

St MINVER LOWLANDS PARISH COUNCIL

AGENDA OF THE VIRTUAL COUNCIL MEETING TO BE HELD

MONDAY, 6th JULY 2020 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 6th July 2020. They will then be given instructions on how to join the online virtual meeting.

NOTE – it is advisable for all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman’s Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Members to meet with Mr Ian Day regarding the Trefresa Footpath (Minute 92a/2020 refers).</p>	
84/2020	<u>Apologies for Absence</u> –	
85/2020	<p><u>Members’ Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
86/2020	<p><u>Minutes of Meetings</u> – Members to approve the following:</p> <p>a. <i>Full Council Meeting</i> – 1st June 2020.</p>	
87/2020	<p>Outside Bodies / Reports –</p> <p>a. <i>St Minver Community Hub (CIO)</i> – Members to consider any recommendations from the Working Group regarding a draft lease from Ms Beeley, CC Legal Dept.</p> <p>NOTE – WG Members are Cllrs. Gisbourne, Morgan and Richards.</p> <p>b. <i>Network Panel Meeting</i> – a private meeting for just the parish town councillors/clerks and respective Cornwall Councillors will be held on Thursday 16th July at 6.30pm via Microsoft Teams.</p> <p>Notes and documents for the meeting held on 12th March 2020 previously circulated via email.</p>	
88/2020	<p><u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. <i>PA20/01970, Hay Barn and Farmhouse at Trefresa Farm, Rock</i> – temporary use of Hay Barn and Farmhouse for Porthilly Spirit Festival. Revised plans have been received by CC.</p> <p>http://planning.cornwall.gov.uk/online-</p>	

[applications/applicationDetails.do?activeTab=documents&keyVal=Q6M579FGHOU00](http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q6M579FGHOU00)

- b. PA20/02285, *The Studio, Chy An Gwyth, Penmayne, Rock* – change of use from a workshop and artist gallery to residential with additional balcony and changes to fenestration. **Jonathan Stoneman asked for an extension** <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q72TJOFG1OU00>
- c. PA20/04184, *Rock Sailing Club* – Listed Building Consent for replacement bar window to allow use as a serving point. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAOR1RFGM9X00>
- d. PA20/04322, *Wildways, Highcliff, Polzeath* – replacement house. **Aimee Williams granted an extension.** <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB13FBFGLH300>
- e. PA20/04410, *35 Higher Tristram, Polzeath* – extension and improvements to existing balcony. **Jonathan Stoneman asked for an extension.** <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB8I3LFGFY000>
- f. PA20/04423, *St Margarets, Rock Road, Rock* – erect a ground floor extension to include a bedroom and en-suite. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB8UDXFGG6Y00>
- g. PA20/04430, *Whispers, Trewint Lane, Rock* – construction of outbuilding. **Megan Arnold granted an extension.** <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB8ZSOFG1WF01>
- h. PA20/04844, *1 Slipway Cottages, Rock* – fire egress door, platform and spiral stair connecting to recently permitted side balcony. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBWYPNFG LZG00>
- i. PA20/04606, *Rock Surgery, Rock Road, Rock* – change of use of building back to original use as residential following period of use as surgery which ended on the 31.05.2020. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBLP4HFGMLC00>
- j. PA20/04772, *Greystones Cottage, Daymer Lane, Trebetherick* – proposed extensions to existing dwelling. <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBRPXD FGIRB00>
- k. PA20/04607, *Tristram Cliff, Carn Cobba Access to Tristram Car Park Polzeath* – non-material amendment for change of position of archive room window from west to north elevation and change of balustrade design to PA18/03758 - proposed boat store in garden.

This is a “non-material amendment” and Members have only 14 days to respond to such applications. It was, therefore, considered via email. An objection was submitted. See <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=consulteeComments&keyVal=QBLP4NFGMLE00>.

