



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE VIRTUAL COUNCIL MEETING

HELD ON 7th SEPTEMBER 2020 @ 7.15pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Present: Cllr. Gisbourne (Chairman) Cllr. Crowdy Cllr. Davis
 Cllr. Miss Gilbert Cllr. Mrs Mould (CC/PC) Cllr. Richards
 Cllr. Mrs Webb Cllr. Miss Williams Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman’s Welcome and Public Forum</u> – Cllr. Gisbourne opened the meeting and welcomed those present.	
115/2020	<u>Apologies for Absence</u> – Cllr. Morgan and Boswell-Munday.	
116/2020	<u>Members’ Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – Cllrs. Mould in 118a/2020 and 122b/2020. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
117/2020	<u>Minutes of Meetings</u> – Members to approve the following: a. <i>Full Council Meeting</i> – 17 th August 2020, AGREED as a true record.	
118/2020	<u>Outside Bodies / Reports</u> – a. <i>St Minver Community Hub (CIO)</i> – Minute 101a/2020 refers. A planning application had been submitted (Minute 119e/2020 refers). It was RESOLVED to carry out a survey of the trees on the site. Cllr. Mould will provide the contact details for a suitable operative. The Doctors’ Hub will open w.e.f. 8 th September 2020 for two days a week, 9-12am. Anyone who wishes to collect their prescriptions from The Hub, need to notify the Surgery. There is an issue with the availability of a nurse. There is a problem with graffiti despoiling the play equipment, but it was advised the Pre-School’s CCTV will cover the equipment now. Cllr. Mould reminded Members they had agreed that the CIL £7,500 payment from Westward House would be allocated to The Hub. Further CIL payments will be discussed on an ad hoc basis. WG Members are Cllrs. Gisbourne, Morgan and Richards. b. <i>Network Panel Meeting</i> – next meeting to be held on 10 th September 2020. Cllr. Mould to attend. c. <i>Wadebridge Neighbourhood Policing team</i> – to meet with Members on Monday, 21 st September 2020 to discuss creating a joint plan for next	

	<p>summer with key local partners to reduce the issues of anti-social behaviour reported this year. Highlands had been invited but it was not clear if they will attend.</p> <p>Cllr. Mould said she did not feel that the existing Polzeath management group was working. It needed to be more representative of the community, including the local businesses. Cllr. Mould will report further.</p>	Cllr. Mould
119/2020	<p><u>Planning Applications</u> – Members considered the following, including any applications received after the agenda had been published:</p> <p>a. <i>PA20/06587, Stable Cottage, Golf Course Hill, Rock</i> – demolition of existing 2 storey single dwelling house and replacement with new part 2 storey/part 3 storey single dwelling house. Members OBJECT and request that the applicant looks again at:</p> <ul style="list-style-type: none"> • The poor access – in particular the delay it would cause to traffic whilst waiting for an electric gate to open. • The size of the proposed dwelling, which Members consider to be excessive and over development of the site. • Members have reservations that the proposed dwelling is out of keeping with the existing street scene. Policy 2.7 of the St Minver NDP refers. • Parking is insufficient for such a large dwelling. • There is an excessive amount of glazing. <p>b. <i>PA20/06597, Broadagogue, Trebetherick</i> – demolition of existing part two storey dwelling house and replacement with the construction of new two storey dwelling house. The ridge height is 2m higher than the existing property. NO OBJECTION.</p> <p>c. <i>PA20/06654, Polwartha, Rock Road, Rock</i> – proposed extension to provide garden room to include internal alterations. NO OBJECTION.</p> <p>d. <i>PA20/06718, Trewint Community Hub</i> – demolition of existing football pavilion, public toilet block, Scout and Guide group meeting rooms and replace with new multipurpose community hub and new separate toilet block and storage unit. Re-siting of existing football pitch and an increase of on-site parking.</p> <p>The plans are not available online, deferred to the Planning Meeting.</p> <p>e. <i>PA20/06802, Sanderlings Road from St Moritz Hotel to Daymer Lane, Trebetherick</i> – re-introduction of a chimney to serve wood burning stove. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
120/2020	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>PA20/04733, Land SW of Wenadoc, Rock Road</i> – new dwelling on land at Wenadoc adjacent to existing dwelling.</p> <p>b. <i>PA20/04844, 1 Slipway Cottages, Rock</i> – fire egress door, platform and spiral stair connecting to recently permitted side balcony.</p>	
121/2020	<p><u>Withdrawn Planning Applications</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>PA19/08328, Arish Vean, Trebetherick</i> – application for Modification / Discharge of planning obligation dated 21st December 2000 in respect of Decision Notice E1/1999/1901 (erection of a single affordable dwelling) contains unreasonable and unusual restrictions and controls. The property is valued at a figure which is out of reach of local need housing, and therefore due to the S106 not controlling sale value, fails to serve any useful purpose.</p>	

