

**St MINVER LOWLANDS PARISH COUNCIL**  
**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING**  
**TO BE HELD IN THE COUNCIL CHAMBER, ROCK**  
**ON MONDAY, 3<sup>rd</sup> FEBRUARY 2020, @ 7.15pm**

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Mr Wonnacott to address Members i.r.o. Minute 19a/2019 below.</p>	
15/2020	<u>Apologies for Absence</u> –	
16/2020	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
17/2020	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 6<sup>th</sup> January 2020.</p>	
18/2020	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their January Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their December Minutes to be made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – next meeting to be held on 12<sup>th</sup> March 2020.</p> <p>e. <i>Polzeath Futures' Summit / Polzeath Place Shaping Board</i> – Notes of the meeting held on 17<sup>th</sup> January 2020 had been circulated via email.</p> <p>NOTE – the next meeting of the Place Shaping Board will be held on Wednesday 26<sup>th</sup> February at 9.30 am at the Chapel in Rock.</p> <p>f. <i>St Minver Community Hub</i> – Members to receive an update i.r.o.:</p> <p>i. <u>Community Interest Company (No. 1174796)</u> –</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p> <p>g. <i>Police Matters</i> –</p> <p>i. <u>January 2020 Newsletters</u> – Bodmin and Wadebridge versions.</p>	Cllr. Mould
19/2020	<u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:	

	<ul style="list-style-type: none"> <li>a. <i>PA19/11227, The Willows, Trewiston Lane, St Minver</i> – demolition of existing dwelling and erection of replacement dwelling.</li> <li>b. <i>PA20/00034, Rock TV And Electrical, Rock Road, Rock</i> – change of use of retail unit A1 to sui generis unit (aesthetic beauty salon).</li> <li>c. <i>PA20/00098, Four Geese, Trebetherick</i> – demolition of existing dwelling and proposed replacement dwelling.</li> <li>d. <i>PA19/10890, Land N of Broad Park Close, Trewiston Lane, St Minver</i> – change of use of part of building into two separate units for B1 and B8 use class and extend gallery area use retained (amendment to Application No. PA18/01075).</li> </ul>	
20/2020	<p>Planning Applications Approved by CC – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> <li>a. <i>PA19/06661, Trefresa Farm, Rock</i> – proposed works to existing agricultural gateways and creation of new internal field access points.</li> <li>b. <i>PA19/09398, Lowenva, Rock</i> – works to trees covered by a Tree Preservation Order, namely reduction of Birch (1) due to decaying branches/stem. Macrocarpa, (2, 4-9) remove dead, dying and broken branches, (3) fell, (4 and 9) crown raise to 6m, (6) removal of two stems.</li> <li>c. <i>PA19/09419, Merewyn, Pityme Farm Road, St Minver</i> – demolition of existing rear conservatory and garage, replacement conservatory and two-storey side extension including alterations to existing roof form, with two rear dormer extensions, new roof lights, replacement windows and internal refurbishments.</li> <li>d. <i>PA19/09587, Shores House, Shores Lane, Rock</i> – fell 2 small macrocarpa trees to promote better canopy growth for the main large macrocarpa tree.</li> <li>e. <i>PA19/09671, Ivy Cottage, Dunders Hill, Polzeath</i> – creation of decking area in garden to rear of property.</li> <li>f. <i>PA19/09935, Flintstones, Golf Course Hill, Rock</i> – crown reduction and removal of branches from Cupressus Macrocarpa T11.</li> <li>g. <i>PA19/09974, 26 Higher Tristram, Polzeath</i> – demolition of the existing property and replacement with a sustainable dwelling.</li> <li>h. <i>PA19/10506, Moonriver, Rock Road, Rock</i> – proposed extension.</li> <li>i. <i>PA19/10950, Land E of Windwhistle, Trebetherick</i> – non-material amendment in respect of decision notice PA17/03514 (Proposed new dwelling. Re-design of approval PA16/02586). NW elevation: alteration to dining room window drop sill to floor to create glazed doors; move the wood burning stove; alteration to door to office to form a double door. NE elevation reposition of snug window.</li> </ul>	
21/2020	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>New Development Name</i> – Members had agreed (via email) to accept the name of 1-8 Lyonesse Lane, Rock Road, Wadebridge for the development.</li> <li>b. <i>Pentire Head</i> – Mr Matthew Lewis, National Trust had sent an update regarding building works at Pentire Farm and Pentireglaze (circulated via email).</li> <li>c. <i>Affordable Housing Team</i> – Mr Richard Hawkey, CC had introduced himself as the contact point for Affordable Housing matters. Details emailed</li> <li>d. <i>Draft Cornwall Design Guide and Cornwall Streetscape Design Guide</i> – <a href="http://www.cornwall.gov.uk/designguide">www.cornwall.gov.uk/designguide</a>. Consultation period from Monday 20<sup>th</sup> January to Monday 2<sup>nd</sup> March 2020.</li> </ul>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>

