



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 1st APRIL 2019 following the Parish Meeting

Present: Cllr. Gisbourne (Chairman) Cllr. Ms Boswell-Munday Cllr. Crowdy
 Cllr. Miss Gilbert Cllr. Mrs Morgan Cllr. Mrs Mould (CC/PC)
 Cllr. Richards Cllr. Mrs Webb Cllr. Miss Williams
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Various objections had been received and had been circulated via email regarding agenda items 50i/2019 (planning application PA19/02242, Trefresa Farm, Rock) and 55a/2019 (the Porthilly Spirit Event). Mr Varcoe asked Members to request a 'proper' sound test for the site.</p> <p>Members met with Mr Daniel McCarthy, Community Broadband Account Manager for Wildanet; a Wireless internet service provider based in Cornwall. He said they can reach rural areas with their radio technology that are currently suffering from poor connectivity and speeds.</p> <p>Mr Peter Watson referred to North Cornwall District Council's initiative for an alcohol-free zone in parts of Rock and Polzeath, including Baby Bay. It was not clear whether this had lapsed or not. He had concerns about a proposal to sell alcohol from a mobile van in Polzeath (Highlands' area). Cllr. Mould said she will take this to the Polzeath Beach Management Committee meeting.</p> <p>Mr Watson referred to the closure of the Rock Surgery. As a member of the Hospital Volunteer drivers' scheme he warned there is insufficient capacity to take patients to the Wadebridge Surgery. Cllr. Mould is in discussion with the Surgery about the closure and its impact on patients.</p> <p>Mr Wonnacott spoke regarding 50k/2019 (Pity me Not). The proposal is to split the site into two to build one new property, which will be for permanent residency.</p> <p>Mr James Ross of Polzeath Life Surfing Club was not present to speak to Members i.r.o. their request for a grant (Minute 55d/2019 below refers).</p>	Cllr. Mould
46/2019	<u>Apologies for Absence</u> – Cllr. Davis was not present.	
47/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Gilbert in Minute 50d/2019 and 50i/2019.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	

48/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th March 2019. AGREED as a true record.</p>	
49/2019	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members had no view on whether or not the neighbour plants three cherry trees near / by Oyster Bend.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their March Minutes were made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their February Minutes were made available to the Meeting. The Rock car park is due for completion before Easter.</p> <p>d. <i>Network Panel Meeting</i> – next meeting to be held on 4th April 2019, 7pm.</p> <p>e. <i>Polzeath Futures’ Summit</i> – meeting to be held on Wednesday 3rd April.</p> <p>f. <i>Police</i> – Mr Andy Adams, Police Volunteer 61698 advised Bodmin Neighbourhood policing team are holding a Cyber Crime Awareness information session at the Betjeman Centre, Wadebridge, on the 12th June 2019. Timing to be advised. Details previously emailed.</p>	Cllr. Mould
50/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA18/11708, Dinham Cottage, Rock Road, St Minver</i> – creation of access to Rock Road gates in replacement of garden wall and hardstanding for off street parking. Members had objected as the proposed gates are out-of-keeping with the existing street scene. Revised plans had been received. Members have NO OBJECTION.</p> <p>b. <i>PA19/01453, Sharps Brewery, 9 Pityme Business Centre</i> – installation of three fermentation vessels. NO OBJECTION.</p> <p>c. <i>PA19/01587, Arish Vean, Trebetherick</i> – discharge of planning obligation dated 21.12.2000 in respect of decision notice 1999/1901 (erection of a single affordable dwelling). OBJECT on the grounds that the s.106 agreement is still relevant because there are still plenty of people with a local connection who would qualify for this property.</p> <p>d. <i>PA19/01694, 2 Dingles Way, Penmayne, Rock</i> – single storey rear extension. NO OBJECTION.</p> <p>e. <i>PA19/01791, 1 Cricketers Close, Rock</i> – works to Macrocarpa tree. NO OBJECTION provided the tree officer has no objection.</p> <p>f. <i>PA19/01915, 3 Gul Rock, Rock Road, Rock</i> – Trees 1 to 4 Sycamore Crown thin by 20% Trees 5 to 7 Crown lift to 5m and crown thin by 10% For a more detailed specification see attached letter. NO OBJECTION but Members point out that there have been previous applications to remove the trees and Members would not wish this to happen.</p> <p>g. <i>PA19/02126, An Lys, Longhouse Lane, Rock</i> – energy efficient refurbishment including the removal of the first floor bedroom and the addition of a single storey rear extension. NO OBJECTION.</p> <p>h. <i>PA19/02227, Trevenna, Shores Lane, Rock</i> – works to trees covered by a Tree Preservation Order (Retrospective). Members request that a replacement tree is provided.</p> <p>i. <i>PA19/02242. Trefresa Farm, Rock</i> – removal of hedgerow to create wider access for farm machinery. Cllr. Mould explained Parish Councils are not usually consulted on such applications as this and PA19/02244 are covered by permitted development. The senior planning officer is seeking clarification from the tenant farmer that he needs the gateway widened. If this is permitted development for the requirement of the farmer then Members have no objection, but Members draw attention to the</p>	Clerk Clerk Clerk Clerk Clerk Clerk Clerk Clerk

