

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE COUNCIL CHAMBER, ROCK
ON MONDAY, 7th OCTOBER 2019, @ 7.15pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
148/2019	<u>Apologies for Absence</u> –	
149/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
150/2019	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 2nd September 2019. 	
151/2019	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>County Council</i> – Members to receive a report. b. <i>St Minver Highlands Parish Council</i> – a copy of their September Minutes to be made available to the Meeting. c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their August Minutes to be made available to the Meeting. d. <i>Network Panel Meeting</i> – next meeting scheduled to be held on 12th September 2019. e. <i>Polzeath Futures' Summit</i> – Members to receive an update to include: <ol style="list-style-type: none"> i. To consider what functions they want the Beach Wardens to carry out in 2020 (Minute 135d/2019 refers). ii. Possible provision of a Beach Ranger Hut (Minute 135d/2019) had been referred to the Polzeath Place Shaping Board. iii. Draft Polzeath Flood / Emergency Plan. <p>NOTE – next meeting to be held on 17th October 2019, 15.00 in meeting room 1 at Higher Trenant Offices. Details previously emailed.</p> f. <i>St Minver Community Hub</i> – Members to receive an update on: <ol style="list-style-type: none"> i. <u>Community Interest Company (No. 1174796)</u> – ii. <u>Fundraising Development Plan</u> – standard item on the agenda. iii. <u>Portakabin, Camel Estuary Surgery</u> – Minute 96d/2019 refers. Members to receive an update. 	Cllr. Mould

152/2019	<p><u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:</p> <ul style="list-style-type: none"> a. <i>PA19/02274/PREAPP, 26 Higher Tristram, Polzeath</i> – pre-application advice for demolition of existing dwelling and proposed replacement sustainable dwelling. b. <i>PA19/06672, Sharps Brewery Unit 5 Pityme Business Centre</i> – extension to chiller to provide cask store. c. <i>PA19/07193, Trelawney, Worthy Hill, Trebetherick</i> – non-material amendment in respect of decision notice PA17/06848 (Construction of detached two storey dwelling, associated vehicular access and provision of garden amenity area) – changes to positioning of windows and doors, addition of new windows and doors and change to roof pitch and position of car port. Deferred from the September meeting. NOTE – the site plan was not shown on CC’s Website and the Clerk had requested this from Case Officer. This is a non-material amendment and was approved without the PC’s input. d. <i>PA19/07507, Land Adj to Pen-y-Bryn, Trebetherick</i> – proposed new dwelling on Land Adjacent to Pen-y-Bryn, Trebetherick. e. <i>PA19/07580, 21 St Moritz Villas, Trebetherick</i> – conversion of loft space with rear dormer and balcony. f. <i>PA19/07671, Gulls Cottage, 1 Belle Vue, Rock Road, St Minver</i> – non-Material Amendment to Application No. PA19/02494 dated 14th May 2019 for a Two storey extension namely for an additional 1 metre. g. <i>PA19/07912, Treth House, Rock</i> – works to 19 Macrocarpa trees - crown clean by removal of dangerous, dying and dead branches. h. <i>PA19/08012, 4 The Anchorage, Slipway, Rock</i> – first floor extension over existing ground floor accommodation plus repositioning of existing balcony. i. <i>PA19/08028, 2 Glengariff, Rock Road, Rock</i> – single storey rear extension. j. <i>PA19/08309, Boskenna, Daymer Lane, Trebetherick</i> – proposed extension and improvements. k. <i>PA19/08328, Arish Vean, Trebetherick</i> – application for Modification / Discharge of planning obligation dated 21st December 2000 in respect of Decision Notice E1/1999/1901 (erection of a single affordable dwelling) contains unreasonable and unusual restrictions and controls. The property is valued at a figure which is out of reach of local need housing, and therefore due to the S106 not controlling sale value, fails to serve any useful purpose. PA19/01587. 	NFA
153/2019	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> a. <i>PA19/04466, Treteyln, Trewint Lane, Rock</i> – reserved matters application for appearance, landscaping, layout and scale following outline approval PA16/03085 for dwelling without compliance with Condition 1 of Decision Notice PA18/01534 dated 24th July 2018. Members ‘Agreed to Disagree’. b. <i>PA19/05390, 11 Higher Tristram, Polzeath</i> – proposed external stair to existing first floor sun deck. Members had no objection. c. <i>PA19/05675, Ty Ros Veane, Penmayne</i> – extension to the existing dwelling, porch, replacement windows and associated works. Members had no objection. d. <i>PA19/05820, Sunkist, Sycamore Close, St Minver</i> – proposed demolition of existing garage and utility, construction of extension and remodelling. Members had no objection. 	

