

**St MINVER LOWLANDS PARISH COUNCIL**  
**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING**  
**TO BE HELD IN THE COUNCIL CHAMBER, ROCK**  
**ON MONDAY, 3<sup>rd</sup> JUNE 2019, @ 7.30pm**

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
84/2019	<u>Apologies for Absence</u> –	
85/2019	<u>Members' Declarations</u> – <ul style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or when the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ul>	
86/2019	<u>Minutes of Meetings</u> – <ul style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 7<sup>th</sup> May 2019.</li> <li>b. <i>Planning Meeting</i> – 20<sup>th</sup> May 2019.</li> </ul>	
87/2019	<u>Outside Bodies / Reports</u> – <ul style="list-style-type: none"> <li>a. <i>County Council</i> – Members to receive a report.</li> <li>b. <i>St Minver Highlands Parish Council</i> – a copy of their May Minutes to be made available to the Meeting.</li> <li>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their April Minutes to be made available to the Meeting.</li> <li>d. <i>Network Panel Meeting</i> – next meeting to be held on 13<sup>th</sup> June 2019, 7pm. Members to receive a verbal response.  NOTE – Members are invited to comment on the various documents (previously circulated) aimed at 'Strengthening the Network Panels'.  NOTE – next meeting scheduled to be held on 12<sup>th</sup> September 2019.</li> <li>e. <i>Polzeath Futures' Summit</i> – date of next meeting TBC.</li> <li>f. <i>St Minver Community Hub</i> – Members to receive an update on:               <ul style="list-style-type: none"> <li>i. <u>Community Interest Company (No. 1174796)</u> –</li> <li>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</li> </ul> </li> </ul>	Cllr. Mould
88/2019	<u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published: <ul style="list-style-type: none"> <li>a. <i>PA19/03314, Evergreen Lodge, The Greenway, Trebetherick</i> – extension and reordering of existing dwelling including the construction of new detached garage.</li> </ul>	

	<ul style="list-style-type: none"> <li>b. PA19/03366, Lower Dale, Daymer Lane, Trebetherick – proposed ancillary garden building to Lower Dale and replacement of existing septic tank with small treatment plant.</li> <li>c. PA19/03680, Carn Du, Rock Road, Rock – works to trees covered by a Tree Preservation Order, namely re-coppice the group of Holm Oak trees.</li> <li>d. PA19/03864, Longacre, Little Sands, Rock – Non-Material Amendment to Application No. PA18/06126 dated 7th September 2018 for the Demolition of existing dwelling and garage and the erection of new dwelling and outdoor swimming pool along with associated landscaping works namely the small area of flat roof single storey element where sun terrace was originally proposed to become part of the two storey envelope in line with the previously approved two storey building line. Minor alterations to internal layout. Alteration to front entrance following relocation of lift</li> <li>e. PA19/04025, 10 Forlaze Road, Rock – proposed extension and remodelling.</li> </ul>	
89/2019	<p><u>Planning Applications Approved by CC</u> – including any decisions received after the agenda had been published. Information only.</p> <ul style="list-style-type: none"> <li>a. PA19/01791, 1 Cricketers Close, Rock – works to Macrocarpa tree. <b>Members had no objection.</b></li> <li>b. PA19/01915, 3 Gul Rock, Rock Road, Rock – Trees 1 to 4 Sycamore Crown thin by 20% Trees 5 to 7 Crown lift to 5m and crown thin by 10% For a more detailed specification see attached letter. <b>Members had no objection.</b></li> <li>c. PA19/02126, An Lys, Longhouse Lane, Rock – energy efficient refurbishment including the removal of the first floor bedroom and the addition of a single storey rear extension. <b>Members had no objection.</b></li> <li>d. PA19/02177, The Point at Polzeath – change of use of storage shed to commercial kitchen, to include 12m2 extension. <b>Members had no objection.</b></li> <li>e. PA19/02227, Trevenna, Shores Lane, Rock – works to trees covered by a Tree Preservation Order (Retrospective)</li> <li>f. PA19/02494, Gulls Cottage, 1 Belle Vue, Rock Road, Rock – two storey extension. <b>Members had no objection.</b></li> <li>g. PA19/02502, 12 Sandyhills, Rock – enclosure of the existing balcony and the existing roofline and the construction of a new balcony. <b>Members had no objection.</b></li> </ul>	
90/2019	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>Planning Application Consultations</i> – a guide for Local Councils by application type and indicates whether or not consultations are required. <b>Previously emailed.</b></li> <li>b. <i>St Endellion NDP</i> – the consultation runs from 15<sup>th</sup> May to 24<sup>th</sup> June 2019. <b>Details previously emailed.</b></li> <li>c. PA19/03864, Longacre, Little Sands Rock Road Rock – Non Material Amendment to Application No. PA18/06126 dated 7<sup>th</sup> September 2018 for the demolition of existing dwelling and garage and the erection of new dwelling and outdoor swimming pool, with associated landscaping works namely the small area of flat roof single storey element where sun terrace was originally proposed to become part of the two storey envelope in line with the previously approved two storey building line. Minor alterations to internal layout. Alteration to front entrance following relocation of lift.</li> </ul> <p>NOTE – an extension could not be granted and a ‘No objection’ response was made to Sam Hewitt. No further action.</p>	

