



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK
ON MONDAY, 5th AUGUST 2019, @ 7.30pm

Present: Cllr. Gisbourne (Chairman) Cllr. Ms Boswell-Munday Cllr. Crowdy
 Cllr. Davis Cllr. Miss Gilbert Cllr. Mrs Morgan
 Cllr. Mrs Mould (CC/PC) Cllr. Richards Cllr. Mrs Webb
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Members met with Kim who explained her role, which includes Litter, Dog Fouling and Parking Enforcement covering Lowlands and Highlands. She confirmed she is able to identify uninsured vehicles, etc. and report them to the appropriate authority. She advised any parking issues can be reported to CC Parking Services.</p>	
120/2019	<u>Apologies for Absence</u> – Cllr. Williams.	
121/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – Cllr. Mould declared an interest in Minute 125/2019.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
122/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 1st July 2019, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – July meeting cancelled.</p>	
123/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA19/03275, Daymer Bay House, Daymer Lane, Trebetherick</i> – erection of single storey outbuildings for semi-independent accommodation incidental to the enjoyment of Daymer Bay House. NO OBJECTION, providing the outbuilding remains ancillary to the house.</p> <p>b. <i>PA19/05356, St Moritz Hotel, Trebetherick</i> – re-submission of previously approved application for extension to existing restaurant and replacement of existing indoor swimming pool with purpose-built spa building adjoined to existing leisure building. NO OBJECTION.</p> <p>c. <i>PA19/05390, 11 Higher Tristram, Polzeath</i> – proposed external stair to existing first floor sun deck. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>d. PA19/05417, <i>The Snug House, Highcliff, Polzeath</i> – demolition of a single dwelling house and replacement with a new single dwelling house without compliance with Condition 2 (approved plans) on Decision Notice PA17/07908 dated 9th October 2017. NO OBJECTION.</p> <p>e. PA19/05675, <i>Ty Ros Veane, Penmayne</i> – extension to the existing dwelling, porch, replacement windows and associated works. NO OBJECTION.</p> <p>f. PA19/05820, <i>Sunkist, Sycamore Close, St Minver</i> – proposed demolition of existing garage and utility, construction of extension and remodelling. NO OBJECTION.</p> <p>g. PA19/06166, <i>Boathouse, SE of Gentle Jane, St Minver</i> – non-material amendment (NMA1) for the formation of a reduced terrace area, window placed in lieu of the doorway to the south-west elevation and window to the north-west elevation omitted to decision PA19/00839 dated 12.04.2019. NO OBJECTION.</p> <p>h. PA19/06234, <i>Radoon, Rock Road, Rock</i> – Macrocarpa (T1), (T2) and (T3) - removal of damaged limbs causing danger to two neighbouring properties and crown lifting to remove lower limbs that are overhanging into two neighbouring properties. NO OBJECTION providing the Tree Officer has no objection.</p> <p>i. PA19/06251, <i>The Snug House, Highcliff, Polzeath</i> – side and front extension to existing dwelling including internal alterations. NO OBJECTION.</p> <p>j. PA19/06505, <i>Sliggon Field, Trebetherick</i> – proposed demolition of the existing dwelling and construction of new replacement dwelling. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																								
	<p>k. PA19/05715, <i>Penmayne Paddock, Penmayne, Rock</i> – non-material amendment in respect of decision notice PA18/04301 (Removal of two static caravans and erection of single-storey dwelling). Change of roof finish from concrete tile to natural slate.</p> <p>Ms Samantha Hewitt, case officer had confirmed the only change was to the roof slate material and the Clerk had advised her Members would have no objection to this proposal. No further action.</p>																									
124/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Appeal</i> – a planning appeal has been made i.r.o. PA18/07035, Land to W of Trewiston Lane, St Minver – construction of 51 dwellings (use class C3), with associated access, highways improvements, landscaping, infrastructure, drainage and public open space. Members had objected to this application.</p> <p>Mr David Norris, Origin3 had advised he will attend the September Full Council to discuss new plans for the Trewiston Lane development. County Cllr. Mould said the new application will be for 40 properties, but she felt this was still more than the Parish needs.</p>																									
125/2019	<p><u>Community Governance Review</u> – deferred to the end of the meeting.</p>																									
