



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK
ON MONDAY, 2nd SEPTEMBER 2019, @ 7.30pm

Present: Cllr. Gilbert (Vice Chair) Cllr. Ms Boswell-Munday Cllr. Mrs Webb
 Cllr. Mrs Morgan Cllr. Mrs Mould (CC/PC) Cllr. Richards
 30 members of the public

Minute	AGENDA ITEMS	Action																								
	<p><u>Chairman's Welcome and Public Forum</u> – Members were saddened to learn that Cllr. Gisbourne was unwell. The Clerk to send their best wishes to him for a speedy recovery. In the meantime, Cllr. Gilbert took the Chair for the meeting and Cllr. Boswell-Munday took the Minutes.</p> <p>Mr Jeremy Varcoe on behalf of the public also expressed their sadness to hear about Cllr. Gisbourne and on behalf of the public wished him a speedy recovery</p> <p>Members met with:</p> <p>i. Mr David Norris, Origin3 invited comments i.r.o. the current Trewiston Lane development appeal. He sought Members' views on a 100% affordable scheme, which would be in accordance with Cornwall Council's advice, but explained this would is not commercially viable.</p> <p>Members would be find a 100% affordable development acceptable. They said the pond and play were not required. They would prefer the money to go to Community Hub.</p> <p>Cllr. Gilbert had provided information on housing needs (see insert below), which shows the current applicants on the Housing Register with a local connection to each parish and their bed need.</p> <p>It should be noted however, that although this shows those who have a local connection it may not necessarily reflect the numbers that have actually expressed an interest in living in the parish – i.e. they might have the local connection but not all might necessarily want to live there.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 20%;">Parish</th> <th style="width: 12.5%;">1 bed need</th> <th style="width: 12.5%;">2 bed need</th> <th style="width: 12.5%;">3 bed need</th> <th style="width: 12.5%;">4 bed need</th> <th style="width: 12.5%;">5 bed need</th> </tr> </thead> <tbody> <tr> <td>Highlands</td> <td style="text-align: center;">9</td> <td style="text-align: center;">4</td> <td style="text-align: center;">13</td> <td style="text-align: center;">6</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Lowlands</td> <td style="text-align: center;">11</td> <td style="text-align: center;">6</td> <td style="text-align: center;">12</td> <td style="text-align: center;">6</td> <td style="text-align: center;">0</td> </tr> <tr> <td>St Endellion</td> <td style="text-align: center;">14</td> <td style="text-align: center;">12</td> <td style="text-align: center;">3</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table> <p>Main issues:</p> <ul style="list-style-type: none"> • Exception site • Safety issues and public access • New builds have to have permanent residency. • More need for smaller units. • The Developer will submit another application for 44 units in total 50% affordable (22) • Appeal 2/10/19 	Parish	1 bed need	2 bed need	3 bed need	4 bed need	5 bed need	Highlands	9	4	13	6	0	Lowlands	11	6	12	6	0	St Endellion	14	12	3	0	0	
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	<p>ii. Mr Rob Mably spoke regarding his plans at Highcliffe and shared a plan with Members – showing three sites buildings, which had been approved. Sale of St Moritz had changed the plans and intended to submit a single smaller application incorporating all the buildings and changes.</p> <p>iii. Mr Hugo Brown and Ms Tina Robinson, Surfers Against Sewage i.r.o. the Polzeath Plastic Free campaign. They said Polzeath depends hugely on tourism and the amount of litter we have now is marring the reputation of the beach. By supporting plastic free coastlines not only would this help to secure the reputation of Polzeath as a clean beach but would also help stop plastic pollution getting into the sea, with the added benefit of saving money due to there being less waste to collect and pick up off the beach.</p> <p>The Plastic Free Coastlines campaign is being promoted and coordinated across the UK by Surfers Against Sewage (SAS), a registered charity. More detail can be found at https://www.sas.org.uk/wasteland/about/</p> <p>Cllr. Morgan volunteered to join the Steering Group. Cllr. Mould had suggested rather than look for PC representative there might be more benefit to work with the Beach Rangers. She will invite Mr Hugo Brown to represent the Marine Centre on the Polzeath Management Committee.</p> <p>iv. Mr Jeremy Vercoe spoke i.r.o. the new Porthilly Spirit Festival licencing application (Minute 141e/2019 refers). The following objections were noted:</p> <ul style="list-style-type: none"> • Festival is now 4 days instead of 3. • Application is for indefinite approval. • Approval of up to 10 days single events. • Application on CC website is only an extract and safety reports are not shown. The report had been proved to CC but CC had decided not to publish theses. Expressed concern that this information was unavailable online. • Number of vehicles that will be leaving the site to visit other venues • Mr Ian Day had published photos – unlit roads, no footpaths. • Noise management is based on test study and not location based. <p>Members were requested to:</p> <ul style="list-style-type: none"> • Object to the application on the grounds that it does not meet the Public Safety Act 2003. • Ensure full information is published on the CC website for public access and request an extension to the consultation period to allow for this. <p>Mr Vercoe advised that Safety Management Risk Management had been submitted, but CC advised them to submit a simpler document. CC road management require 12 weeks, if there are no road closures, CC do not need to release the documents.</p> <p>County Cllr. Mould said her understanding is that the documents will be made available, so everyone gets a chance to look at them before the Licensing Meeting. Followed by final draft 6 weeks. She said the applicant had submitted noise assessment and road traffic data after the free event they had held. She said he understands all the concerns/road policy/safety but needs to see the complete plan.</p> <p>Mr Michael Parry said it is believed a Boutique Hotel pre-application is to be submitted. He expressed concern where this plan sits with the music festival and whether it is independent or part of an overall plan.</p> <p>v. Mr Ian Day spoke regarding planning application PA19/06661 (Minute 136g/2019 refers). He had provided a written report and photographs which had been circulated previously. He said the Festival will bring minimum economic benefit for the disruption. CC Footpaths/ planning application not 'joined up'. CC's Footpaths Representative had agreed to do a site visit.</p> <p>Cllr. Mould had confirmed that the farmers do need the gates to be wider.</p>	<p>Cllr. Mould</p> <p>Cllr. Mould</p>
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132/2019	<u>Apologies for Absence</u> – Cllrs. Gisbourne (ill health), Crowdy, Williams, Davis and the Clerk (ill health).	
133/2019	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – Cllr. Gilbert declared an interest in Minutes 136g/2019 and 141e/2019 and Cllr. Mould in 146/2019. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. None d. <i>Dispensations</i> – none.	
134/2019	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 5 th August 2019, AGREED as a true record.	
135/2019	<u>Outside Bodies / Reports</u> – a. <i>County Council</i> – Cllr. Mould had nothing to report. b. <i>St Minver Highlands Parish Council</i> – their August Minutes were made available to the Meeting. Noted that the discussion on the Portakabin for the Beach Rangers had been deferred to their next meeting. c. <i>Padstow Harbour Commission (PHC)</i> – their August Minutes were unavailable to the Meeting. d. <i>Polzeath Futures' Summit</i> – Members DEFERRED consideration as to what functions they want the Beach Wardens to carry out in 2020 (Minute 105e/2019 refers). Noted Minutes of the meeting held on 20 th August previously emailed. Noted the possible provision of a Beach Ranger Hut (Minute 126b/2019) had been referred to the Polzeath Place Shaping Board for their consideration. Further discussion DEFERRED .	Clerk Clerk
136/2019	<u>Planning Applications</u> – Members considered the following: a. <i>PA19/06603, Tzitzikama, Rock Road, Rock</i> – construction of four new build dwellings with variation of condition 4 (boundaries) of PA16/01791 and PA18/07346. NO OBJECTION . NOTE - Members' response to PA16/01791 and PA18/07346 previously emailed. b. <i>PA19/06814, 2 Glengariff, Rock Road, Rock</i> – single storey extension in back garden to create family room. NO OBJECTION . c. <i>PA19/06870, 2 Penmayne Cottage, Penmayne, Rock</i> – proposed extension. NO OBJECTION . d. <i>PA19/06984, St Petroc, Highcliff, Polzeath</i> – revised position of approved dwelling (following approval ref. no. PA17/01706) with variation of condition 2 of PA18/09616. NO OBJECTION . e. <i>PA19/07193, Trelawney, Worthy Hill, Trebetherick</i> – non-material amendment in respect of decision notice PA17/06848 (Construction of detached two storey dwelling, associated vehicular access and provision of garden amenity area) – changes to positioning of windows and doors, addition of new windows and doors and change to roof pitch and position of car port. The site plan is not shown on CC's Website. The Clerk to request this from Case Officer. Further discussion DEFERRED .	Clerk Clerk Clerk Clerk Clerk