	<p>requirement of the Wildlife and Countryside Act 1981, to protect nesting birds and we also raise the point that the St Minver NDP seeks to protect local hedgerows. Members would not support this application if it is to facilitate access to the Porthilly Spirit festival only. Voting was six for and two against.</p> <p>j. <i>PA19/00561/ PREAPP, Tregirls, Highcliff, Polzeath</i> – pre-application advice for erection of additional house. OBJECT as the site is outside the development boundary as identified in the St Minver NDP.</p> <p>k. <i>PA19/02102, Pityme-Not, Pityme Farm Road, St Minver</i> – outline planning permission with some matters reserved: Erection of a dwelling, following demolition of existing garage. NO OBJECTION.</p> <p>l. <i>PA19/02502, 12 Sandyhills, Rock</i> – enclosure of the existing balcony and the existing roofline and the construction of a new balcony. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
51/2019	<p><u>Planning Applications Approved by CC</u> – information only.</p> <p>a. <i>PA19/00972, Trefelix, Daymer Lane, Trebetherick</i> – non-material amendment to application PA18/00953 dated 08/03/2018.</p> <p>b. <i>PA18/11509, Sanderlings, Road from St. Moritz Hotel, Trebetherick</i> – proposed alterations and extensions to provide 2 bedrooms at first floor level, extension to rear elevation, internal alterations, construction of a linked garage/store, and addition of PV panels on the East elevation roof.</p> <p>c. <i>PA18/11964, The Oystercatcher, Dunders Hill, Polzeath</i> – refurbishment and extend the existing Public House and Hotel and provide an external seating/dining area for Alfresco Dining including 2 No external covered seating booths and new bin store (decision PA17/06720) with variation of condition 2 to allow substitution of plans.</p> <p>d. <i>PA19/00387, Treleven Cottage, Highcliff, Polzeath</i> – siting of shepherd's hut.</p> <p>e. <i>PA19/00701, Oyster Bend, Longacre, Rock Road, Rock</i> – remove existing side extension and replace with larger extension, convert and link existing garage to become part of dwelling, and internal alterations.</p> <p>f. <i>PA19/00733, 1 Cricketers Close, Rock</i> – fell one <i>Macrocarpa</i> and replace with one Holm Oak subject to a Tree Preservation Order.</p>	
52/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>PA19/00839, Boathouse SE of Gentle Jane, St Minver</i> – proposed extensions and remodelling including garage/garden shed. Members OBJECT because allowing this change of use at such a sensitive site would set a precedent and be unacceptable in principle.</p> <p>b. <i>NDP Review</i> – Minute 36/2019 refers. Members discussed the NDP and in their view it is working well and holding up well to appeals.</p> <p>c. <i>Development Names</i> –</p> <p>i. CC had objected to the developer's proposed name of Hannafin Place' and suggest an alternative name of 'Tewedh Place' which it is believed is Cornish for storm. (This translation is being checked with the Cornish Language Office.) Members do not like this name and consider it unpronounceable.</p> <p>ii. The developer of the three new houses behind Di's Dairy sought Members' views on the proposed street name for the development of Samphire Place. Members had NO OBJECTION to the new proposal.</p> <p>d. <i>Planning Partnership</i> – it was RESOLVED to nominate Cllr. Boswell-Munday as a candidate to remain in this group.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

