

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE VIRTUAL COUNCIL MEETING
TO BE HELD ON 2nd NOVEMBER 2020 @ 7.15pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 2nd November 2020.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

To Join Zoom Meeting: Meeting ID: 854 2603 1401, Passcode: 091980,
 Link <https://us02web.zoom.us/j/85426031401?pwd=TWVwWjVzUUptbUdkc3oycjBXV0phZz09>

Minute	AGENDA ITEMS	Action
	Present –	
	<p><u>Chairman’s Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Representatives from Origin3 to meet with Members regarding Minute 149c/2020 below [planning application PA20/07714].</p> <p>Mr Sam Williams to meet with Members regarding Minute 149b/2020 below [planning application PA20/07489].</p>	
145/2020	Apologies for Absence –	
146/2020	<p>Members’ Declarations –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
147/2020	<p>Minutes of Meetings – Members to approve the following:</p> <p>a. <i>Full Council Meeting</i> – 5th October 2020.</p>	
148/2020	<p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Members to consider the advice below.</p> <p>NOTE – the proposed tenants’ lawyer only comment on the draft lease is that they cannot agree to a mutual break clause and require this to be tenant only. Ms Sarah Beeley, CC advised against this as this is a 99-year lease and it gives the Parish Council no option to terminate the lease.</p> <p>b. <i>Network Panel Meeting</i> – the next meeting is scheduled for 12th November 2020, 6.30pm on Microsoft Teams.</p>	
149/2020	Planning Applications – Members to consider the following, including any applications received after the agenda had been published:	

- a. PA20/04410, 35 Higher Tristram, Polzeath – extension and improvements to existing balcony. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB8I3LFGFY000>
- b. PA20/07489, The Point at Polzeath – construction of single storey changing room and football pitch together with sports floodlights to maximise the usage of the pitch. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QG1ANJFG0IS00>
- c. PA20/07714, Land to the W of Trewiston Lane, St Minver – construction of 45 dwellings (Use Class C3), with associated access, highways improvements, landscaping, infrastructure, drainage and public open space. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QGDUENFGMWV00>
- d. PA20/08290, 27 Higher Tristram, Polzeath – new entrance porch with enlarged balcony over (following previous planning approvals PA20/05600 and PA19/09676). <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHBSLOFGHTS00>
- e. PA20/08532, The Willows, Trewiston Lane, St Minver – completion and retention of the demolition of existing dwelling and erection of replacement dwelling (amended scheme to that approved under PA19/11227). <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHMFVVFQV00>
- f. PA20/08364, Wits End, Rock Road, Rock – proposed extension to dwelling (re-submission of Application No. PA20/03305). <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHFA0UFG0GE00>
- g. PA20/08854, Carn Cobba, Tristram Cliff, Polzeath – proposed boat store in garden to vary Condition 2 (approved plans) of Application No. PA18/03758 dated 10th October 2018. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QI4YLHFGJ8W00>
- h. PA20/09029, 29 Higher Tristram, Polzeath – non-material Amendment to PA19/10998 dated 18th June 2020 for the Erection of replacement dwelling namely to the re position of rear store, removal of ground floor bedroom window and alteration of position to ground floor windows. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QIFRFFFGIBF00>
- i. PA20/09045, Mallow, Rock Road, Rock – proposed rear ground floor extension and proposed car port to the side of the dwelling. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QIG2MXFGIJB00>
- j. PA20/09155, Pencarrick Green Lane Rock – taking side limbs off Macrocarpa Trees that overhang driveway and access road. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QIJYQ2FG1W400>
- k. PA20/08974, Chy-An-Mor, Tristram Cliff, Polzeath – extend first floor balcony by an additional 2.1m. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QIAFSMFGMTK00>

