

	<p>It was AGREED to meet with Ms Rapier on 5th February 2019 at 1.30pm (Minute 9c/2018 below refers). Any available PC Members will attend.</p> <p>e. <i>Polzeath Futures' Summit</i> – Minute 116f/2018 refers. A copy of the Notes from the Meeting held on 12th December had been previously emailed.</p> <p>NOTE – next meeting scheduled for Monday 21st January 2019 at 9am.</p>	Clerk
05/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA18/10820, Treheights Care Home Trebetherick</i> – demolition of the existing buildings and construction of 12 apartments. NO OBJECTION.</p> <p>b. <i>PA18/11006, 11 Higher Tristram, Polzeath</i> – install a glass balustrade around the top of the single storey extension to be used as a sun deck. NO OBJECTION.</p> <p>c. <i>PA18/11030, Treverra Farm, Rock</i> – extension of existing access driveway to serve cottage. NO OBJECTION.</p> <p>d. <i>PA18/11139, 29 Rockhaven Gardens, Pityme</i> – domestic kitchen extension and alteration of existing window. NO OBJECTION.</p> <p>e. <i>PA18/11257, Land off Francis Road, Trebetherick</i> – outline planning permission with all matters reserved for the construction of 10 new holiday dwellings with variation of condition 5 in respect of decision PA18/01515 dated 29.08.18 in order to substitute reference to "the applicants Highcliffe Agency Ltd" with "Highcliffe Holiday Complex". NO OBJECTION.</p> <p>f. <i>PA18/11265, Green Court, Golf Course Hill, Rock</i> – works to trees covered by a Tree Preservation Order. NO OBJECTION provided the Tree Officer has no objection.</p> <p>g. <i>PA18/11382, Penmayne Cross, Rock Road, Rock</i> – two extensions to detached single-storey dwelling. NO OBJECTION.</p> <p>h. <i>PA18/11710, Myth Cottage, 4 Belle Vue, Rock Road, St Minver</i> – demolition of existing conservatory and replacement with new conservatory plus other minor internal changes and changes to elevations. NO OBJECTION.</p> <p>i. <i>PA18/11823, Four Geese, Trebetherick</i> – construction of garage (amendments to previously approved application PA18/08269 dated 6th November 2018). NO OBJECTION but Members point out this is tantamount to being an annexe and should, therefore, have a condition that attaches it permanently to the main dwelling.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
06/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Training</i> – Cllr. Gisbourne had attended a recent planning training session and reported the Community Infrastructure Levy (CIL) had come into effect from 1st January 2019. A portion will be paid to the PC. The position regarding annexes and the CIL to be clarified by CC.</p> <p>b. <i>Barn Conversions</i> – clarification from Ms Sue Pettigrew, CC Development Technical Officer i.r.o. barn conversions previously circulated via email.</p> <p>c. <i>Weston, Sycamore Close, Rock</i> – Ms Samantha Hewitt, CC had provided an illustrative street view for the proposed new dwelling, previously emailed. It was AGREED there was no need to submit the application to CC's Planning Committee.</p>	Clerk
07/2019	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – no issues.</p> <p>ii. <u>RoSPA Annual Report</u> – in the absence of Cllr. Davis there was no progress report i.r.o. the outstanding repairs.</p> <p>iii. <u>New Piece of Play Equipment</u> – work is ongoing.</p>	<p>Cllr. Davis</p> <p>Cllr. Gilbert</p>

