



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK
ON MONDAY, 4th NOVEMBER 2019, @ 7.15pm

Present: Cllr. Miss Gilbert (Vice Chair) Cllr. Crowdy Cllr. Davis
 Cllr. Gisbourne Cllr. Mrs Morgan Cllr. Richards
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – Cllr. Gilbert took the Chair and welcomed those present.</p> <p>Members met with two representatives from St Minver FC i.r.o. the dugouts made without the PC's permission. It was explained there was a chain of emails on the subject between the Club and Cllrs. Mould and Boswell-Munday. The dugouts are needed and had been built with donated materials. He said they do not impede the cable to the phone mast – there is a foot leeway, however, when the pitch is re-orientated the new goal mouth will be across the cable and this needs to be addressed. It was AGREED Cllr. Gisbourne would inspect the legal agreement to see what it says about access to the cable.</p> <p>Ms Jenna Swanson, Laurence Associates was not present i.r.o. the Lowenva planning application (Minute 168h/2019 refers).</p>	Cllr. Gisbourne
164/2019	<u>Apologies for Absence</u> – Cllrs. Boswell-Munday, Mould and Williams.	
165/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
166/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 7th October 2019, AGREED as a true record.</p>	
167/2019	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – in the absence of County Cllr. Mould there was no report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their October Minutes was made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their September Minutes was made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – the meeting scheduled to be held on 7th had been moved to 13th November 2019. Details emailed to Members.</p>	