22/2020	<p><u>Trewint Playing Fields</u> – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <p>i. <u>Fortnightly H&amp;S Inspection Reports</u> – play had been closed.</p> <p>ii. <u>Play Equipment</u> – the play area had been reopened following repairs to the equipment.</p>	
23/2020	<p><u>Highway Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Bus Shelter, Opposite Clock Garage</i> – Members to receive an update, to include an application for a £3,000 grant towards the cost.</p> <p>b. <i>Polzeath Parking Congestion</i> – Minute 8d/2020 refers.</p> <p>i. Members to receive an update following further discussions between County Cllr. Mould and Mr Jones, Highways to add extending the proposed parking restrictions from Francis Road to the Oystercatcher.</p> <p>ii. Highlands had requested Lowlands contact St Austell Brewery to see if they would reconsider charging for parking at the Oystercatcher.</p> <p>c. <i>Pedestrian Safety</i> – Minute 8e/2020 refers. Members to consider the response from the Mr Brynn Phillips, Harbourmaster as to pedestrian safety on Golf Course Hill, now that they are no longer responsible for the road and intend to remove the traffic calming.</p> <p>d. <i>School Speed Signs (Wig-Wags)</i> – Minute 191c/2019 refers. Mr Mark Vincent, Highways advised the Wig-Wags are expected to be installed in January.</p> <p>e. <i>Trewint Lane</i> – Members to consider a complaint about the debris left after the hedges were trimmed.</p>	Cllr. Mould
24/2020	<p><u>Financial Matters</u> – including any items received after the agenda is published</p> <p>a. <i>Accounts for Payment</i> – Schedule 2019/20-11.</p> <p>b. <i>Millennium Oak Trust</i> – Minute 9c/2020 refers. Cllr. Davis to speak to Andy Stewart and seek a price to “sort out the beach” and report back to Members.</p> <p>c. <i>PAT Testing</i> – to be carried out annually in January.</p> <p>d. <i>Grounds Maintenance Agreement</i> – Cornwall Housing offer a grant of £3,000 to maintain various sites around Rock.</p>	Cllr. Davis
25/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published:</p> <p>a. <i>Cornwall Rural Housing Association</i> – seek volunteers to join their Management Board. Details previously emailed</p> <p>b. <i>Citizens Advice Cornwall Newsletter</i> – Winter 2019-20.</p>	
26/2020	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 2<sup>nd</sup> March 2020.</p> <p>b. <i>Planning Meeting</i> – 17<sup>th</sup> February 2020.</p> <p>c. <i>Cornwall Community Flood Forum Workshops</i> – details emailed.  Tuesday 17<sup>th</sup> March – Gwinear-Gwithian Parish Hall, Hayle  Saturday 21<sup>st</sup> March – Sticker Village Hall, Saint Austell  Thursday 26<sup>th</sup> March – Calstock Village Hall, Calstock</p> <p>d. <i>Western Power Distribution Workshop</i> – 25<sup>th</sup> of February 2020 to be held at Royal Cornwall Showground, Wadebridge. Lunch will be provided at this free event. Details previously emailed.</p>	

	<p>e. <i>Code of Conduct</i> – free training course offered by CC on:  12 March 2020 – 10am-12.00pm, Council Chamber, Truro  16 March 2020 - 10:00am-12:00pm, Town Hall, Saltash  18 March 2020 – 1.30pm-3.30pm, Council Offices, Camborne.</p> <p>f. <i>Climate Change Workshop</i> – Saturday 29<sup>th</sup> February 2020, 9.30am for 10am start till 1pm, Eliot House Hotel, Liskeard. Other dates to follow.</p>	
27/2020	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	
28/2020	<p><u>Community Governance Reviews</u> – <a href="http://www.cornwall.gov.uk/governancereview">www.cornwall.gov.uk/governancereview</a>. Minute 13/2020 refers. Members to set some dates for a meeting with Highlands to discuss the counter proposal that only one sheet of paper is needed, setting out both Lowlands and Highlands proposals, together with a clear map and a pre-paid envelope (using Royal Mail's Response Service).</p> <p>NOTE – public consultation began on 11<sup>th</sup> December 2019 and will end on 10<sup>th</sup> March 2020. Details previously circulated.  <a href="https://www.royalmail.com/business/mail/replies-responses/business-reply-freepost-plus">https://www.royalmail.com/business/mail/replies-responses/business-reply-freepost-plus</a></p>	
29/2020	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 27<sup>th</sup> January 2020

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.  
Tel: 01726-884024  
E-mail: [clerk@stminver-lowlands.org.uk](mailto:clerk@stminver-lowlands.org.uk)