	<p>The Football Club had received a rates demand, but as they are entitled to full rate relief, nil is payable.</p> <p>b. <i>St Minver Community Hub</i> – Members received an update i.r.o.:</p> <p>i. <u>Community Interest Company</u> – an application had been submitted to create a CIC. A publicity leaflet will be circulated locally.</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p>																																	
08/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Cycle Rack, Polzeath</i> – Minute 153b/2018 refers. Mr Peter Marsh, CC had been provided with information as to Members' preferred location for the proposed cycle rack. Examples and costings had also been provided.</p> <p>b. <i>Lane Opposite Entrance to Lowenna Manor, Rock</i> – a request had been received to place a road view mirror to allow safe vehicular exit from the lane. Mr Oliver Jones, Highways had been asked for his opinion. Deferred to the February meeting.</p>	Clerk																																
09/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Bench Policy</i> – Members consider introducing a bench policy but felt as they do not own any land (other than Trewint) a policy was not needed. Minute 173a/2018 refers.</p> <p>b. <i>Community Governance Reviews</i> – the review, which will be conducted by CC, can look at the name of the PC, the warding arrangements within the area, the number of members on your council as well as the external boundaries of your parish. Details emailed previously. Further information: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf.</p> <p>Members felt it was inappropriate to comment until the views of residents are known. A dedicated website could be created for the purpose. County Cllr. Mould will seek co-operation from Highlands for a joint consultation.</p> <p>Noted CALC is holding a conference to help PCs understand the process on Saturday, 16th February 2019. Cost £15 per delegate. The Clerk to book a place for Cllr. Boswell-Munday.</p> <p>c. <i>Community Link Officer</i> – covered by 4d/2018 above.</p>	Cllr. Mould Clerk																																
10/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2018/19-09 to a value of £7,544.18 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>798.27</td> <td></td> <td>798.27</td> </tr> <tr> <td>Amenities - incl. WCs</td> <td>859.08</td> <td>8.21</td> <td>867.29</td> </tr> <tr> <td>Administration</td> <td>138.73</td> <td>21.89</td> <td>160.62</td> </tr> <tr> <td>Cemeteries</td> <td>218.00</td> <td></td> <td>218.00</td> </tr> <tr> <td>Grants - Daymer Bay WCs + Polzeath</td> <td>5,500.00</td> <td></td> <td>5,500.00</td> </tr> <tr> <td>Marine Conservation Group + Cricket Club</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>£7,544.18</td> </tr> </tbody> </table> <p>b. <i>Sheltered Housing</i> – Minute 173b/2018. It was RESOLVED to add the grass verge off Greenbanks Road and two small areas leading to the Trelyn Estate to the grass cutting contract held by A1 Tree and Grounds Ltd. and advise Cornwall Housing.</p> <p>c. <i>Greenbanks to Pavillion</i> – Minute 173c/2018 refers. It was RESOLVED to purchase one bin to be sited at Sandy Hills adjacent to the lane entrance. The Clerk to establish the cost and frequency of emptying.</p> <p>d. <i>2019/20 Budget</i> – Members considered and RESOLVED to adopt the draft budget. No provision was made for a grant towards the Daymer Bay WCs. It was further RESOLVED to set the precept at £51,500 for 2019/20.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	798.27		798.27	Amenities - incl. WCs	859.08	8.21	867.29	Administration	138.73	21.89	160.62	Cemeteries	218.00		218.00	Grants - Daymer Bay WCs + Polzeath	5,500.00		5,500.00	Marine Conservation Group + Cricket Club							£7,544.18	Clerk Clerk Clerk
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	e. <i>Grant Requests</i> – Members declined to make a grant to The Sowenna Appeal.	
11/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Boundary Review</i> – the final recommendations from the Boundary Commission had been circulated via email. Lowlands will be part of the new Wadebridge East Ward.</p> <p>b. <i>MHCLG Programmes to Support the Creation of Pocket Parks</i> – includes refurbishment of existing parks. Deadline Friday 25th January 2019. See: www.gov.uk/government/publications/pocket-parks-plus-supporting-parks-and-public-spaces. Details previously emailed</p> <p>c. <i>Cornwall Minerals Safeguarding Development Plan</i> – the document was adopted by CC on 4th December 2018. The DPD now carries full weight as part of the policy framework for Cornwall. Details previously emailed.</p> <p>d. <i>Cornwall Community Land Trust</i> – December 2018 newsletter. Copy previously emailed.</p> <p>e. <i>CPRE</i> – Winter magazine 2018/19.</p> <p>f. <i>Clerks and Councils Direct</i> – January 2019. Taken by Cllr. Mould.</p>	
12/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meetings</i> – 4th February 2019 at 7.15pm.</p> <p>b. <i>Planning Meeting</i> – 21st January 2019 at 7.15pm.</p> <p>c. <i>CPRE AGM</i> – 16th February 2019, 12 noon, Fistral Suite, Headland Hotel, Newquay.</p> <p>d. <i>Western Power Annual Stakeholder Event</i> – with lunch. 7th February 2019, Royal Cornwall Showground.</p>	
13/2019	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. None.</p>	
14/2019	<u>Meeting Closed</u> – 21.09pm.	

Signature: (Cllr. Gisbourne)
Chairman

Date: 4th February 2019