	<p>e. <i>Polzeath Futures' Summit</i> – Cllr. Davis said there was some conflict about where the Beach Ranger should be based and the standard of facilities they should be provided with.</p> <p>f. <i>St Minver Community Hub</i> – Members to receive an update i.r.o.:</p> <p>i. <u>Community Interest Company (No. 1174796)</u> –</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p> <p>iii. <u>Portakabin, Camel Estuary Surgery</u> – Cllr. Gilbert will seek to establish if it is necessary to make a planning application for a portacabin on Trewint playing fields and for the Beach Rangers hut.</p>	Cllr. Gilbert
168/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA19/07912, Treth House, Rock</i> – works to 19 Macrocarpa trees – crown clean by removal of dangerous, dying and dead branches. Deferred from the October meeting.</p> <p>Mr Jonathan Stoneman, CC Planning Officer advised “<i>The proposed works would not have any significant or detrimental impact to public visual amenity and so should be allowed to proceed. It should be noted height and width reduction is not permitted as part of this consent.</i>” In view of this assurance a “No objection” response had been submitted to CC.</p> <p>NOTE – a link to CC’s definitive PROW map had been forwarded to Members i.r.o. Footpath 547/13/5.</p> <p>b. <i>PA19/08565, Trethwaite, Rock Road, Rock</i> – proposed stability works. NO OBJECTION.</p> <p>c. <i>PA19/08810, Radoon, Rock Road, Rock</i> – T1 Macrocarpa - 10% reduction of long limbs; T2 Macrocarpa - Reduce and deadwood pruning works, 10% reduction to long heavy loaded branches; T3 Macrocarpa - 10-20% reduction; T4 Ash - 20-25% reduction; G1 Macrocarpa – 4 trees requiring removal of dead or broken limbs; G2 Macrocarpa - 4 trees requiring a 10-15% reduction and removal of dead or broken limbs. NO OBJECTION if the Tree Officer has no objection.</p> <p>d. <i>PA19/08936, Gulland, Golf Course Hill, Rock</i> – Copper Beech (T14) - Crown Raise on applicant’s side to 5m - Excessive shade over garden Monterey cypress (Macrocarpa) – Crown raise on applicant’s side to 5m - Excessive shade over garden. NO OBJECTION if the Tree Officer has no objection.</p> <p>e. <i>PA19/08996, Land E of Windwhistle, Trebetherick</i> – non-material amendment in respect of decision notice PA17/03514 (Proposed new dwelling. Re-design of approval PA16/02586.) for alteration to 1no dining room window: drop sill to floor to create glazed doors; move wood burning stove from living room to snug resulting in flue position change; widening of 1no door to office to a pair of doors; addition of hot tub to SF balcony NE corner; addition of SF balcony to SW roof and associated glazed balustrading; repositioning of FF snug window. NO OBJECTION.</p> <p>f. <i>PA19/09072, Donner Ridge, Rock Road, Rock</i> – non-material amendment in respect of decision notice PA18/07399 (Resubmission of PA17/09583 – single storey car port to replace two-storey annex previously approved, main house and associated landscaping remains as previously approved) – Change of roof material from wildflower green roof to pebble roof. NO OBJECTION.</p> <p>g. <i>PA19/09076, Sunleas, Dunders Hill, Polzeath</i> – reserved matters application for Plot B following outline approval PA17/00741 for replacement of existing dwelling with 2 dwellings. NO OBJECTION but if CC is minded to grant planning permission the new dwelling should be a permanent residence (NDP Policy 3.2).</p> <p>h. <i>PA19/09086, Lowenva, Rock</i> – reserved matters application following outline approval PA16/08658 for a single dwelling. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>i. PA19/09246, <i>Sea Salt, Shores Lane, Rock</i> – works to various trees subject to a Preservation Order. NO OBJECTION if the Tree Officer has no objection.</p> <p>j. PA19/09106, <i>1 Slipway Cottages, Rock</i> – 2nd floor balconies to west and south elevations, alterations. NO OBJECTION.</p> <p>k. PA19/09304, <i>Pengliddon, Road from Dunders Hill to Worthy Hill, Trebetherick</i> – proposed extensions and alterations including raising of roof and formation of new pedestrian access from road. Cllr. Crowdy said there are no measurements on the plans. NO OBJECTION.</p> <p>l. PA19/09398, <i>Lowenva, Rock</i> – works to trees covered by a Tree Preservation Order, namely reduction of Birch (1) due to decaying branches/stem. Macrocarpa, (2, 4-9) remove dead, dying and broken branches, (3) fell, (4 and 9) crown raise to 6m, (6) removal of two stems. NO OBJECTION if the Tree Officer has no objection.</p> <p>m. PA19/09419, <i>Merewyn, Pityme Farm Road, St Minver</i> – demolition of existing rear conservatory and garage, replacement conservatory and two-storey side extension including alterations to existing roof form, with two rear dormer extensions, new roof lights, replacement windows and internal refurbishments. NO OBJECTION.</p> <p>n. PA19/09568, <i>Ty Ros Veane, Penmayne, Rock</i> – non-material amendment in respect of decision notice PA19/05675 (Extension to the existing dwelling, porch, replacement windows and associated works). Reduction of dining room/bedroom 1 extension by 500mm and realignment/resizing of windows, doors and roof lights. Existing kitchen windows no longer reduced in height, existing windows openings to remain. First floor to bedroom 1 and ensuite raised by 200mm. Eaves to first floor extension raised by 130mm. Porch external walls widened. Overall size of porch reduced in size. Structural post for ff extension shown at rear. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
169/2019	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. PA19/02274/PREAPP, <i>26 Higher Tristram, Polzeath</i> – pre-application advice for demolition of existing dwelling and proposed replacement sustainable dwelling.</p> <p>b. PA19/05417, <i>The Snug House, Highcliff, Polzeath</i> – demolition of a single dwelling house and replacement with a new single dwelling house without compliance with Condition 2 (approved plans) on Decision Notice PA17/07908 dated 9th October 2017.</p> <p>c. PA19/06603, <i>Tzitzikama, Rock Road, Rock</i> – construction of four new build dwellings with variation of condition 4 (boundaries) of PA16/01791 and PA18/07346.</p> <p>d. PA19/06870, <i>2 Penmayne Cottage, Penmayne, Rock</i> – proposed extension.</p> <p>e. PA19/07671, <i>Gulls Cottage, 1 Belle Vue, Rock Road, St Minver</i> – non-Material Amendment to Application No. PA19/02494 dated 14th May 2019 for a two-storey extension namely for an additional 1 metre.</p> <p>f. PA19/03275, <i>Daymer Bay House, Daymer Lane, Trebetherick</i> – erection of single storey outbuildings for semi-independent accommodation incidental to the enjoyment of Daymer Bay House.</p> <p>g. PA19/05356, <i>St Moritz Hotel, Trebetherick</i> – re-submission of previously approved application for extension to existing restaurant and replacement of existing indoor swimming pool with purpose-built spa building adjoined to existing leisure building.</p> <p>h. PA19/07580, <i>21 St Moritz Villas, Trebetherick</i> – conversion of loft space with rear dormer and balcony.</p>	