	<p>f. <i>PA19/07201, An Lys, Longhouse Lane, Rock</i> – non-material amendment in respect of decision notice PA19/02126 (Energy efficient refurbishment including the removal of the first floor bedroom and the addition of a single storey rear extension) - Driveway to be paved instead of gravel. The paving is impermeable. Run-off water will be directed to a soakaway. NO OBJECTION.</p> <p>g. <i>PA19/06661, Trefresa Farm, Rock</i> – proposed works to existing agricultural gateways and creation of new internal field access points.</p> <p>Members bore in mind the comments made by the public in the Public Forum above, but had NO OBJECTION providing the hedges are replaced in the same style and completed at the correct time of the year to protect the natural environment.</p>	<p>Clerk</p> <p>Clerk</p>
137/2019	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>PA19/01788, 31 St Moritz Villas Trebetherick</i> – construction of extension to front aligning the ridge with adjoining villa and conversion of circular shower area to form utility space. Extension to side (north-west) to form internal staircase and to the rear at ground floor level to form bedrooms. Construction of terrace to rear at first floor level. Conversion of loft space with rear mono pitch dormer and balcony..</p> <p>b. <i>PA19/03366, Lower Dale, Daymer Lane, Trebetherick</i> – proposed ancillary garden building to Lower Dale and replacement of existing septic tank with small treatment plant..</p> <p>c. <i>PA19/03611, Dry Creek House, Dunders Hill, Polzeath</i> – erect a 6x4m deck over the slope by the side of the drive with glass panels on all sides in a similar style to the main balcony of the house.</p> <p>d. <i>PA19/03721, Sunny Nook, Rock Road, Rock</i> – Tree 1, evergreen fir tree: propose to raise crown and remove dead branches and clear area where mains cable passes through the branches. Tree 2, evergreen fir tree: propose to raise crown and remove dead branches.</p> <p>e. <i>PA19/04025, 10 Forlaze Road, Rock</i> – proposed extension and remodelling.</p> <p>f. <i>PA19/05166, Trethwaite, Rock Road, Rock</i> – non-material amendment (NMA1) for change of cladding to boat house to decision PA18/07400 dated 29.10.2018.</p> <p>g. <i>PA19/05530, Carn Cobba, Tristram Cliff, Polzeath</i> – non-material amendment in respect of decision notice PA18/03758 (Proposed boat store in garden) - Introduction of window in western side of store. Part of frontage to be exposed stone masonry where previously buried into hillside.</p> <p>h. <i>PA19/05417, The Snug House, Highcliff, Polzeath</i> – demolition of a single dwelling house and replacement with a new single dwelling house without compliance with Condition 2 (approved plans) on Decision Notice PA17/07908 dated 9th October 2017.</p> <p>i. <i>PA19/04944, 17 Slipway Cottages, Rock</i> – balcony extension.</p> <p>j. <i>PA19/06234, Radoon, Rock Road, Rock</i> – Macrocarpa (T1), (T2) and (T3) - removal of damaged limbs causing danger to two neighbouring properties and crown lifting to remove lower limbs that are overhanging into two neighbouring properties.</p>	
138/2019	<p><u>Planning Applications Refused by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <p>a. <i>PA19/03680, Carn Du, Rock Road, Rock</i> – works to trees covered by a Tree Preservation Order, namely re-coppice the group of Holm Oak trees.</p>	