Information

89/2020	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> a. PA19/09481, Porthilly Greys, Porthilly Lane, Rock – extension and internal modifications to existing dwelling. Members had no objection. b. PA19/09482, Porthilly Greys, Porthilly Lane, Rock – LBC for extension and internal modifications to existing dwelling. Members had no objection c. PA20/01142, Land off Francis Road, Trebetherick – reserved matters following outline approval PA16/07503 (construction of 10 restricted occupancy holiday units). Members had no objection. d. PA20/02231, Land N of Willow Cottage, Penmayne – proposed new dwelling. Members had no objection but added comments. e. PA20/02409, Owls Rest, 18 Sandyhills, Rock – erection of two storey extension to house an open carport to the ground floor and living accommodation to the first floor. Members had no objection. f. PA19/10998, 29 Higher Tristram, Polzeath – erection of replacement dwelling. Members had no objection. g. PA20/02849, St Enodoc View, Daymer Lane, Trebetherick – replacement of existing two-storey extension with enlarged one; addition of garden room and associated alterations. Members had no objection. h. PA20/03008, 4 The Anchorage, Slipway, Rock – application for works to tree subject to TPO: Holm Oak to pollard. Members had no objection. i. PA20/03137, 27 St Moritz Villas, Trebetherick – loft conversion with construction of rear mono pitch dormer and associated inset balcony with internal remodelling to the first floor. Members had no objection, but concerns were expressed that it provides for additional bedroom space but no additional car parking. 	
90/2020	<p><u>Trewint Playing Fields</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Children’s Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – copies had been provided to the Clerk. ii. <u>Annual RoSPA Inspection</u> – copy of the RoSPA report had been given to Ms Sandra Crawford for Cormac to carry out repairs. b. <i>Trewint Toilets</i> – Minute 77b/2020 refers. Members to formally adopt the risk assessment to re-open the WCs (copy previously circulated). NOTE – the toilets had been re-opened. c. <i>Trewint Ownership</i> – Members to receive a verbal report from the Working Group tasked with checking the draft list from Ms Beeley, CC. 	Cllr. Gisbourne
91/2020	<p><u>Highway Matters</u> – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Trefresa Footpath</i> – the landowner had written to ask when the PC’s contractors will be able to clear up the mess they made on his property back in March and, as agreed with Cllr. Mould, replace some shrubs which were destroyed during their trespass. 	
92/2020	<p><u>Amenity Matters</u> – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Polzeath FC</i> – Minute 77c/2020 refers. Members to receive an update regarding provision of a youth football team, including the view of Highlands b. <i>Benches</i> – Members to consider: <ul style="list-style-type: none"> i. <i>Broken Bench</i> – an email from a resident asking that the bench, just across from the wooden bridge at the top of Tristram Field car park, be repaired rather than removed. Minute 67a/2020 (May) refers. 	Cllr. Mould

	<ul style="list-style-type: none"> ii. <i>Greenaway Path</i> – a request to place a memorial bench between Daymer Bay and Polzeath. c. <i>Grass Verge Cutting</i> – A1 Tree and Grounds Ltd. had provided a copy of their risk assessment for grass cutting and weed spraying. 	Information
93/2020	<p><u>Financial Matters</u> – including any items received after the agenda is published.</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule 2020/21-04. b. <i>Budget Monitor</i> – copy to be provided. c. <i>CIL Payment</i> – Ms Gemma Arthur, CC advised the CIL money due from planning permission PA19/03308 is due before 30th September. Anything that CC receive will be paid to the Parish Council in October. As we have an adopted Neighbourhood Development Plan, the amount due is £7,850. 	Information
94/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Polzeath Car Park</i> – Ms Jackie Rapier, CC advised the car park is current closed because the dry weather has made the sand very soft and cars are becoming stuck. b. <i>Calor Gas Grant Fund</i> – details previously emailed. c. <i>Office of the Police and Crime Commissioner</i> – Members are invited to nominate a representative of your council to join the to join the Councillor Advocate Scheme. Details previously emailed. d. <i>Reopening of Your Town/village High Streets</i> – details of a new fund previously circulated via email. e. <i>Cornwall Community Resilience Network</i> – details previously emailed. Ruth Rockley, e: ruth.rockley@cornwall.gov.uk t: 01872 327526. f. <i>Licensing Applications</i> – Taco Boys Yard, Portreath Bee Centre, St Minver. g. <i>Citizens Advice Cornwall</i> – launched Scams Awareness Fortnight on 15th June 2020. Details previously emailed. h. <i>Cornwall Community Land Trust</i> – newsletter includes details of a new grant fund for community-led housing groups to help them build new homes to meet local needs. Details emailed. 	
95/2020	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Full Council Meetings</i> – 4th August 2020. b. <i>Community Crisis Recovery</i> – webinar on Wednesday 8th (18:00-19:30), repeated on Wednesday 22nd July (12:00-13:30). Details on: https://www.communitiesprepared.org.uk/events/ 	
96/2020	<p><u>Information Only/Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. 	
97/2020	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 26th June 2020

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@stminverlowlands-pc.org.uk