



## St MINVER LOWLANDS PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING

#### HELD IN THE COUNCIL CHAMBER, ROCK

ON MONDAY, 2<sup>nd</sup> DECEMBER 2019, @ 7.15pm

Present: Cllr. Miss Gilbert (Vice Chair)      Cllr. Gisbourne (Chairman)      Cllr. Ms Boswell-Munday  
 Cllr. Crowdy      Cllr. Davis      Cllr. Mrs Morgan  
 Cllr. Mrs Mould (CC/PC)      Cllr. Richards      Cllr. Mrs Webb  
 Cllr. Miss Williams      Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – Cllr. Gilbert took the Chair and welcomed those present.</p> <p>Members met with Mr Paul Mark of The White Heron, who spoke regarding parking problem in Polzeath. He said the proposal to introduce double yellow lines from Wentworth Close was insufficient they need extending to St Francis Road. He went on to set out his reasons for making this suggestion. County Cllr. Mould explained this scheme was going forward under the umbrella of the Network Panel.</p> <p>Members were in agreement that the yellow lining should extend to St Francis Road and also to the opposite side of the road.</p> <p>Mr Rob Constant from the Tubestation explained the reasons for the planning application [PA19/09017] (Minute 187a/2019 refers).</p>	
183/2019	<u>Apologies for Absence</u> – none.	
184/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
185/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4<sup>th</sup> November 2019, <b>AGREED</b> as a true record.</p>	
186/2019	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Cllr. Mould reported CC is in purdah because of the pending General Election. A donation of £3,000 had been received from The Millennium Oak Trust to be used solely for the upkeep of the public grass areas in front of Polzeath Beach.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their November Minutes was made available to the Meeting.</p>	