	<p>e. <i>PA19/06505, Sliggon Field, Trebetherick</i> – proposed demolition of the existing dwelling and construction of new replacement dwelling. Members had no objection.</p> <p>f. <i>PA19/07201, An Lys, Longhouse Lane, Rock</i> – non-material amendment in respect of decision notice PA19/02126. Driveway to be impermeable paving instead of gravel. Run-off water will be directed to a soakaway. Members had no objection.</p>	
154/2019	<p><u>Other Planning Matters</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>Harberton, Rock Road, Rock</i> – referred from the July Meeting. Minute 115a/2015 refers.</p> <p>b. <i>Planning Newsletter</i> – https://www.cornwall.gov.uk/media/39434636/e-bulletin-july-2019.pdf. Link emailed to Members.</p> <p>c. <i>PA18/07035, Land W of Trewiston Lane, St Minver</i> – the Planning Appeal was held on 2nd October 2019 at The Exchange, Wadebridge.</p>	Information
155/2019	<p><u>Trewint Playing Fields</u> – including any items received after the agenda had been published.</p> <p>a. <i>Children’s Play Area</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – Mr Meneer had asked a carpenter to repair damage to the climbing ladder. ii. <u>New Piece of Play Equipment</u> – Members to receive a verbal update. Deferred from the July meeting. iii. <u>Fireworks Display</u> – Ms Nicki Reader, St Minver PTA seeks permission to hold a fireworks’ display in the playing field on the weekend of bonfire night. They will organise the insurance and relevant licences and would run the event. <p>b. <i>Ragwort</i> – Cllr. Mould to confirm the ragwort had been removed by the FC. Minute 139a/2019 refers.</p> <p>c. <i>Football Club</i> – two new dug outs have been built. Cllr. Boswell-Munday to speak to the Club Secretary.</p>	<p>Cllr. Gilbert</p> <p>Cllr. Mould</p> <p>Cllr. Boswell-Munday</p>
156/2019	<p><u>Highway Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Mobile Speed Camera</i> – Minute 140a/2019 refers. Two Wig-Wags at a total cost of £7,022.60 had been ordered from Highways.</p>	Information
157/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>New Waste Bin, Splatt</i> – Minute 141b/2019 refers. Mr Jones, Highways confirmed he is happy for the PC to proceed with the installation as there is an existing concrete base. The Clerk had ordered a bin.</p> <p>b. <i>Porthilly Spirit Festival</i> – application number: L119_005379. Members to consider the application. Minute 141e/2019 refers.</p> <p>NOTE – Cllr. Mould had confirmed (September meeting) all the supporting documents will be available to view online prior to the Licensing Meeting.</p> <p>NOTE – the footpath between Trefresa Farm and Shores Lane has been ploughed and has been reported to the Countryside Access Team.</p> <p>c. <i>Grass Cutting</i> – Cornwall Housing seek Members’ views on the PC taking on the grass cutting in their areas. NOTE – A1 had been asked for a quote.</p> <p>d. <i>Remembrance Service</i> – a poppy wreath had been ordered. Members to appoint a representative to lay the wreath.</p>	

158/2019	<p><u>Financial Matters</u> – including any items received after the agenda was published</p> <p>a. <i>Accounts for Payment</i> – Schedule 2019/20-07.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>Members to review the items, included on this year’s budget but not yet spent, and consider how/if to proceed. DRAW attention in budget paper</p> <p>c. <i>External Audit</i> – the External Auditor had approved the 2018/19 accounts. Details have been posted on the website and notice boards.</p> <p>d. <i>Requests for Grants</i> – Members to consider the following requests:</p> <ul style="list-style-type: none"> • <u>Merlin MS Centre</u> – details previously emailed. <p>e. <i>Risk Assessment</i> – Council to consider the revised financial and H&S risk assessments:</p> <ul style="list-style-type: none"> • <u>Council Chamber</u> – <i>copy attached</i>. • <u>Financial Risks</u> – <i>copy attached</i>. <p>f. <i>Financial Regulations</i> – NALC issued revised edition August 2019. Members to adopt and a copy to be placed on the website. Link to existing Regulations previously emailed.</p>	Information
159/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published:</p> <p>a. <i>Toolkit for Local Councils</i> – ICO toolkit to help local councillors with the top three data protection challenges they face: [1] Data sharing; [2] Using personal devices and [3] Data audits.</p> <p>You can download all the resources https://ico.org.uk/for-organisations/in-your-sector/local-government/. Details previously emailed.</p> <p>b. <i>Clerks & Councils Direct</i> – September 2019 issue.</p> <p>c. <i>Cornwall AONB Latest News</i> – September 2019.</p> <p><i>AONB Annual Conference</i> – Saturday 23rd November 2019, 3.30pm till 8.30pm at the Pavilion Centre, Royal Cornwall Showground, Wadebridge.</p> <p>d. <i>Bodmin and Wadebridge Neighbourhood Watch</i> – Members can sign up to receive ‘neighbourhood alerts’ for the area: www.ourwatch.org.uk.</p>	
160/2019	<p><u>Diary Dates</u> – including items received after the agenda had been published.</p> <p>a. <i>Full Council Meetings</i> – 4th November 2019.</p> <p>b. <i>Planning Meeting</i> – TBC. 21st October 2019.</p> <p>c. <i>Clerk’s Leave</i> – 26th October – 3rd November 2019.</p>	
161/2019	<p><u>Information Only/Future Agenda Items</u> –</p>	
162/2019	<p><u>Community Governance Reviews</u> – www.cornwall.gov.uk/governancereview. Minute 100/2019 refers. Members to receive any update following the CGR Public Engagement Meeting held on Wednesday 2nd October 2019, 7pm.</p>	
163/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 30th September 2019