139/2019	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Ragwort</i> – the Football Club had been asked to remove the ragwort. Cllr. Mould to confirm the outcome.</p>	Cllr. Mould
140/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Mobile Speed Camera</i> – Minute 93a/2019 refers. Mr Oliver Jones, Cormac had provided the following quotations:</p> <ul style="list-style-type: none"> • Mother & Child, School Sign (C-x60t545F): Two Signs – Total £15,911.02 • 20, School Sign (Same as Camelford): Two Signs – Total £15,572.57 • Wig-Wags (Advisory Part-Time 20): Two Wig-Wags – Total £7,022.60 <p>He highly recommended installing the Wig-Wags and pointed out they are the most cost effective, and are just as effective at slowing vehicles as the others and they're also approved by the DfT for use outside of schools.</p> <p>It was RESOLVED to purchase two Wig-Wags (Advisory Part-Time 20) at a total cost of £7,022.60. The Clerk requested to action.</p>	Clerk
141/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Tackling Littering, Flytipping and Dog Fouling</i> – Minute 128d/2019 refers. Members to consider if they wish to receive this training, which can be delivered FOC by Mr James Peck, CC. Noted Cllr. Gilbert and the Clerk had received the training.</p> <p>b. <i>New Waste Bin</i> – Minute 128d/2019 refers. Mr Oliver Jones, Highways confirmed he would have no objection to a new bin being installed at Splatt Corner (opposite the Spar, by the Doctors' Surgery). However, any works undertaken within the highway require a contractor with the appropriate Streetworks accreditation. Members confirmed there is already a concrete base in place. The Clerk to seek Highways' permission to proceed and to order a bin.</p> <p>c. <i>Overgrown Hedges</i> –</p> <ol style="list-style-type: none"> i. <u>Trebetherick</u> – the TRA had yet to provide a list of addresses where the hedges are impeding the Highway. When this had been received, Members to make a site visit and the Clerk to contact the homeowner requesting they take action. ii. <u>Rock Road</u> – in the absence of Cllr. Gisbourne no update was available. <p>d. <i>Polzeath Plastic Free Campaign</i> – Public Forum refers. Members RESOLVED to make a resolution that: WAS THIS AGREED ???</p> <ul style="list-style-type: none"> • Supports the Plastic-free Coastline campaign initiated locally by Surfers Against Sewage and Polzeath Marine Centre. • Undertakes to ensure that single-use plastic items are not used at its premises and functions. • Agrees to support the campaign to discourage and reduce the dispensing of single-use plastic from retail premises within our coastal towns in order to assist in reducing street litter and contribute to the global campaign against marine pollution. <p>e. <i>Porthilly Spirit Festival, Trefresa Farm</i> – application number: LI19_005379. Members considered the matters raised in the public forum relating to road/public safety and noise issues. Members AGREED to wait until the full information is available on CC's website before making a decision.</p>	Clerk TRA / Members / Clerk Cllr. Mould
142/2019	<p><u>Financial Matters</u> – including any items received after the agenda was published.</p>	