91/2019	<u>Community Governance Reviews</u> – standing item on the agenda, pending further guidance from CC. See: <a href="http://www.cornwall.gov.uk/governancereview">www.cornwall.gov.uk/governancereview</a> .	
92/2019	<u>Trewint Playing Fields</u> – including any items received after the agenda had been published. a. <i>Children’s Play Area</i> – Members to consider: i. <u>Fortnightly H&amp;S Inspection Reports</u> – ii. <u>New Piece of Play Equipment</u> – Members to receive a verbal update.	Cllr. Gilbert
93/2019	<u>Highway Matters</u> – including any items received after the agenda had been published. a. <i>Mobile Speed Camera</i> – Minute 54a/2019 refers. Members to receive an update following Mr Jones’s attendance at the Network Panel Meeting. b. <i>Obstructed Vision, Trelyn</i> – Mr Oliver Jones, Cormac had granted County Cllr. Mould’s request to remove the fir tree causing a visibility problem.	Information
94/2019	<u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published. a. <i>Greenbanks to Pavillion</i> – Minute 55b/2019 refers. Cllr. Mould to provide a photograph of the site. Permission had been sought from Highways to site a new waste bin at the entrance to the path leading from Little Trelyn. They query if the chosen site is within the limits of the highway or on the PROW. NOTE – Ms Paula Pope, Biffa had confirmed the cost of one empty per week would be £218.92 + VAT p.a. b. <i>Cycle Rack, Polzeath</i> – Minute 23a/2019 refers. Mr Jolyon Sharpe, CC Countryside Officer confirmed the cycle rack was on site when I was there last week (w/c 3 <sup>rd</sup> May). NOTE – Mr Marsh, CC had agreed to fund a rack and had been provided with examples and costings. c. <i>Polzeath Plastic Free Campaign</i> – Members to consider any action following their meeting with Mr Hugo Brown, Surfers Against Sewage.	Cllr. Mould Clerk
95/2019	<u>Administrative Matters</u> – including any items received after the agenda had been published. a.	
96/2019	<u>Financial Matters</u> – including any items received after the agenda had been published. a. <i>Accounts for Payment</i> – Schedule 2019/20-03. b. <i>Internal Audit Report</i> – Members to consider the Auditor’s report and take any follow-up action. c. <i>End of Year Accounts 2018/19</i> – deferred from the May meeting. i. <u>Internal Auditor’s Report</u> – Members to receive and consider any recommendations from their Internal Auditor. ii. <u>Annual Governance Statement 2018/19</u> – Members to consider and approve the statement. <b>Copy to be circulated at the meeting.</b> iii. <u>Accounting Statement for 2018/19</u> – Members to receive and accept the 2018/19 accounts, prior to submission to the External Auditor and to consider any matters raised by their Internal Auditor. <b>Copy to be circulated at the meeting.</b> d. <i>Earmarked Reserves</i> – allocated funds to be recorded in the Minutes. £500 for Play Equipment Fund (Minute 160b/2008 refers).	

	e. <i>Portakabin, Camel Estuary Surgery</i> – Minute 77c/2019 refers. Members to consider a proposal to finance the provision of portacabin for use by the Surgery. <b>Details previously circulated.</b>	
97/2019	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been published: a.	
98/2019	<u>Diary Dates</u> – including any items received after the agenda had been published a. <i>Full Council Meetings</i> – 1 <sup>st</sup> July 2019 at 7.30pm. Members to confirm if there is to be no meeting in August. b. <i>Planning Meeting</i> – TBC. 17 <sup>th</sup> June 2019 at 7.30pm. c. <i>Cyber Awareness Presentation</i> – PCSO Jenny Michell had provided details of this event to be held on Wednesday 12 <sup>th</sup> June 2019 at the Betjeman Centre in Wadebridge from 14:00 – 16:00. <b>Details previously emailed.</b>	
99/2019	<u>Information Only/Future Agenda Items</u> – a.	
100/2019	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 26<sup>th</sup> May 2019

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