

St MINVER LOWLANDS PARISH COUNCIL

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING, TO BE HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 5th NOVEMBER 2018 @ 7.15pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
144/2018	<u>Apologies for Absence</u> – Cllrs. Morgan, Richards and Williams.	
145/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
146/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 1st October 2018.</p> <p>b. <i>Planning Meeting</i> – 15th October 2018.</p>	
147/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their October Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their September Minutes to be made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – Members to consider where they want the Panel meetings to go in the future (Minute 116d/2018 refers). Minute of the last meeting previously emailed. NOTE – next meeting to be held on 29th November 2018.</p> <p>e. <i>Polzeath Futures' Summit</i> – Minute 116f/2018 refers. Members to receive a verbal report following the meeting with Highlands. NOTE – the next meeting with CC officers and Highlands had been tentatively scheduled for 12th November 2018, 4pm at New County Hall. NOTE – Minute 137c/2018 refers. Mr Mike Beckett, CC had been asked to provide the quarterly report on the WCs – takings, running costs, etc.</p>	Cllr. Mould
148/2018	<p><u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. <i>PA18/09024, 36 Trelyn, Rock</i> – single storey rear extension to form bedrooms and breakfast area. Alteration and extension to the roof at the front and alteration to windows and internal alterations.</p>	

	<ul style="list-style-type: none"> b. <i>PA18/09105, Land N of Moiety Cross, Rock</i> – construction of a dwelling. c. <i>PA18/09165, Tradewinds, Dunders Hill, Polzeath</i> – extension and improvements with variation of condition 2 (approved plans) of decision notice PA17/10733 dated 22.12.2017 to allow for re-design of scheme. d. <i>PA18/09501, 8 Penmayne Villas, Penmayne, Rock</i> - single storey extension and adaptations for disabled person. e. <i>PA18/09555, 25 Dingles Way, Penmayne, Rock</i> – application for a non-material amendment to change the roof from membrane and glass to a raised tie truss roof (timber and tiled) – in respect of approval PA18/06147. f. <i>PA18/09628, Weston, Sycamore Close, St Minver</i> – construction of a replacement dwelling and associated works. g. <i>PA18/09899, Land S of Ferryside, Rock Road, Rock</i> – non-material (NMA 1) amendment for the extension of permitted undercroft to provide additional boat store in respect of decision notice PA13/11387. 	
149/2018	<p><u>Planning Appeals</u> –</p> <ul style="list-style-type: none"> a. <i>PA18/00659, Land S of Ferryside, Cocklebar, Rock</i> – appeal dismissed. No Costs claimed. Details previously emailed. 	Information
150/2018	<p><u>Neighbourhood Plan</u> – Members to receive a verbal report following the meeting between Chair and Vice Chairs of Lowlands and Highlands Parish Councils.</p>	Cllr. Gisbourne
151/2018	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Children’s Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – ii. <u>RoSPA Annual Report</u> – Members to receive a progress report i.r.o. the highlighted repairs. iii. <u>New Piece of Play Equipment</u> – Cllr. Gilbert had taken the Schoolscapes catalogue and will report to the meeting. b. <i>St Minver Community Hub</i> – Members to receive an update on: <ul style="list-style-type: none"> i. <u>Charitable Incorporated Organisation</u> – progress report, to include consideration as to meeting the running costs. ii. <u>Fundraising Development Plan</u> – standard item on the agenda. c. <i>Playing Field Hedge</i> – Minute PL37b/2018 refers. Cllr. Richards to arrange for the hedge that is on the road behind the football club to be cut back. 	<p>Cllr. Davis</p> <p>Cllr. Gilbert</p> <p>Cllr. Richards</p>
152/2018	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Flashing Traffic Speed Light, St Minver School</i> – Minute 136a/2018 refers. Members to consider any update. NOTE – Highways had provided the traffic speed statistics (previously circulated via email). b. <i>Pothole, Top of Daymer Lane</i> – Highways advised a permanent repair had been carried out. Reference No. W1813337. Minute 136b/2018 refers. 	Information
153/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>PROW Issues</i> – the Clerk had advised Mr Martin Longley, Natural England: <ul style="list-style-type: none"> i. The steps by the bottom of Cassock Hill, Rock are a public access issue; also ii. A bridge over the stream would be a big improvement for those accessing the SW Coast Path. b. <i>Cycle Rack, Polzeath</i> – Minute 137a/2018 refers. Mr Peter Marsh, CC had agreed to will look into the provision of a cycle rack. 	Information

	NOTE – Members are asked to be more specific about what they would like and where it is to be placed, so it can be costed.	
154/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Proposed Boundary Changes</i> – Minute 138d/2018 refers. Members to receive an update, including details of Highlands’ proposals to move the boundary between Lowlands and Highlands.</p>	Cllr. Mould
155/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2018/19-07.</p> <p>b. <i>Asset Register</i> – revised copy attached. Council to receive/amend and accept the updated Asset Register and to confirm they have adequate insurance cover.</p> <p>c. <i>Heaters</i> – Minute 139b/2018 refers. Members to receive an update regarding the provision of two new 3kw heaters for the Council Chamber.</p> <p>d. <i>Grant Requests</i> – Members to consider making a grant to:</p> <p>i. <u>Cornwall Hospice</u> – details previously emailed.</p> <p>ii. <u>Cruse Bereavement Care in Cornwall</u> – details previously emailed.</p>	Cllr. Mould
156/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Draft Housing Supplementary Planning Document</i> – consultation period between 19th October and 5pm 30th November 2018. Details previously emailed.</p>	
157/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meetings</i> – 3rd December 2018 at 7pm.</p> <p>b. <i>Planning Meeting</i> – TBC. 19th November 2018 at 7pm.</p> <p>NOTE – no Planning Meeting is scheduled for December, except that the Chairman and Clerk may call one if necessary.</p> <p>c. <i>CC Stakeholder Budget Briefing</i> – Wednesday, 7th November 2018, Council Chamber, 6.30 – 8pm. Details previously emailed.</p> <p>d. <i>Polzeath Christmas Lights Switch-on</i> – 8th December 2018. CC had been asked to provide free car parking.</p>	Information
158/2018	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	
159/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 25th October 2018

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