



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE VIRTUAL COUNCIL MEETING
HELD ON 2nd NOVEMBER 2020 @ 7.15pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Gisbourne (Chair), Ms Boswell-Munday, Crowdy, Davis, Gilbert (Vice Chair), Mould (CC/PC), Richards, Williams and Mrs Thompson (Clerk).</p>	
	<p><u>Chairman’s Welcome and Public Forum</u> – the Chair opened the meeting and welcomed those present.</p> <p>Representatives from Origin3 met with Members regarding Minute 149c/2020 below and gave a brief presentation. They then gave a presentation with their Highway Consultant answering Members questions regarding the proposed highway measures. Origin3 had provided evidence that the applicants have access over the track at the lower end of the site.</p> <p>Cllr. Gilbert had previously provided numbers for those registered with Homechoice, which are:</p> <p style="padding-left: 40px;">St Minver Highlands – 13 St Minver Lowlands – 26</p> <p>These figures show applicants with local connection for all bands and all bedroom sizes.</p> <p>Mr Sam Williams met with Members regarding Minute 149b/2020 below. The Club had applied for full planning permission. They now have six teams affiliated with Cornwall FA. They have three men’s teams (one playing on a Saturday in the Duchy League and two part-time teams playing in the Cornwall Flexi League) and three youth teams. Mr Williams said they have full support and backing of the County FA and are looking to become a Community Chartered Standard Club – an achievement only a handful of clubs in Cornwall can currently claim.</p> <p>Cllr. Mould asked if the Club had funding. Mr Williams said they were in the process of applying for various grants.</p>	
145/2020	<p>Apologies for Absence – Cllrs. Morgan, Webb.</p>	
146/2020	<p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	

the proposed estate – an estimated 100+ additional vehicles would be using Trewiston Lane, including large, unwieldy farm vehicles.

- There would be a significant increase in pedestrian movements from the proposed development through the very narrow part of Trewiston Lane onto Rock Road that has no footpath. It is clear that pedestrians would be at significant risk particularly on weekdays when children are walking to get to the primary school or to catch the school buses at the same time as fleets of builders vans are heading towards Trebetherick and Polzeath where building works are always underway.
 - Whilst the additional proposed pedestrian and cyclist access to Rock Road might alleviate this risk, the proposed traffic calming measures does not take account of the traffic levels in the peak Easter and Summer holiday periods. A vehicle temporarily parked in this area causes significant traffic congestion. The Highway Consultant employed by the developers did seek to reassure Members that this would not be the case, but Members remain unconvinced. It is feared that by reducing the carriage to single width drivers would in fact increase their speed to reach the build-out before another vehicle coming the other way!
- d. PA20/08290, 27 Higher Tristram, Polzeath – new entrance porch with enlarged balcony over (following previous planning approvals PA20/05600 and PA19/09676). **NO OBJECTION.** Clerk
- e. PA20/08532, The Willows, Trewiston Lane, St Minver – completion and retention of the demolition of existing dwelling and erection of replacement dwelling (amended scheme to that approved under PA19/11227. **NO OBJECTION.** Clerk
- f. PA20/08364, Witts End, Rock Road, Rock – proposed extension to dwelling (re-submission of Application No. PA20/03305). **NO OBJECTION.** Clerk
- g. PA20/08854, Carn Cobba, Tristram Cliff, Polzeath – proposed boat store in garden to vary Condition 2 (approved plans) of Application No. PA18/03758 dated 10th October 2018. **OBJECT** until the change to the plans are clarified. Cllr. Mould to speak to the case officer, Mr Samuel Fuller. Cllr. Mould / Clerk
- h. PA20/09029, 29 Higher Tristram, Polzeath – non-material Amendment to PA19/10998 dated 18th June 2020 for the Erection of replacement dwelling namely to the re position of rear store, removal of ground floor bedroom window and alteration of position to ground floor windows. **NO OBJECTION.** Clerk
- i. PA20/09045, Mallow, Rock Road, Rock – proposed rear ground floor extension and proposed car port to the side of the dwelling. **NO OBJECTION.** Clerk
- j. PA20/08974, Chy-An-Mor, Tristram Cliff, Polzeath – extend first floor balcony by an additional 2.1m. **NO OBJECTION** Clerk
- k. PA20/09155, Pencarrick, Green Lane, Rock – taking side limbs off Macrocarpa Trees that overhang driveway and access road. **NO OBJECTION** providing the Tree Officer has no objection. Clerk
- l. PA20/09128, The Point at Polzeath – non-material amendment in respect of decision notice PA17/02494 (Construction of six no. holiday lodges (each with 3 beds) and ancillary infrastructure instead of extant permission PA10/07795 for three holiday lodges (each with 6 beds)) - Turning circle at end of access road, visitor parking bays on northern side of access road, bollard mounted PIR lighting along roadside, landscape alterations, gabion baskets adj Unit 6, stone entrance feature wall, gated access lane alongside Unit 1, Units 1 and 6 to have shallow pitched roof, fenestration alterations, render to North elevations, decking in place of patio. **NO OBJECTION.** Clerk