	<p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their October Minutes was made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – notes from the meeting held on 13<sup>th</sup> November 2019 had been emailed. County Cllr. Mould is now Vice Chair of the Panel. Next meeting to be held on 16<sup>th</sup> January 2020.</p> <p>e. <i>Polzeath Beach Management / Polzeath Place Shaping Board</i> – Minute 182/2019 refers. See Minute 193e/2019 below. A summary of the Civil Enforcement Officer role was circulated via email. Next meeting of the Polzeath Place Shaping Board is 17<sup>th</sup> January 2020, 2pm, The Council Chamber, Rock. Dogs on Beach Order – Mr Kevin Brader, CC sought Members’ views on the responses to the public consultation. Various times were discussed as to when people could walk their dogs on Polzeath Beach. The consensus of opinion is before 9am and after 6pm. Cllr. Mould said we are on course to regaining the Blue Flag.</p> <p>f. <i>St Minver Community Hub</i> – Members to receive an update i.r.o.:</p> <p>i. <u>Community Interest Company (No. 1174796)</u> – a meeting is planned for the next day with Mr Paul Bearhan, Project Manager for Cornwall Community Builds. He will manage the whole project up to going out to tender. The cost of this will be £8,500 to be paid in six instalments. The January meeting to commence at 6.45pm to allow time for a presentation of the new plans for the Hub.</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p> <p>iii. <u>Portakabin, Camel Estuary Surgery</u> – there was no update as to whether planning permission is required for a portacabin on Trewint playing fields and for a hut for the Beach Rangers. Permission is awaited from NHS England for this proposal.</p> <p>g. <i>Police Matters</i> –</p> <p>i. <u>Speedwatch Group</u> – see <a href="https://www.communityspeedwatch.org">https://www.communityspeedwatch.org</a> for more information. Details previously emailed. NFA.</p> <p>ii. <u>Strengthening Police Powers to Tackle Unauthorised Encampments</u> – consultation, previously emailed. Responses to <a href="mailto:Jessica.Lancod-frost@nalc.gov.uk">Jessica.Lancod-frost@nalc.gov.uk</a> by Wednesday 19<sup>th</sup> February 2020. NFA.</p> <p>iii. <u>New PC</u> – PC Alex Allen had recently joined the Wadebridge Police Team.</p>	<p>Clerk</p> <p>Clerk</p>
187/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA19/09017, Tubestation, Dunders Hill, Polzeath</i> – addition of prayer room and new church hall to Tubestation Church as ancillary buildings at the site. The Tubestation is a prominent building and Members had concerns about the design / shape of the extension. <b>ACCEPTED</b> in principle subject to a change of a design. The voting was five to four.</p> <p>b. <i>PA19/09338, Land Adj. to High Field Business Park, Pityme</i> – proposed change of use of land currently used for external storage to car park (staff). <b>NO OBJECTION.</b></p> <p>c. <i>PA19/09396, Iona, Rock</i> – works to trees covered by a Tree Preservation Order, namely for a copper beech raise the crown by 3 metres thinning the crown by 20 per cent and reducing the spread by 5 metres. <b>NO OBJECTION</b> provided the Tree Officer has no objection.</p> <p>d. <i>PA19/09481, Porthilly Greys, Porthilly Lane, Rock</i> – extension and internal modifications to existing dwelling. <b>NO OBJECTION.</b></p> <p>e. <i>PA19/09482, Porthilly Greys, Porthilly Lane, Rock</i> – LBC for extension and internal modifications to existing dwelling. <b>NO OBJECTION.</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>f. <i>PA19/09494, Tregillan, Porthilly Lane, Rock</i> – Proposed Extension and enlargement of existing dormer for variation of Condition 2 (plans) of Application No. PA17/03236 dated 9<sup>th</sup> May 2017. <b>NO OBJECTION.</b></p> <p>g. <i>PA19/09655, Jacaranda, Trebetherick</i> – construct an extension to the south west elevation with associated balcony. <b>NO OBJECTION.</b></p> <p>h. <i>PA19/09671, Ivy Cottage, Dunders Hill, Polzeath</i> – creation of decking area in garden to rear of property. <b>NO OBJECTION.</b></p> <p>i. <i>PA19/09676, 27 Higher Tristram, Polzeath</i> – first floor extension, including dormer windows and balcony and minor alterations following previous planning approval ref: PA14/09118. <b>NO OBJECTION.</b></p> <p>j. <i>PA19/09802, Brynia, Trebetherick</i> – demolition and replacement of existing single storey detached dwelling and garage with a two-storey dwelling and integrated garage including an overflow. <b>NO OBJECTION.</b></p> <p>k. <i>PA19/09935, Flintstones, Golf Course Hill, Rock</i> – crown reduction and removal of branches from Cupressus Macrocarpa T11. <b>NO OBJECTION</b> provided the Tree Officer has no objection.</p> <p>l. <i>PA19/09974, 26 Higher Tristram, Polzeath</i> – demolition of the existing property and replacement with a sustainable dwelling. <b>NO OBJECTION.</b></p> <p>m. <i>PA19/10148, Treteylu, Trewint Lane, Rock</i> – non-material amendment to application No. PA19/04466 dated 27<sup>th</sup> August 2019 for reserved matters application for appearance, landscaping, layout and scale following Outline approval PA16/03085 for erection of dwelling without compliance with Condition 1 of Decision Notice PA18/01534 dated 24<sup>th</sup> July 2018 namely to revise the wording on Conditions 4 and 5. <b>NO OBJECTION.</b></p> <p>n. <i>PA19/09587, Shores House, Shores Lane, Rock</i> – fell 2 small macrocarpa trees to promote better canopy growth for the main large macrocarpa tree. <b>NO OBJECTION</b> provided the Tree Officer has no objection.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
188/2019	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>PA18/10820, Treheights Care Home Trebetherick</i> – demolition of the existing buildings and construction of 12 apartments.</p> <p>b. <i>PA19/06984, St Petroc, Highcliff, Polzeath</i> – revised position of approved dwelling (following approval ref. no. PA17/01706) with variation of condition 2 of PA18/09616.</p> <p>c. <i>PA19/07912, Treth House, Rock</i> – works to 19 Macrocarpa trees – crown clean by removal of dangerous, dying and dead branches.</p> <p>d. <i>PA19/06672, Sharps Brewery Unit 5 Pityme Business Centre</i> – extension to chiller to provide cask store.</p> <p>e. <i>PA19/08028, 2 Glengariff, Rock Road, Rock</i> – single storey rear extension.</p> <p>f. <i>PA19/08359, Choughs, Trebetherick</i> – fenestration alterations, new window and door openings; loft conversion including roof dormer to rear, rooflights and gable windows; garage conversion to living accommodation; single storey rear extension; small scale outbuildings for refuse and general storage.</p> <p>g. <i>PA19/08309, Boskenna, Daymer Lane, Trebetherick</i> – proposed extension and improvements.</p> <p>h. <i>PA19/08810, Radoon, Rock Road, Rock</i> – T1 Macrocarpa - 10% reduction of long limbs; T2 Macrocarpa - Reduce and deadwood pruning works, 10% reduction to long heavy loaded branches; T3 Macrocarpa - 10-20% reduction; T4 Ash - 20-25% reduction; G1 Macrocarpa – 4 trees requiring removal of dead or broken limbs; G2 Macrocarpa - 4 trees requiring a 10-15% reduction and removal of dead or broken limbs.</p>	

