

**St MINVER LOWLANDS PARISH COUNCIL**  
**ITEMS OF COUNCIL BUSINESS TO BE CONDUCTED**  
**BY MEMBERS – MONDAY, 4<sup>th</sup> MAY 2020**

Members of the public who wish to make representations on any of the items listed below are asked to make them in writing to the Parish Clerk by noon on 3<sup>rd</sup> May 2020.

Minute	AGENDA ITEMS	Action
	Due to the current Coronavirus pandemic it will not be possible to meet in person, instead Members are invited to comment on the following agenda items.	
60/2020	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
61/2020	<p><u>Minutes of Meetings</u> –.</p> <p>a. <i>Full Council Meeting</i> – 6<sup>th</sup> April 2020. <b>Members to AGREE the Minutes</b> (previously emailed).</p> <p>b. <i>Virtual Meetings</i> – <b>Members to ADOPT the Coronavirus amendments to Standing Orders.</b> <i>Copy attached.</i></p>	MEMBERS to action  MEMBERS to action
62/2020	<p>Planning Applications – <b>Members to consider the following</b>, including any applications received after the agenda had been published:</p> <p>a. <i>PA19/09017, Tubestation, Dunders Hill, Polzeath</i> – addition of prayer room and new church hall to Tubestation Church as ancillary buildings at the site. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=PZD9ZYFG1OU00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=PZD9ZYFG1OU00</a></p> <p>b. <i>PA20/02409, Owls Rest, 18 Sandyhills, Rock</i> – erection of two storey extension to house an open carport to the ground floor and living accommodation to the first floor. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q7ADHIFGHM400">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q7ADHIFGHM400</a></p> <p>c. <i>PA20/02435, 30 St Moritz Villas, Trebetherick</i> - loft conversion creating a new master suite with associated balcony. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q7BX0LFGIKM00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q7BX0LFGIKM00</a></p>	MEMBERS to action

	<p>d. PA20/02849, <i>St Enodoc View, Daymer Lane, Trebetherick</i> – replacement of existing two-storey extension with enlarged one; addition of garden room and associated alterations. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8289BF GIU600">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8289BF GIU600</a></p> <p>e. PA20/03137, <i>27 St Moritz Villas, Trebetherick</i> – loft conversion with construction of rear mono pitch dormer and associated inset balcony with internal remodelling to the first floor. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8H7AMF GKD500">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8H7AMF GKD500</a></p> <p>f. PA20/03305, <i>Witts End, Rock Road, Rock</i> – construction of extension to dwelling. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8XOCAF GOIW00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=Q8XOCAF GOIW00</a></p>	
63/2020	<p><b>Planning Applications Approved by CC</b> – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA20/00787, <i>Iona Lane from Trewint Lane to Brea Road, Rock</i> – application for works to tree subject to TPO: Beech tree – reduce major limbs to balance the crown.</p> <p>b. PA20/00845, <i>Ferry Point, Rock Road, Rock</i> – re-application on PA17/02928 – change of use of existing garage to retail unit. Planning permission exists, this is just a renewal.</p> <p>c. PA20/01199, <i>Land off Francis Road, Trebetherick</i> – construction of new reception/leisure/workshop building and associated site works.</p> <p>d. PA20/01608, <i>Land N of Willow Cottage, Penmayne, Rock</i> – new dwelling including the creation of a new access.</p> <p>e. PA20/01755, <i>Trewint Playing Field, Rock</i> – Siting of a portable building or equivalent on the car park at Trewint playing field to provide for a Doctors surgery as a satellite to the Wadebridge and Camel Estuary Practice.</p>	
64/2020	<p><b>Other Planning Matters</b> – details previously emailed</p> <p>a. <i>Biodiversity Net Gain</i> – consultation runs from 9<sup>th</sup> April 2020 to 5pm 21<sup>st</sup> May 2020. Details previously emailed.</p>	
65/2020	<p><b>Financial Matters</b> – including any items received after the agenda is published.</p> <p>a. <i>End of Year Accounts 2019/20</i> – Income and Receipt Account attached.</p> <p>i. Annual Governance Statement 2019/20 – <b>Members to consider and approve the statement. Copy attached.</b></p> <p>ii. Accounting Statement for 2019/20 – <b>Members to receive and accept the 2019/20 accounts, prior to submission to the External Auditor. Copy attached.</b></p> <p>b. <i>Accounts for Payment</i> – Schedule 2020/21-02. <b>Members to AGREE to make the payments</b> (schedule to follow).</p> <p>c. <i>Earmarked Reserves</i> – <b>Members to agree to transfer £500 to the Play Equipment Fund.</b> NOTE – allocated funds to be recorded in the Minutes. £500 for Play Equipment Fund (Minute 160b/2008 refers).</p> <p>d. <i>PAT Testing</i> – Mr Lee Edwards had carried out the testing.</p>	<p>MEMBERS to action</p> <p>MEMBERS to action</p> <p>MEMBERS to action</p> <p>Information</p>
66/2020	<p><b>Trewint Playing Fields</b> – playing field is closed until further notice.</p> <p>a. <i>Trewint Ownership</i> – Minute 53b/2020 refers. <b>Members to consider instructing</b> Ms Beeley, CC Legal Dept. to draw up a draft lease for consideration.</p>	<p>MEMBERS to action</p>

	<p>NOTE – advice from Ms Beeley, regarding transfer of the freehold vs a lease to St Minver Community Hub, had been circulated via email.</p> <p>b. <i>Trewint Play Area</i> – Minute 53a/2020 refers. Following further consultation with Members it was <b>AGREED</b> to ask Mr Meneer to continue to inspect the play equipment.</p>	Information
67/2020	<p><u>Amenity Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Broken Bench</i> – Minute 41g/2020 refers. Mr Andy Stewart, Beach Warden had inspected the bench just across from the wooden bridge at the top of Tristram Field car park and advised it can be removed. Its removal has been deferred until after the lockdown.</p> <p>b. <i>LMP Agreement</i> – the footpath cutting is due to commence in May / June and the contractor had been advised accordingly.</p> <p>c. <i>Grass Verges</i> – the contractor has been asked to cut the verges as usual.</p> <p>d. <i>Cornwall Housing</i> – say “all routine work on Cornwall Housing sites must stop and not restart until instructed.” The contractor had been advised.</p>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
68/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published.</p> <p>a. <i>New Heli Report</i> – April 2020. Previously circulated via email.</p>	
69/2020	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 1<sup>st</sup> June 2020.</p> <p>b. <i>Planning Meeting</i> – 18<sup>th</sup> May 2020. TBC.</p>	
70/2020	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 27<sup>th</sup> April 2020

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