	<p>m. PA20/08985, Stepper Watch, Highcliff, Polzeath – variation of condition 2 (approved plans) of decision no. PA18/09616 (Revised position of proposed dwelling [following approval ref. no. PA17/01706]), to allow for some minor alterations to the design of the dwelling to vary Condition 2 (approved plans) of Decision Notice PA19/06984 dated 29th October 2019. NO OBJECTION.</p>	Clerk
150/2020	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/06654, Polwartha, Rock Road, Rock – proposed extension to provide garden room to include internal alterations.</p> <p>b. PA20/07026, Trecoyn, Rock Road, Rock – proposed first floor extension and alterations to existing dwelling.</p> <p>c. PA20/07135, Bramble Hill, Green Lane, Rock – application for works to trees subject to TPOs: Fell two ash trees suffering from Ash die back.</p> <p>d. PA20/01622/PREAPP, Trefresa Farm, Rock – pre-application advice for new tourism led, mixed use development. Closed by CC and advise given.</p> <p>e. PA20/07058, Wildways, Highcliff Polzeath – variation of condition 2 in relation to Decision Notice PA20/04322 (replacement house).</p> <p>f. PA20/07255, Crossways, Rock Road, Rock – demolition of existing extension and porch. Construction of new extension and porch.</p>	
151/2020	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – there were no issues, but Mr Meneer reported the shelter had suffered further damage.</p> <p>ii. <u>CCTV</u> – Members to consider installing CCTV, if the Open Space CCTV Project is no longer running. Minute 137a[ii]/2020 refers. Cllr. Mould will report to the next meeting.</p>	Cllr. Mould
152/2020	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Bus Shelter, Opposite Clock Garage</i> – Minute 138a/2020 refers. Mr Lee Quinney, CC advised Cormac had confirmed they will start work on Monday 14th December, with the shelter arriving on 16th December 2020.</p>	
153/2020	<p>Amenity Matters – including any items received after the agenda is published.</p> <p>a. <i>Benches</i> – Members to consider:</p> <p>i. <u>Tristram Field Car Park Bench</u> – Minute 139a[i]/2020 refers. Cllrs. Davis and Crowdy had removed the concrete bench ends. The donor of a replacement bench is undertaking delivery and installation.</p> <p>ii. <u>Bench on Road from Oystercatcher to Tubestation</u> – Minute 139a[ii]/2020 refers. A replacement bench had been ordered and Mr Mark Meneer will arrange disposal of the old and installation of new.</p> <p>b. <i>Pityme Grass Verge</i> – Minute 139b/2020 refers. There had been no response and Members did not know the views of Mr Oliver Jones, regarding re-wilding of the Pityme grass verge. Cllr. Mould said an offer to help fund this project had been received. The Clerk to request an update.</p> <p>c. <i>Beach Ranger, Polzeath</i> – Minute 134c/2020 refers. Deferred to the closed session.</p> <p>d. <i>Polzeath Anti-Social Behaviour (ASB)</i> – there was no further update from PC Alex Allen, and Ms Lucy Allison, CC. Deferred to the December meeting.</p>	Clerk Clerk