	<p>i. PA20/09128, The Point at Polzeath – non-material amendment i.r.o. decision notice PA17/02494 (Construction of six no. holiday lodges (each with 3 beds) and ancillary infrastructure instead of extant permission PA10/07795 for three holiday lodges (each with 6 beds)). Turning circle at end of access road, visitor parking bays on northern side of access road, bollard mounted PIR lighting along roadside, landscape alterations, gabion baskets adj Unit 6, stone entrance feature wall, gated access lane alongside Unit 1, Units 1 and 6 to have shallow pitched roof, fenestration alterations, render to North elevations, decking in place of patio.</p> <p>http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QIJJKAF GKQ00</p>	
150/2020	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/06654, Polwartha, Rock Road, Rock – proposed extension to provide garden room to include internal alterations.</p> <p>b. PA20/07026, Trecoyn, Rock Road, Rock – proposed first floor extension and alterations to existing dwelling.</p> <p>c. PA20/07135, Bramble Hill, Green Lane, Rock – application for works to trees subject to TPOs: Fell two ash trees suffering from Ash die back.</p> <p>d. PA20/01622/PREAPP, Trefesa Farm, Rock – pre-application advice for new tourism led, mixed use development. Closed by CC and advise given.</p> <p>e. PA20/07058, Wildways, Highcliff Polzeath – variation of condition 2 in relation to Decision Notice PA20/04322 (replacement house).</p> <p>f. PA20/07255, Crossways, Rock Road, Rock – demolition of existing extension and porch. Construction of new extension and porch.</p>	
151/2020	<p>Trewint Playing Fields – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – ii. <u>CCTV</u> – Members to consider installing CCTV, if the Open Space CCTV Project is no longer running. Minute 137a[ii]/2020 refers. 	Cllr. Mould
152/2020	<p>Highway Matters – including any items received after the agenda is published.</p> <p>a. <i>Bus Shelter, Opposite Clock Garage</i> – Minute 138a/2020 refers. Mr Lee Quinney, CC advised the shelter had been ordered and Cormac confirmed construction is planned for early December (exact date TBC).</p>	Information
153/2020	<p>Amenity Matters – including any items received after the agenda is published.</p> <p style="text-align: center;">NOTE – items b-e below to be deferred if the meeting is running late at this point.</p> <p>a. <i>Benches</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>Tristram Field Car Park Bench</u> – Minute 139a[j]/2020 refers. Cllrs. Davis and Crowdy had removed the concrete bench ends. The donor of a replacement bench is undertaking delivery and installation. ii. <u>Bench on Road from Oystercatcher to Tubestation</u> – Minute 139a[iii]/2020 refers. A replacement bench had been ordered and Mr Mark Meneer will arrange disposal of the old and installation of new. <p>b. <i>Pityme Grass Verge</i> – Minute 139b/2020 refers. Members to receive the views of Mr Oliver Jones, regarding re-wilding of the Pityme grass verge.</p> <p>c. <i>Beach Ranger, Polzeath</i> – Minute 134c/2020 refers. Members to consider provision of a Beach Ranger in 2021.</p>	<p>Information</p> <p>Information</p>

	<p>d. <i>Polzeath Anti-Social Behaviour (ASB)</i> – Members to consider any update from PC Alex Allen, and Ms Lucy Allison, CC.</p> <p>NOTE – Police Inspector Reggie Butler-Card to meet with Members virtually. He is chasing his Finance Team to provide figures so that Members have some clear options.</p> <p>e. <i>Millennium Oak Trust</i> – Minute 9c/2020 refers. Members to receive an update.</p>	
154/2020	<p>Financial Matters – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-09.</p> <p>b. <i>External Audit 2019/20</i> – the External Auditor had passed the accounts with only a non-material comment. Details previously emailed.</p> <p>c. <i>Grant Applications</i> – Members to consider:</p> <ul style="list-style-type: none"> • Merlin Centre – details previously emailed. 	
155/2020	<p>Administration Matters – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Website Accessibility</i> – changes had been made to the style of the agenda and future Minutes to ensure compliance with the Website Accessibility Regulations.</p> <p>NOTE – the Clerk to amend Minutes and other documents from September 2018. As this will entail considerable work it will be done as and when time permits</p>	Information
156/2020	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>OPCC's Cllr Advocate Scheme</i> – Members to consider nominating two Members to act as a point of contact for the scheme.</p> <p>b. <i>Anti-Dog Fouling Campaign</i> – applications are invited to join Cornwall's Autumn 2020 "We're Watching You" Anti-Dog Fouling Campaign. Details previously emailed.</p> <p>c. <i>Christmas Parking</i> – Members are invited to nominate a day during the Festive Season when CC's New Road car park will be FOC. Details previously emailed.</p> <p>d. <i>Police Newsletter</i> – Wadebridge and Bodmin, October 2020. Previously emailed.</p> <p>e. <i>Cornwall Area of Outstanding Natural Beauty</i> – AONB consultation on: https://letstalk.cornwall.gov.uk/aonb-management-plan-review. Deadline 6th December 2020. Details previously emailed</p> <p>f. <i>Buildings at Risk</i> – newsletter No.1 previously circulated via email.</p> <p>g. Covid Information Packs – aimed at [1] businesses (incl. schools and charities; [2] community groups (incl. parish councils) and [3] individuals. Details previously emailed</p> <p>h. <i>Re-opening High Streets Safely Fund</i> – details previously emailed</p>	
157/2020	<p>Diary Dates – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 7th December 2020.</p> <p>b. <i>Planning Meeting</i> – TBC. 19th November 2020.</p> <p>c. <i>December Planning Meeting</i> – no meeting to be held, except that the Chairman may call an Extraordinary Meeting, if necessary.</p>	

	d. <i>CALC Code of Conduct Training</i> – 7pm on 22 nd October 2020 and 7pm on 2 nd November 2020. Details previously emailed.	
158/2020	Information Only/Future Agenda Items – a.	
159/2020	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 27th October 2020

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
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