170/2019	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Land off Trenint and Worthy Hill</i> – Members considered an email from the Trebetherick Residents’ Association (previously circulated to Members) i.r.o. this land which is being offered for sale. It was AGREED this was not something Members could comment on.</p> <p>b. <i>PA18/07035, Land W of Trewiston Lane, Rock</i> – the appeal against CC’s refusal of this planning application had been dismissed. Details emailed.</p> <p>c. <i>Housing Supplementary Planning Document</i> – consultation ends Monday, 2nd December 2019. Details previously emailed.</p>	Clerk
171/2019	<p><u>Trewint Playing Fields</u> – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – no reports were available. The Clerk to speak to Mr Meneer.</p> <p>ii. <u>New Piece of Play Equipment</u> – Minute 181c/2019 below refers. Deferred from the July meeting. Cllrs. Gilbert, Morgan and Webb will make a site inspection to look at the equipment in situ and consider what maintenance is needed. They will also consider new / replacement play equipment suitable for the site.</p> <p>b. <i>St Minver FC Dugouts</i> – covered by the Public Forum. The Clerk to liaise with Cllrs. Mould and Boswell-Munday i.r.o. the emails mentioned.</p> <p>c. <i>Free Tree Saplings</i> – available from the ‘I Dig Trees’ programme, which is a partnership between energy supplier OVO and the Community Volunteers network (reg charity 261009). Details previously emailed.</p>	Clerk Cllrs. Gilbert / Morgan / Webb Clerk
172/2019	<p><u>Highway Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Road Closure</i> – Rock Road, Rock, 25th – 26th November 2019 (07:30 to 18:00 hours). The Clerk to resend the information.</p>	Clerk
173/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Business Rates on Public WCs</i> – NALC had pointed out the Non-Domestic Rating (Public Lavatories) Bill was not among the list of bills announced in the Queen’s Speech.</p> <p>b. <i>Rock Mobile Post Office Rock Methodist Church</i> – new opening times will be Monday 12:00–13:00 Thursday 12:00–13:00. Previous opening times Monday 11:00–12:30 Thursday 12:00–13:00. Details emailed.</p> <p>c. <i>Footpaths No.11, Trefresa Farm</i> – Mr Ed Dolman had explained what work they wish to do to footpath No.11. Members felt any meeting should involve the landowner. The Clerk to advise Mr Dolman and County Cllr. Mould.</p> <p>d. <i>Rock Beach</i> – a complaint had been received about a quicksand incident. The Clerk to advise this is under the remit of the Padstow Harbour Commission.</p>	Clerk Clerk
174/2019	<p><u>Financial Matters</u> – including items received after the agenda was published</p> <p>a. <i>Assets / Insurance</i> – the Wig-Wags had been added to the Asset Register and Came & Co. asked to add them to the insurance policy. An additional premium of £22.80 p.a. had been waived this year.</p> <p>b. <i>Accounts for Payment</i> – Schedule 2019/20-08 to a value of £1,679.48 was APPROVED for payment.</p>	