	<p>NOTE – Police Inspector Reggie Butler-Card to meet with Members virtually. He is chasing his Finance Team to provide figures so that Members have some clear options.</p> <p>e. <i>Millennium Oak Trust</i> – Minute 9c/2020 refers. No update was available. Deferred to the December meeting.</p>	Clerk
154/2020	<p>Financial Matters – including any items received after the agenda was issued.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-09 to a value of £14,443.49 was APPROVED for payment. A list of payments is available on the PC's website. The CIL Grant had been paid to The Hub and Mr Meneer's invoice included £120 for cleaning The Hub, which would be reimbursed.</p> <p>b. <i>External Audit 2019/20</i> – the External Auditor had passed the accounts with only a non-material comment. Details previously emailed.</p> <p>c. <i>Grant Applications</i> – Members RESOLVED to:</p> <ul style="list-style-type: none"> • Merlin Centre – declined to make a grant • Polzeath Residents Association – grant £100 towards Christmas trees and lights. 	Clerk Clerk Clerk
155/2020	<p>Administration Matters – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Website Accessibility</i> – changes had been made to the style of the agenda and future Minutes to ensure compliance with the Website Accessibility Regulations.</p> <p>NOTE – the Clerk to amend Minutes and other documents from September 2018. As this will entail considerable work it will be done as and when time permits.</p>	
156/2020	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>OPCC's Cllr Advocate Scheme</i> – Members declined to nominate two Members to act as a point of contact for the scheme. The Clerk to act as the contact point.</p> <p>b. <i>Anti-Dog Fouling Campaign</i> – applications are invited to join Cornwall's Autumn 2020 "We're Watching You" Anti-Dog Fouling Campaign. Details previously emailed.</p> <p>c. <i>Christmas Parking</i> – Members AGREED to nominate the first Saturday in December (when the Christmas Lights are switched on) when CC's Polzeath car park will be FOC. Details previously emailed.</p> <p>d. <i>Police Newsletter</i> – Wadebridge and Bodmin, October 2020. Previously emailed.</p> <p>e. <i>Cornwall Area of Outstanding Natural Beauty</i> – AONB consultation on: https://letstalk.cornwall.gov.uk/aonb-management-plan-review. Deadline 6th December 2020. Details previously emailed</p> <p>f. <i>Buildings at Risk</i> – newsletter No.1 previously circulated via email.</p> <p>g. <i>Covid Information Packs</i> – aimed at [1] businesses (incl. schools and charities; [2] community groups (incl. parish councils) and [3] individuals. Details previously emailed</p> <p>h. <i>Re-opening High Streets Safely Fund</i> – details previously emailed</p>	
157/2020	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 7th December 2020.</p> <p>b. <i>Planning Meeting</i> – TBC. 16th November 2020.</p>	

	<p>c. <i>December Planning Meeting</i> – no meeting to be held, except that the Chairman may call an Extraordinary Meeting, if necessary.</p> <p>d. <i>CALC Code of Conduct Training</i> – 7pm on 22nd October 2020 and 7pm on 2nd November 2020. Details previously emailed.</p> <p>e. <i>Local Council Planning Conferences</i> – details of the invitation to the next event on 26th November 2020 was circulated via email.</p>	
158/2020	<p>Information Only/Future Agenda Items –</p> <p>a. None.</p>	
159/2020	<p>Closed Session – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
153c/ 2020	<p><i>Beach Ranger, Polzeath</i> – Minute 134c/2020 refers. Members considered the provision of a Beach Ranger in 2021. Cllr. Mould spoke to the background. Mr Peter Marsh will meet with both Lowlands and Highlands Parish Councils at their December meetings.</p>	
160/2020	<p>Meeting Closed – 21.00pm.</p>	

Signature: (Cllr. Brian Gisbourne)
Parish Council Chair

Date: 7th December 2020