	<p>i. <i>PA19/08936, Gulland, Golf Course Hill, Rock</i> – Copper Beech (T14) - Crown Raise on applicant's side to 5m - Excessive shade over garden  <i>Monterey cypress (Macrocarpa)</i> – Crown raise on applicant's side to 5m - Excessive shade over garden.</p>	
189/2019	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published. Cllr. Gisbourne took the Chair from this point onwards.</p> <p>a. <i>Planning Agents and Local Council newsletter</i> – available to view online: <a href="https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/">https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/</a></p> <p>b. CC deemed the following applications were not acceptable as non-material amendments:</p> <p>i. <u>PA19/08996, Land E of Windwhistle, Trebetherick</u> – non-material amendment in respect of decision notice PA17/03514. CC.</p> <p>ii. <u>PA19/09072, Donner Ridge, Rock Road, Rock</u> – non-material amendment in respect of decision notice PA18/07399 (Resubmission of PA17/09583).</p>	
190/2019	<p><u>Trewint Playing Fields</u> – including any items received after the agenda had been published.</p> <p>a. <i>Children's Play Area</i> – Members to consider:</p> <p>i. <u>Fortnightly H&amp;S Inspection Reports</u> – play area closed.</p> <p>ii. <u>Play Equipment</u> – the play area had been closed pending repairs to the play equipment. See Minute 199/2019 below.</p> <p>b. <i>Football Club Dugouts</i> – November Public Forum refers. Cllr. Gisbourne referred to the plan showing the depth but it appears there is nothing about leaving a gap either side, only that access must be available 24 hours a day 7 days a week. The Clerk to advise the Club there is no problem.</p> <p>Members considered the email from Mr Daniel Haynes, Club Secretary, and it was <b>RESOLVED</b>:</p> <p>(1) Not to make a donation towards a goal for the younger players' use;</p> <p>(2) To grant permission to store the long blue goal poles around the back of the hut <i>in return</i> for cutting the grass in that area;</p> <p>(3) The Parish Council will arrange for the fly-tipped pallet to be removed.</p> <p>(3) The Club to remove the Ted Meagor sign and to keep the area behind the hut tidy.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Davis</p>
191/2019	<p><u>Highway Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>Road Closures</i> –</p> <p>i. <u>Daymer Lane, Trebetherick</u> – intention to close 13<sup>th</sup> to 17<sup>th</sup> January 2020 (09:30 to 16:30 hours).</p> <p>b. <i>Polzeath Parking Congestion</i> – covered by Public Forum refers.</p> <p>c. <i>School Speed Signs (Wig-Wags)</i> – the Clerk to seek an update from Mr Oliver Jones, Highways as to when these will be installed.</p> <p>d. <i>Winter Maintenance Service</i> – details of Highways' gritting schedule circulated via email.</p>	<p>Clerk</p>
192/2019	<p><u>Environmental / Amenity Matters</u> – including any late items:</p> <p>a. <i>Footpaths No. 11</i> – Minute 173c/2019 refers. A site meeting to be held between the landowner, Mr Ed Dolman (Trefresa Farm), County Cllr. Mould, a PC representative and A1 Tree and Grounds, to consider work to improve the footpath. Mr Dolman will establish owners of adjoining land and come back with some proposed dates.</p>	



	<p>b. <i>December Planning Meeting</i> – no meeting to be held, except that the Chairman may call an Extraordinary Meeting, if necessary.</p> <p>c. <i>Clerk’s Leave</i> – 21<sup>st</sup> December 2019 to 2<sup>nd</sup> January 2020 (inclusive).</p> <p>d. <i>Cornwall Association of Local Councils AGM</i> – Tuesday 26<sup>th</sup> November at County Hall, Truro, 7.15pm, postponed until 27<sup>th</sup> January 2020.</p>	
196/2019	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Christmas Tree</i> – Highways had granted permission for the tree to go on the grass verge opposite the Clock Garage, provided public liability insurance cover was provided. Cllr. Gilbert to liaise with the applicant.</p> <p>b. <i>Bus Shelter</i> – Members to consider providing a shelter opposite the Clock Garage at their January meeting. The Clerk to seek permission from Highways to obtain costings.</p>	<p>Cllr. Gilbert</p> <p>Clerk</p>
197/2019	<p><u>Community Governance Reviews</u> – <a href="http://www.cornwall.gov.uk/governancereview">www.cornwall.gov.uk/governancereview</a>. Minute 162/2019 refers. Members considered a proposal from Highlands to canvas public opinion via a mailshot and share the costs, but felt the proposal was unworkable in its current form. The timescale is too short and any communication on the subject is likely to be ignored at this time of year.</p> <p>It was <b>RESOLVED</b> to meet with representatives from Highlands to discuss the counter-proposal that only one sheet of paper is needed, setting out both Lowlands and Highlands proposals, together with a clear map and a pre-paid envelope (using Royal Mail’s Response Service). The Clerk to advise Highlands accordingly and to contact County Cllr. Malcolm Brown to explain what is proposed.</p> <p>The Clerk to seek clarification regarding the end date of the consultation that starts on 11<sup>th</sup> December 2019.</p> <p>County Cllr. Mould’s report, following the meeting of the Electoral Review Panel held on 22<sup>nd</sup> October 2019 had been circulated via email. The decision regarding the St Minver Parishes was for there to be no change to Parish Boundaries.</p>	<p>Clerk</p> <p>Clerk</p>
198/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	
199/2019	<p><u>Play Equipment, Trewint</u> – Members <b>RESOLVED</b> to accept the quotation from Cormac to supply and fit all parts required to rectify the defects as per the RoSPA Safety Inspection report at a cost of £2,919.30+VAT.</p>	Clerk
200/2019	<p><u>Meeting Closed</u> – 21.21pm.</p>	

Signature: ..... (Cllr. Gilbert)  
Vice Chairman

Date: 6<sup>th</sup> January 2020