest accommodation including formation of additional parking and home gymnasium for Pengliddon. OBJECT because the Neighbourhood Plan would require a new dwelling to have a permanent residency clause.</p> <p>f. PA20/09643, Flintstones, Golf Course Hill, Rock – construction of a boat shed. NO OBJECTION.</p> <p>g. PA20/09702, Gulland, Golf Course, Hill Rock – works to one Monterey Cypress tree subject to a TPO. NO OBJECTION provided the Tree Officer has no objection.</p> <p>h. PA20/09792, Cove Barn, Porthilly Lane, Rock – change of use of land as an extension to existing approved residential curtilage and erection of a domestic garage/store. OBJECT because this site is outside the development boundary as identified in the Neighbourhood Boundary and no further building on the plot should be permitted. Cllr. Richards did not support this view.</p> <p>i. PA20/09887, Lower Lynam, Porthilly Lane, Rock – proposed extension and alterations. Cllr. Mould took no part in the discussion. NO OBJECTION.</p> <p>j. PA20/09940, 8 Higher Tristram, Polzeath – construction of a replacement dwelling (resubmission of previously approved application PA17/12171). NO OBJECTION.</p> <p>k. PA20/10243, The Close, Porthilly Lane, Rock – application for works to a tree subject to a tree preservation order – felling of a Blue Atlas Cedar (T1). NO OBJECTION provided the Tree Officer has no objection.</p> <p>l. PA20/10255, Land SW of Wenadoc, Rock Road, St Minver – reserved matters of access, appearance, landscaping, layout and scale following outline consent PA20/04733 dated 20.08.2020 for new dwelling on land at Wenadoc adjacent to existing dwelling. OBJECT on the grounds the physical mass and height make this out of keeping with neighbouring</p>	<p>Clerk</p> <p>Cllr. Mould / Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>properties. Members point out if permission is granted that under the Neighbourhood Plan this should have a permanent residency clause.</p> <p>m. PA20/08854, Carn Cobba, Tristram Cliff, Polzeath – proposed boat store in garden to vary Condition 2 (approved plans) of Application No. PA18/03758 dated 10th October 2018. NO COMMENT, as no further action is needed.</p>	Clerk
166/2020	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/06802, Sanderlings Road from St Moritz Hotel to Daymer Lane, Trebetherick – re-introduction of a chimney to serve wood burning stove.</p> <p>b. PA20/06973, Trebant, Rock – various tree works.</p> <p>c. PA20/07109, Fairview, Rock Road, St Minver – single storey extension to rear of property.</p> <p>d. PA20/07223, Seascape, Highcliff, Polzeath – revisions to roof design and height to create additional first floor accommodation.</p> <p>e. PA20/07528, Pityme-Not, Pityme Farm Road, St Minver – proposed dwelling and garage with hobbies room (re-submission and revised design to PA20/01747).</p> <p>f. PA20/08087, Carndu Woods, Golf Course Hill, Rock – application for tree works to trees subject to a tree preservation order (TPO) on woodland W4 which comes under the Rock TPO.</p> <p>g. PA20/08103, Lanhay, 46 Little Trelyn, Rock – Single Storey Oak Framed Garden Room/Porch Extension to Front (amendment to planning consent PA20/02269).</p> <p>h. PA20/08290, 27 Higher Tristram, Polzeath – new entrance porch with enlarged balcony over (following previous planning approvals PA20/05600 and PA19/09676).</p> <p>i. PA20/08364, Witts End, Rock Road, Rock – proposed extension to dwelling (re-submission of Application No. PA20/03305).</p> <p>j. PA20/09029, 29 Higher Tristram, Polzeath – non-material Amendment to PA19/10998 dated 18th June 2020 for the Erection of replacement dwelling namely to the re position of rear store, removal of ground floor bedroom window and alteration of position to ground floor windows.</p> <p>k. PA20/09128, The Point at Polzeath – non-material amendment in respect of decision notice PA17/02494 (Construction of six no. holiday lodges (each with 3 beds) and ancillary infrastructure instead of extant permission PA10/07795 for three holiday lodges (each with 6 beds)) - Turning circle at end of access road, visitor parking bays on northern side of access road, bollard mounted PIR lighting along roadside, landscape alterations, gabion baskets adj Unit 6, stone entrance feature wall, gated access lane alongside Unit 1, Units 1 and 6 to have shallow pitched roof, fenestration alterations, render to North elevations, decking in place of patio.</p>	
167/2020	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – Mr Meneer reported there were no issues with the play equipment. However, all the lights in the toilets are broken. It was RESOLVED to accept a quotation to carry out repairs at a cost of £243+VAT. The Clerk to advise Mr Meneer Cllr. Mould said she had asked the Police to step up visits because of the vandalism.</p>	Clerk