	EXPENSES	Price	VAT	Total	
	Administration	680.44		680.44	
	Amenities	580.40		580.40	
	Grant - Polzeath Christmas trees	100.00		100.00	
	Cemetery - incl. insurance	318.64		318.64	
				<u>£1,679.48</u>	
	<p>c. <i>Requests for Grants</i> – Members considered the following requests:</p> <p>i. <i>Polzeath Christmas Trees</i> – Members RESOLVED to make a grant of £100 towards the cost of Christmas tree lights.</p> <p>d. <i>Christmas Tree</i> – Cllr. Gilbert said a resident intends to place a Christmas Tree opposite the Clock Garage. She is in touch with Mr Oliver Jones, Highways regarding positioning of the tree, etc.</p>				Clerk
175/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Ocean Housing Group's Annual Review 2018-19</i> – previously emailed.</p> <p>b. <i>Neighbourhood Plan E-Bulletin</i> – https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/</p> <p>c. <i>Localism Newsletter</i> – October 2019. Circulated via email.</p> <p>d. <i>Council Matters</i> – Came & Co (insurance brokers) newsletter. Circulated via email.</p> <p>e. <i>Cornwall Air Ambulance</i> – thank you letter i.r.o. Members' donation.</p> <p>f. <i>Trago Mills Ltd.</i> – details of the annual Pensioners' Week, 25th – 29th November 2019.</p>				
176/2019	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 2nd December 2019.</p> <p>b. <i>Planning Meeting</i> – the Clerk advised it was likely the November Planning meeting would be cancelled.</p> <p>c. <i>Clerk's Leave</i> – 21st December 2019 to 2nd January 2020 (inclusive).</p> <p>d. <i>Cornwall Community Flood Forum</i> – free conference to be held on Monday 4th November at St. Johns Hall in Penzance (9.30am-4pm).</p> <p>e. <i>Polzeath Christmas Lights</i> – switch-on is 7th December 2019. The date had been given to Mr Craig Taylor, CC Parking Manager, regarding CC's offer of free parking on Polzeath Beach car park.</p> <p>f. <i>Community Road Safety Forum</i> – 3rd December 2019, 1.30pm. Launceston Town Hall. Details previously emailed.</p> <p>g. <i>VE Day 75th Anniversary</i> – 8th May 2020. For information on planned activities see www.veday75.org. Details previously emailed. NOTE – VJ Anniversary 15th August 2020.</p> <p>h. <i>Remembrance Service</i> – Cllr. Gisbourne will represent the PC. The Clerk provided a poppy wreath.</p>				
177/2019	<u>Information Only/Future Agenda Items</u> – none.				
178/2019	<p><u>Community Governance Reviews</u> – www.cornwall.gov.uk/governancereview. Minute 162/2019 refers. Members to receive any update.</p> <p>The decision of the Electoral Review Panel regarding the St Minver Parishes was for there to be no change to Parish Boundaries.</p> <p>NOTE – public consultation will begin on 11th December 2019. Details previously circulated.</p>				

179/2019	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
180/2019	<u>Footpath to Porthilly</u> – the bridge had been repaired at a cost of £150.	
181/2019	<p><u>Polzeath Beach</u> – Members gave their representatives at the Polzeath Place Shaping meeting on 12th November 2019 guidance on various issues.</p> <p>a. Members CONFIRMED they are prepared for CC to put Coronation Garden toilets up for tender. They understand there is pressure from CC to dispose of the last remaining public WCs.</p> <p>b. Members CONFIRMED they would be happy to see a second pitch on the beach provided the money raised is used to support the Beach Rangers or associated costs.</p> <p>c. Members are interested in assisting with funding for play equipment at Polzeath but request more information.</p> <p>d. Members were asked to consider how to move forward with the portacabin idea for the Rangers? Members need clarification of what is being proposed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
182/2019	<u>Meeting Closed</u> – 20.50pm.	

Signature: (Cllr. Gilbert)
Vice Chairman

Date: 2nd December 2019