53/2019	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – no issues had been raised.</p> <p>ii. <u>RoSPA Annual Report</u> – Cllr. Davis had carried out the repairs. Noted the 2019 Annual RoSPA H&S Inspection to be made in April.</p> <p>iii. <u>New Piece of Play Equipment</u> – deferred to the May meeting.</p> <p>b. <i>St Minver Community Hub</i> – Members received an update on:</p> <p>i. <u>Community Interest Company (No. 1174796)</u> – a bank accounts had been opened. Information regarding the brand, etc. will be circulated. A mailing list is being compiled. Funding is being investigated.</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p>	Cllr. Gilbert
54/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Mobile Speed Awareness Sign / Camera</i> – Minute 38a/2019 refers. Cllr. Gisbourne had met with Mr Oliver Jones, Cormac i.r.o. the suitability and siting of mobile and / or permanent speed cameras. Mr Jones’ advised the cost would be approximately £7.5 to £10K per sign / camera. Further information will be available at the Network Meeting (Minute 49d/2019 above refers).</p> <p>b. <i>Parking Obstructing Highway</i> – a resident had complained about vehicles parking and causing obstruction on Rock Road. Members appreciate this is a problem. Cllr. Mould will approach the Police and request they ticket those who block the pavement.</p>	Cllr. Mould
55/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Porthilly Spirit</i> – Minute 38a/2019 refers. Members considered the licensing application for the festival and RESOLVED to object. The voting was six objections, one abstention and one in support of the festival. Cllr. Gilbert had declared an interest.</p> <p>Members felt the access was poor and it is believed Highways share this opinion; the expected attendance of 3,000 is excessive at this location; there are concerns about the security of the site given it is criss-crossed by public footpaths and although it is an appealing idea this is the wrong location and will be noisy. It is understood the LSAG are of a similar mind and Members concur with their view.</p> <p>b. <i>Greenbanks to Pavillion</i> – Minute 38b/2019 refers. Cllr. Mould to provide a photograph of the site.</p> <p>Permission had been sought from Highways to site a new waste bin at the entrance to the footpath leading from Little Trelyn and Mr David Anderson, Biffa asked to confirm the cost of one empty per week would be £218.92+VAT p.a. To date there had been no response from either organisation.</p> <p>NOTE – the Clerk to order a bin and pole when permission is granted. Cllr. Mould to provide a photograph.</p> <p>c. <i>Cycle Rack, Polzeath</i> – Minute 23a/2019 refers. No update had been received from Mr Jolyon Sharpe, CC Countryside Officer i.r.o. a cycle rack.</p> <p>Noted Mr Marsh, CC had agreed to fund a rack and had been provided with examples and costings.</p> <p>d. <i>Rock Surgery</i> – Minute 33a/2019. Cllrs. Mould and Boswell-Munday had met with the Practise Manager, Camel Estuary Doctors’ Practice. It is planned to close the Rock Surgery in early summer. A further meeting with the surgery is to be held.</p>	<p>Clerk</p> <p>Cllr. Mould / Clerk</p> <p>Cllr. Mould</p>

