

St MINVER LOWLANDS PARISH COUNCIL

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING, TO BE HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 1st OCTOBER 2018 @ 7.30pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Messrs. Angus Webster and Ian Armstrong from ARCO² to make a pre-planning presentation i.r.o. revised plans for Fore Dore Nursing Home.</p>	
127/2018	<u>Apologies for Absence</u> – Cllr. Morgan.	
128/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
129/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 3rd September 2018.</p> <p>b. <i>Planning Meeting</i> – the September meeting had been cancelled.</p>	
130/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their September Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their August Minutes to be made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – Members to receive a verbal report following the meeting scheduled for 27th September 2018. Members to consider where they want the Panel meetings to go in the future (Minute 116d/2018 refers). NOTE – next meeting to be held on 29th November 2018.</p> <p>e. <i>Polzeath Beach Management Committee</i> – next meeting TBC.</p> <p>f. <i>Polzeath Futures' Summit</i> – Minute 116f/2018 refers. Members to receive a verbal report following the meeting held on Thursday, 6th September 2018.</p>	<p>Cllr. Mould</p> <p>Cllr. Boswell - Munday</p>
131/2018	<p><u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. <i>PA18/02470/PREAPP, Sanderling, Rock Road, St Minver</i> – pre-application advice for proposed development of 30 mixed detached units both single and two-storey.</p>	

	<p>NOTE – previous pre-app: <i>PA18/01275/PREAPP, Sanderling and Land off Rock Road, Rock</i> – pre-application advice for proposed development of 30 new residential units class C3 including open spaces, highways and drainage. Members objected on the grounds it does not comply with the NDP and is not within area SDA1.</p> <p>b. <i>PA18/07035, Land W of Trewiston Lane, St Minver</i> – construction of 51 dwellings (use class C3), with associated access, highways improvements, landscaping, infrastructure, drainage and public open space. Members to receive an update following the meeting on 26th September with the developers to discuss this further.</p> <p>c. <i>PA18/07351, Trefresa Farm, Rock</i> – conversion of barns to dwellings, associated landscaping and parking, demolition of barns, construction of swimming pool, and alterations and extension to farm houses.</p> <p>d. <i>PA18/07400, Trethwaite, Rock Road, Rock</i> – replacement dwelling with boathouse.</p> <p>e. <i>PA18/08149, White Lodge, Rock Road, St Minver</i> – application for a new stone outbuilding.</p> <p>f. <i>PA18/08269, Four Geese, Road from Dunders Hill to Worthy Hill, Trebetherick</i> – alterations and extensions to existing dwelling, replacement garage.</p> <p>g. <i>PA18/08425, Trewint Lane, Rock</i> – change of use of land for the keeping of horses and all-weather sand school, suitable for exercising horses all year round regardless of the weather and ground conditions in an enclosed, safe environment (Size: 25m x 45m) and new stable for horses.</p> <p>h. <i>PA18/08646, 5 Gul Rock, Rock Road, Rock</i> – works to a tree subject to a tree preservation order. Removal of semi-mature sycamore.</p>	<p>Cllrs. Gisbourne and Boswell- Munday</p>
<p>132/2018</p>	<p><u>Planning Applications Approved by CC</u> – information only.</p> <p>a. <i>PA18/01515, Land off Francis Road, Trebetherick</i> – application for Outline Planning Permission with all matters reserved for the construction of 10 new holiday dwellings (extension to the existing Highcliffe Holiday Complex). Members had no objection provided they remain in the ownership of the holiday business and are not sold separately</p> <p>b. <i>PA18/02336, Downalong, Trebetherick</i> – detached annexe. Members consider this to be a separate dwelling and request a Permanent Residency clause to be implemented, in accordance with Policy 3.2 of the St Minver NDP.</p> <p>c. <i>PA18/04301, Site Adjacent to Penmayne Paddock, Rock</i> – removal of two static caravans and erection of single-storey dwelling. Members had objected.</p> <p>d. <i>PA18/05013, Coolgrena, Daymer Lane, Trebetherick</i> – demolition and replacement of detached dwelling. Members had no objection.</p> <p>e. <i>PA18/05169, Access to Rear of St Moritz Hotel, Trebetherick</i> – proposed luxury hotel suites. Members had no objection.</p> <p>f. <i>PA18/05196, Access to Trewiston Farm, St Minver</i> – erection of an agriculturally tied dwelling. Members had no objection.</p> <p>g. <i>PA18/05327, Rosemayne, Penmayne, Rock</i> – variation of condition 2 in relation to decision notice PA16/07146 dated 05/10/2016: Plan amendments to improve the visual appearance of the dwelling. Members had no objection.</p> <p>h. <i>PA18/06078, Lanarth, Rock Road, Rock</i> – works to trees subject to a tree preservation order. Spread reduction of four Monterey Cypress trees from 7 metres to 5 metres on the eastern side and 8 metres to the west. Members had no objection but sought guarantees the trees will not be felled.</p>	