	<p>a. <i>Accounts for Payment</i> – Schedule 2019/20-06 to a value of £8,959.65 was APPROVED for payment.</p> <table border="0"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Amenities - incl. WCs</td> <td>1,534.99</td> <td>188.00</td> <td>1,722.99</td> </tr> <tr> <td>Administration</td> <td>1,262.88</td> <td>13.78</td> <td>1,276.66</td> </tr> <tr> <td>Cemeteries' expenses</td> <td>2,190.00</td> <td>320.00</td> <td>2,510.00</td> </tr> <tr> <td>Cemetery Precept - Lowlands</td> <td>3,450.00</td> <td></td> <td>3,450.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£8,959.65</td> </tr> </tbody> </table> <p>b. <i>Cornwall Air Ambulance</i> – Members AGREED to make a donation of £200 towards the New Helicopter Appeal.</p>	EXPENSES	Price	VAT	Total	Amenities - incl. WCs	1,534.99	188.00	1,722.99	Administration	1,262.88	13.78	1,276.66	Cemeteries' expenses	2,190.00	320.00	2,510.00	Cemetery Precept - Lowlands	3,450.00		3,450.00				£8,959.65	Clerk
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143/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Discover</i> – Cornwall disability magazine, Summer 2019.</p> <p>b. <i>Countryside Voice</i> – CPRE Magazine, Summer 2019.</p> <p>c. <i>CC Standards Committee</i> – is looking to appoint to recruit to its membership. Closing date for applications is 30th September 2019.</p> <p>d. <i>Cornwall's Draft Homelessness & Rough Sleeping Strategy</i> – details previously emailed. Closing date is Thursday 12th September 2019.</p> <p>e. <i>Dogs on Beaches</i> – CC's consultation deadline is 19th November 2019. The Clerk advised that if Polruan beach is to be included an application should be submitted. Ms Jacqui Rapier, CC had advised that six fixed penalty notices had been served for dogs on the beach at Polzeath.</p> <p>f. <i>Planning Newsletter</i> – https://www.cornwall.gov.uk/media/39434636/e-bulletin-july-2019.pdf. Link emailed to Members.</p>																									
144/2019	<p><u>Diary Dates</u> – including any items received after the agenda had been published</p> <p>a. <i>Full Council Meetings</i> – 7th October 2019.</p> <p>b. <i>Planning Meeting</i> – TBC. 16th September 2019. Cllr. Boswell-Munday sent her apologies.</p> <p>c. <i>Councillor Training</i> – 3rd September 2019, 6.30pm, Perceval Institute. No-one was available to attend</p> <p>d. <i>Cornwall Rural Housing Association Ltd. AGM</i> – Monday 23rd September, 10.45am, Pavilion Centre, Royal Cornwall Showground, Wadebridge.</p>																									
145/2019	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. Members requested that a letter be sent to Cllr. Gisbourne wishing him a speedy recovery and we are all thinking of him.</p> <p>b. Clerk to request A1 Tree and Grounds Ltd. to grind out the tree stump, clear the ground and reseed the area, where CC chopped down the tree in Trelyn and charge to the PC.</p>	Clerk Clerk																								
146/2019	<p><u>Community Governance Reviews</u> – www.cornwall.gov.uk/governancereview. Minute 100/2019 refers. Cllr. Mould left the meeting. Members are invited to receive an update on Wednesday, 2nd October 2019, Shuttleworth Memorial Hall, Egloshayle, 6.30pm for 7pm start time and will aim to finish by 9.30pm.</p>																									
147/2019	<p><u>Meeting Closed</u> – 9.15pm.</p>																									

Signature: (Cllr. Gisbourne)
Chairman

Date: 7th October 2019