	<p>ii. <u>CCTV</u> – Minute 137a[iii]/2020 refers. Quotations to be obtained for the January meeting by Cllr. Davis. Cllr. Boswell-Munday said someone would need to be responsible for monitoring the system.</p>	Cllr. Davis / Clerk
168/2020	<p>Financial Matters – including items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-11 to a value of £4,354.67 was APPROVED for payment. A list of payments is available on the PC's website. The Clerk pointed out she had deducted from her expenses this month the sum due for the Poppy Wreath.</p> <p>b. <i>Grant Request</i> – Members declined to make a grant to the True Butterflies Foundation a charity that supports Domestic Abuse Survivors and their families as they felt priority should be given to local organisations.</p>	Clerk
169/2020	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Census 2021</i> – email from Ms Heidi Clemo, Office of National Statistics (ONS) previously circulated via email.</p> <p>b. <i>Police Survey</i> – to help shape the future of policing in Cornwall, see: https://www.devonandcornwall-pcc.gov.uk/news-and-blog/multimedia-hub/take-a-moment-to-help-shape-the-future-of-policing/ Deadline 3rd January 2021. Previously emailed.</p> <p>c. <i>Local Governance Review</i> – CC decision is: Recommendation – to defer the issues regarding the governance arrangements for the parishes of St Minver Lowlands and St Minver Highlands for future consideration following the May 2021 elections.</p> <p>d. <i>Cornwall Planning</i> – newsletter, October 2020. Previously emailed.</p> <p>e. <i>November Police Newsletter</i> – Bodmin and Wadebridge, both documents circulated via email.</p> <p>f. <i>Ethical Standards Review</i> – paper from CALC previously circulated via email. Deadline for comments is 15th January 2021</p> <p>g. <i>Licensing Application</i> – Pityme Unit 8 are applying for the sale of alcohol on and off sales, Monday to Sunday 09:00 – 23:30, with opening hours Monday to Sunday 09:00 – 00:00. OBJECT because this is an industrial site and having tables inside and out would be inappropriate.</p>	Clerk
170/2020	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 4th January 2021.</p> <p>b. <i>Planning Meeting</i> – no meeting to be held in December, except that the Chairman may call an Extraordinary Meeting, if necessary.</p>	
171/2020	<p>Information Only/Future Agenda Items –</p> <p>a. <i>Rock Road / Sandyhills Junction</i> – residents of Sandyhills residents are concerned about the difficult exit onto Rock Road. Members shared these concerns and it was RESOLVED to ask that a short area of double yellow lines be considered in the next round of any Network Highway Scheme.</p> <p>b. <i>Policeman's Corner Verge</i> – permission had been granted by Highways to re-wild the verge from policeman's corner to the bus shelter at Pityme. Cllr. Mould reported she is awaiting a quotation from Ms Jax Buses, Rock Gardens to use wildflower. Deferred to January.</p>	Clerk Cllr. Mould
172/2020	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	

173/2020	<p>Polzeath Anti-Social Behaviour (ASB) – Members considered the proposals from Police Inspector Reggie Butler-Card, previously circulated via email. He had advised that it should be noted the officers required to work these duties will be volunteers working overtime, so cover cannot be guaranteed on every shift as there will be competing demands. If they are unable to staff this with Police Officers, they would seek to offer the overtime to PCSOs but this would be 1800-0000 duties. If the officers needed to make an arrest this again would mean they would have to leave the area to transport the detainee to custody and complete the associated administration.</p> <p>The Police are currently compiling a list of premises to invite to a Polzeath Pub Watch meeting in the New Year. This will be run by the premises themselves. Inspector Butler-Card and his colleagues are working on a Crime and Information pack for all accommodation providers in the Rock / Polzeath area and possibly retail premises. CCTV was another option for the Police and Members to consider and Newquay Town Council may be able to assist here.</p> <p>Proposal A Police cover for first two weeks of July 2021 (14 days) 2 x Police officers (two required for safety) Duty hours 1900-0300 (Allow 30 minutes travel time, patrol times 1930-0230) Approximate cost £4,435.20</p> <p>Proposal B Police cover for July & August 2021 (62 days) 2 x Police officers (two required for safety) Duty hours 1900-0300 (Allow 30 minutes travel time, patrol times 1930-0230) Approximate cost £19,641.60</p> <p>Members did not feel it appropriate to commit to this level of expenditure without knowing if there is actually a problem in 2021. They felt this linked into the Beach Ranger service. Further discussion was deferred to the New Year and will be borne in mind when setting the 2021/22 budget.</p>	Clerk
174/2020	<p>Beach Ranger (BR), Polzeath – Minute 134c/2020 refers. Members considered provision of the Beach Ranger service in 2021 and were keen for the scheme to continue. Members considered whether there were any TUPE implications and the potential to expand the scheme at a future date.</p> <p>It was RESOLVED, in principle, that Lowlands would take this forward subject to an agreement that is acceptable to Members. It was further RESOLVED to give Cllrs. Mould, Boswell-Munday and Morgan authority to open discussions with CC to establish the most appropriate method of employment for the BR through a Community Interest Company (CIC) or Lowlands PC.</p> <p>Members were interested to understand whether there was an opportunity to utilise the land around the Coronation Garden public WCs to help with funding. Clerk to advise Ms Jacquie Rapier, CC.</p>	Clerk
175/2020	<p>Meeting Closed – 21.16pm.</p>	

Signature: (Cllr. Gisbourne)
Parish Council Chairman

Date: 4th January 2021