	<p>e. <i>Coronation Garden WCs</i> – Cllr. Webb said the telephone number on the board in the toilets is unhelpful as it doesn't take callers to the 'proper CC officer'. The Beach Ranger will deal with this in future. No further action.</p> <p>f. <i>Dunders Hill Recycling Centre</i> – CC will close the site permanently w.e.f. 15th April 2019. Details previously emailed.</p> <p>g. <i>Plastic Free Communities</i> – Members were unable to appoint a representative to join this group. Details previously emailed.</p> <p>h. <i>Footpath from Daymer Bay</i> – Cllr. Mould will request Cormac to cut back the growth on the footpath to / around Brea Point.</p>	<p>Clerk</p> <p>Cllr. Mould</p>																																
56/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Council Chamber</i> – Minute 40a/2019 refers. Mr John Godwin, St Minver Methodist Church advised the Church Council had agreed to Members' request to renew the rental agreement annually at a cost of £1,496 p.a. The Chairman duly signed the new lease.</p> <p>b. <i>Parish Meeting</i> – there were no items raised at the meeting.</p> <p>c. <i>Polling Districts and Polling Places Review</i> – Minute 40d/2019 refers. Members made no comment. Details previously circulated via email. Deferred from the March meeting.</p> <p>d. <i>Community Governance Reviews</i> – standing item on the agenda, pending further guidance from CC. See: www.cornwall.gov.uk/governancereview.</p> <p>e. <i>Website</i> – the Clerk advised the price increase from the 1st May is from £25+VAT p.m. to £38+VAT p.m. (Hosting £10 p.m. + Mailboxes £3 p.m. plus Management Fee £25 p.m. for updating website content.) Members RESOLVED to accept the new charges from ICT Connect Ltd. and CONFIRMED they wish to be invoiced annually in future.</p>	<p>Clerk</p> <p>Clerk</p>																																
57/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2019/20-01 to a value of £6,291.96 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>629.28</td> <td></td> <td>629.28</td> </tr> <tr> <td>Amenities - incl. WCs</td> <td>713.19</td> <td>16.00</td> <td>729.19</td> </tr> <tr> <td>Administration, incl. cemetery precept</td> <td>519.45</td> <td>69.00</td> <td>588.45</td> </tr> <tr> <td>Cemetery Precept</td> <td>3,450.00</td> <td></td> <td>3,450.00</td> </tr> <tr> <td>Council Chamber</td> <td>354.74</td> <td></td> <td>354.74</td> </tr> <tr> <td>Cemeteries</td> <td>460.30</td> <td>80.00</td> <td>540.30</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£6,291.96</td> </tr> </tbody> </table> <p>b. <i>2018/19 Income and Expenditure</i> – the Clerk provided a copy to Members.</p> <p>c. <i>Defibrillator, Pityme</i> – Members considered a request for the PC to 'adopt' the defibrillator located at the Pityme Inn. In principle Members were supportive of the proposal, but the Clerk to enquire of Duchy Defibrillators what the PC's liability would be if the unit was vandalised or did not work when needed. Details previously emailed.</p> <p>d. <i>Grant Request</i> – Polzeath Surf Life Saving Club. Details previously emailed. Deferred to when a representative from the Surf Life Saving Club is present.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	629.28		629.28	Amenities - incl. WCs	713.19	16.00	729.19	Administration, incl. cemetery precept	519.45	69.00	588.45	Cemetery Precept	3,450.00		3,450.00	Council Chamber	354.74		354.74	Cemeteries	460.30	80.00	540.30				£6,291.96	<p>Clerk</p>
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58/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Winter Wellbeing Guide</i> – 2018/19.</p> <p>b. <i>Calor Rural Community Fund</i> – Calor is offering community projects the chance to win one of 21 grants, with prizes ranging from £1,000 to £5,000. Details circulated via email.</p>																																	

	<ul style="list-style-type: none"> c. <i>Rural Services Network</i> – seek Members’ support for their campaign calling on the Government to develop a Rural Strategy. Details previously emailed d. <i>Vitality of Towns</i> – Members are invited to comment on this CC review. Details previously emailed. e. <i>Principal Occupancy Conditions</i> – Ms Hayley Wray, CC Planning Officer is undertaking a dissertation for her MSc degree in Urban and Rural Planning. She is looking to see if there are any potential impacts of applying this restriction. No-one was free to discuss this with her. 	Clerk
59/2019	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Annual Full Council Meetings</i> – Tuesday, 7th May 2019 at 7.30pm. b. <i>Planning Meeting</i> – TBC. 15th April 2019 at 7.30pm. c. <i>Clerk’s Leave</i> – 27th April to 6th May 2019 (inclusive). d. <i>Road Safety and Community Speed Engagement Event</i> – 14th May 2019, 9.30am – 1.30pm, County Hall, Truro. Details previously emailed. 	
60/2019	<p><u>Information Only/Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. <i>Football Pitch</i> – it was clarified it is the responsibility of the Football Club to replace the two, rotten, metal posts. 	
61/2019	<u>Meeting Closed</u> – 21.14pm.	

Signature: (Cllr. Gisbourne)
Chairman

Date: 7th May 2019