122/2020	<p><u>Trewint Playing Fields</u> – including items received after the agenda was issued.</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – Mr Meneer reported there had been more damage to the shelter – spindles removed / missing.</p> <p>ii. <u>CCTV</u> – the Pre-school had purchased four cameras, which include coverage of the play park but not the car park. To add another camera would mean a whole new system. NFA at this stage.</p> <p>b. <i>Trewint Lease</i> – Members RESOLVED to approve the draft lease, except that the time allowed to start building should be 5 years. It was further RESOLVED to accept Ms Beeley’s proposal regarding treatment of the site plan. The Clerk to advise Ms Beeley and request that she sends the lease to The Hub’s solicitors for their consideration.</p>	Clerk
123/2020	<p><u>Highway Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Trefresa Footpath</i> – Minute 105a/2020 refers. Mr Carl Tonkin, A1 advised he will remove the cutting debris from site tomorrow. The Clerk to send the invoice for this work and replacement shrubs to Mr Will Hermann, who had agreed to pay.</p> <p>Members were invited to an information and consultation evening 9th September, between 5 and 8pm. The company will be sharing their proposals for the 114-acre historic farm, including: boutique hotel, spa, restaurant and micro-distillery, alongside the agricultural business. The Clerk to advise Mr Will Hermann</p> <p>b. <i>Bus Shelter, Opposite Clock Garage</i> – Minute 38a/202 refers. Members RESOLVED to accept the design/site drawing and estimate for the works (£10,389.32 less £3,000 grant), to include supply of the shelter, traffic management and installation. The Clerk to advise Mr Lee Quinney, CC.</p> <p>c. <i>Parking Enforcement</i> – the Clerk reported she had requested monthly reports, showing the Penalty Notices issued.</p>	Clerk Clerk Clerk
124/2020	<p><u>Amenity Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Benches</i> – Members considered:</p> <p>i. <u>Tristram Field Car Park Bench</u> – Minute 106b/2020. Mr Mark Meneer removed the wood from the bench, but the cement ends now need removing. Cllr. Davis offered to deal with the removal of the ends.</p> <p>The Clerk reported an enquiry had been received from someone wishing to place a memorial bench. The Clerk to liaise with them regarding provision of a bench for the site.</p> <p>ii. <u>Bench on Road from Oystercatcher to Tubestation</u> – Mr Peter Watson advised this seat is in a poor condition. The Clerk to ask Mr Meneer to inspect.</p> <p>b. <i>Cornwall Housing Ltd Annual Review</i> – it was AGREED Cllr. Mould and /or Cllr. Gilbert would meet with Ms Nicola Riley, CC to “catch up”; including discussion i.r.o. CC’s initiative to create a wilder Cornwall. The Clerk to send details to Cllrs. Mould and Gilbert. Noted Ms Riley had been provided with a copy of A1’s risk assessment and insurance.</p> <p>c. <i>Rock Road Waste Bin</i> – Minute 106d/2020 refers. Ms Donna Latham, CC advised she had discussed Members suggestion to remove the bin outside the former doctors’ surgery and assume instead responsibility for the new bin opposite the Spar shop. However, she believes this bin is well used even in the winter months and will not agree to the bin being removed.</p> <p>NOTE – the Clerk had advised Mr Paul Hiatt, Biffa that the bin is to be emptied daily from 1st April – 30th September and weekly outside this period</p>	Cllr. Davis Clerk Clerk Clerk

	d. <i>Polzeath Beach</i> – a resident had emailed to ask that Members lobby to have the dog ban enforced. The Clerk to respond.	Clerk																				
125/2020	<p><u>Financial Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Accounts for Payment</i> – Schedule 2020/21-07 to a value of £10,215,90 was APPROVED for payment.</p> <table border="0"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Administration, incl. insurance</td> <td>2,716.28</td> <td>6.89</td> <td>2,723.17</td> </tr> <tr> <td>Cemetery</td> <td>1,396.00</td> <td>160.00</td> <td>1,556.00</td> </tr> <tr> <td>Amenities</td> <td>5,609.91</td> <td>326.82</td> <td><u>5,936.73</u></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td>£10,215.90</td> </tr> </tbody> </table> <p>b. <i>Asset Register</i> – revised copy circulated via email. Council to receive and accept the updated Asset Register and it was RESOLVED to confirm they have adequate insurance cover (details previously emailed).</p> <p>c. <i>Budget Monitor</i> – copy circulated ahead of the Meeting.</p>	EXPENSES	Price	VAT	Total	Administration, incl. insurance	2,716.28	6.89	2,723.17	Cemetery	1,396.00	160.00	1,556.00	Amenities	5,609.91	326.82	<u>5,936.73</u>	Total			£10,215.90	Clerk
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126/2020	<p><u>Administration Matters</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>Website Accessibility</i> – nil to report.</p>																					
127/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall AONB</i> - Latest News, August 2020. Details circulated via email.</p> <p>b. <i>Bodmin and Wadebridge Neighbourhood Police Team Newsletters</i> – August 2020. Details circulated via email. Cllr. Gilbert will speak to the PCSO regarding a possible increase in police visits to the parish.</p> <p><i>Citizens in Policing Crowdfunding</i> – Community Resilience Fund. Details circulated via email.</p> <p>c. <i>COVID19 Community Award</i> – Colonel E T Bolitho OBE, Lord Lieutenant of Cornwall seeks nominations to receive letters of thanks. Details emailed. Cllr. Mould had submitted an application for the local volunteer group. An additional name was suggested, which Cllr. Mould will submit.</p> <p>d. <i>Cornwall Community Land Trust</i> – August newsletter, previously emailed.</p> <p>e. <i>Clerks & Councils Direct</i> – September 2020.</p> <p>f. <i>Planning E-Bulletin</i> – August 2020. Circulated via email.</p>	Cllr. Gilbert Cllr. Mould																				
128/2020	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 5th October 2020.</p> <p>b. <i>Planning Meeting</i> – 21st September 2020. See Minute 118c/2020 above.</p> <p>c. <i>Cemetery Committee Meeting</i> – 19th October 2020.</p> <p>d. <i>CC Planning Conferences</i> – 22nd September, 21st October and 26th November 2020. Book a place on positiveplanning@cornwall.gov.uk.</p> <p>e. <i>Royal Cornwall Hospitals</i> – their Annual Public Meeting will be held on 17th September 2020. Details previously emailed.</p>																					
129/2020	<u>Information Only/Future Agenda Items</u> – none.																					
130/2020	<u>Meeting Closed</u> – 20.20pm.																					

Signature: (Cllr. Gisbourne)
Chairman

Date: 5th October 2020