126/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2019/20-05 to a value of £913.72 was APPROVED for payment.</p> <table border="0"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Amenities - incl. WCs</td> <td>428.72</td> <td></td> <td>428.72</td> </tr> <tr> <td>Administration</td> <td>55.00</td> <td>11.00</td> <td>66.00</td> </tr> <tr> <td>Council Chamber</td> <td>374.00</td> <td></td> <td>374.00</td> </tr> <tr> <td>Cemeteries</td> <td>45.00</td> <td></td> <td>45.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><u>£913.72</u></td> </tr> </tbody> </table>	EXPENSES	Price	VAT	Total	Amenities - incl. WCs	428.72		428.72	Administration	55.00	11.00	66.00	Council Chamber	374.00		374.00	Cemeteries	45.00		45.00				<u>£913.72</u>	
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	<p>b. <i>Beach Ranger Hut</i> – Members AGREED in principle to share the hire charge with Highlands (at a cost of approx. £60 p.m. per PC) plus the delivery and collection charge of £75 per PC. More information regarding other costs, including the cost of connection of the electricity and water supply and ongoing running costs (electricity, water and possibly rates). Members also wanted to have sight of the terms and conditions of hire, etc. They also seek assurance it meets the Beach Ranger’s requirements and clarification as to whether planning permission is required. The decision will be revisited once the outcome of the Community Governance Boundary Review is known. The Clerk to advise Highlands.</p> <p>Minutes of the Polzeath Beach Management Group held on 23rd July 2019 had been circulated via email. The Clerk to clarify Lowlands’ membership of the Group with Ms Jacqui Rapier.</p>	<p>Clerk</p> <p>Clerk</p>
127/2019	<p><u>Documentation / Correspondence</u> –</p> <p>a. <i>Trewint Playing Field</i> – Members DECLINED St Minver FC’s request to deal with a rabbit problem by organising a ‘shoot’. The Clerk to advise Mr Dave Witts and to request the Club removes the ragwort by the end of August.</p> <p>b. <i>Overgrown Hedges</i> – a complaint had been received that a number of hedges on Rock Road are impeding the highway. It was AGREED the Clerk would draw up a letter requesting the homeowner cuts back their hedge and Members to distribute as necessary.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the draft July Minutes were made available to the Meeting.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of the July Minutes were made available to the Meeting.</p>	<p>Clerk</p> <p>Clerk / Members</p>
128/2019	<p><u>Diary Dates</u> – including any items received after the agenda had been published:</p> <p>a. <i>Full Council Meetings</i> – 2nd September 2019.</p> <p>b. <i>Planning Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 17th August to 1st September 2019.</p> <p>d. <i>Tackling Littering, Flytipping and Dog Fouling</i> – CC offer free training in how to use the new enforcement tool The Clerk and Cllr. Gilbert had attended this training, which can be cascaded to other Members.</p> <p><i>Waste Bin</i> – the telephone kiosk at Splatt Corner (opposite the Spar, by the Doctors’ Surgery) had been removed and would make an ideal site for a new waste bin. It was RESOLVED the Clerk to seek permission from Highways and when this had been obtained, to purchase a new bin.</p> <p>e. <i>Code of Conduct Training</i> – offered by CC:</p> <p>i. 4th September 2019 – 2-4pm, Council Offices, Camborne.</p> <p>ii. 3rd October 2019 - 10:00-12:00, Liskeard Town Hall, Liskeard.</p> <p>iii. 17th October - 18:00-20:00, Council Chamber, New County Hall, Truro.</p> <p>To book contact: hannah.mccomb@cornwall.gov.uk. Details emailed.</p> <p>f. <i>Cornwall Community Flood Forum</i> – are holding three flood warden training events in September designed to complement the development of your community flood plan:</p> <p>i. Tuesday 24th September – St Pirans Hall, Goldsithney.</p> <p>ii. Wednesday 25th September – Tremayne Community Centre, Mylor.</p> <p>iii. Saturday 28th September – ‘One for All’ Community Centre, Lanivet.</p> <p>Cllr. Mould left the meeting at this point.</p>	<p>Clerk</p> <p>Clerk</p>

125/2019	<p>Minute 125/2019 was taken at this point.</p> <p><u>Community Governance Review</u> – Cllr. Gisbourne thanked those who had attended the drop-in session. A written report (copy on file) had been circulated via email following the drop-in session held on 27th July 2019.</p> <p>The Clerk reported she had received a 'phone call from Mr Stephen Taylor, CC's Interim Governance and Electoral Services Manager. He had asked that if a residents' survey is carried out that there should be a joint approach with Highlands PC to ascertain all residents' views as this could be helpful to see if a consensus could be reached.</p> <p>It was RESOLVED to submit the revised report to CGR with a copy to Highlands.</p> <p>Mr John Simmonds, CC advised there are 563 residential addresses in Highlands, and he can supply their Clerk with address only labels for a cost of £20 (incl. postage). For Lowlands there are 1,010 residential addresses. He can supply address only labels for a cost of £25 (incl. postage).</p>	Clerk
129/2019	<u>Information Only/Future Agenda Items</u> – none.	
130/2019	<u>Meeting Closed</u> – 20.47pm.	

Signature: (Cllr. Gisbourne)
Chairman

Date: 2nd September 2019