	<ul style="list-style-type: none"> i. PA18/06126, Longacre, Little Sands, Rock Road, Rock – demolition of existing dwelling and garage and the erection of new dwelling and outdoor swimming pool along with associated landscaping works. Members had no objection. j. PA18/06147, 25 Dingles Way, Penmayne, Rock – single storey rear extension. Members had no objection k. PA18/06207, Westward Flats, Dunders Hill, Polzeath – demolition of existing laundry room and reconstruction of two new outdoor terraces with glazed patio doors through to adjacent apartments at ground and first floor levels. Members had no objection. l. PA18/06288, 1-2 Beachside, Rock Road, Rock – installation of two rooflights to admit natural light into living room and dining area. Members had no objection. m. PA18/06764, Chy-An-Brea, Trenint Hill, Trebetherick – construction of new garage and associated works. Members had no objection. 	
133/2018	<p><u>Planning Applications Refused</u> – information only.</p> <ul style="list-style-type: none"> a. PA18/05667, 7 Dingles Way, Penmayne, Rock – application for removal of S106 agreement dated 23rd May 2008 in respect of 7 Dingles Way. Members objected to this application. b. PA18/06795, 10 Dingles Way, Penmayne, Rock – application for the modification or discharge of a Planning Obligation namely the removal of a Section 106 agreement in relation to E1/2006/01019 for 10 Dingles Way. Members objected to this application. 	
134/2018	<p><u>NDP Petition</u> – a petition had been received to amend the development boundary. Copy previously circulated via email.</p>	
135/2018	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Children’s Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. <u>Fortnightly H&S Inspection Reports</u> – ii. <u>RoSPA Annual Report</u> – copy had been sent to Mr Meneer. Members to receive a progress report i.r.o. the highlighted repairs. b. <i>St Minver Community Hub</i> – Members to receive an update on: <ul style="list-style-type: none"> i. <u>Charitable Incorporated Organisation</u> – progress report, to include consideration as to meeting the running costs. ii. <u>Fundraising Development Plan</u> – standard item on the agenda. 	
136/2018	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Flashing Traffic Speed Light, St Minver School</i> – Minute PL27/2018 refers. Members to consider any update. 	
137/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Cycle Rack</i> – Minute 104b/2018 refers. Members to receive any response from Mr Peter Marsh, CC, following their request for a cycle rack in Polzeath. b. <i>Coastal Sculpture, Polzeath</i> – Minute 107b/2018 refers. Members to receive an update. c. <i>Polzeath WCs</i> – Mr Mike Beckett, CC had been asked to provide the quarterly report on the WCs – takings on PAYE doors, running costs, etc. 	
138/2018	<p><u>Administrative Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Procedures</i> – Minute 105a/2018 refers. 	

	<p>i. <u>Financial Regulations</u> – Cllr. Gisbourne to present possible amendments to the Financial Regulations.</p> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p> <p>b. <i>Clerk’s Handover Notes</i> – a revised copy had been supplied to the Chair and Vice Chair.</p> <p>c. <i>Risk Assessment</i> – Council to consider the revised financial and H&S risk assessments:</p> <ul style="list-style-type: none"> • <i>Council Chamber</i> – copy attached. • <i>Financial Risks</i> – copy attached. <p>d. <i>Proposed Boundary Changes</i> – Members to consider a suggestion to merge Lowlands with Highlands.</p>	<p>Cllr. Gisbourne</p> <p>Information</p> <p>Cllr. Mould</p>
139/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Insurance Policy</i> – Members to consider and accept the insurance premium quotation. A copy of the insurance schedule and renewal options were circulated prior to the meeting.</p> <p>b. <i>Accounts for Payment</i> – Schedule 2018/19-06.</p> <p>c. <i>Heaters</i> – Minute 11d/2018 refers. Members to consider a quotation for two new 3kw heaters (modern versions of the current ones).</p> <p>d. <i>Grant Requests</i> – Members to consider:</p> <p>i. <u>Our Only World</u> – new charity (awaiting ratification by Charity Commission), request a donation of £500 towards the costs of producing a ‘single’ (song). Details previously emailed.</p>	Cllr. Mould
140/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Clerks and Councils Direct</i> – September 2018.</p> <p>b. <i>Statement of Licensing Act Policy</i> – the revised draft policy was previously emailed. Deadline for comments is 5th December 2018.</p> <p>c. <i>Scam Mail</i> – poster and information from Royal Mail explaining what to do to stop ‘Scam Mail’.</p>	
141/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meetings</i> – 5th November 2018 at 7pm.</p> <p>b. <i>Planning Meeting</i> – 15th October 2018 at 7.30pm.</p> <p>c. <i>Clerk’s Leave</i> – 26th October to 4th November 2018 (inclusive).</p> <p>d. <i>Cornwall Community Land Trust</i> – event invitation on Wednesday, 17th October 2018, Duloe Jubilee Centre. Details previously emailed.</p>	
142/2018	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	
143/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 24th September 2018

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@stminver-lowlands.org.uk