

	<p>f. <i>Polzeath Futures' Summit</i> – to be held on Thursday, 6th September at 9am. Attendees to include Messrs Paul Masters (CC Strategic Director, Neighbourhoods), Peter Marsh (Service Director for Environment), Simon Mould (Head of Localism) and Ms Anna Druce (Community Link Officer). It was RESOLVED to appoint Cllrs. Boswell-Munday and Davis as Lowlands' two representatives.</p> <p>Members briefed Cllr. Davis regarding their position on a number of discussion topics. Cllr. Mould will brief Cllr. Boswell-Munday.</p> <p>i. Support for the second trading pitch, providing a proportion is used to assist with the running costs of the public toilets in Coronation Gardens;</p> <p>ii. Beach Ranger;</p> <p>iii. Future of the Coronation Garden WCs.</p>	<p>Clerk</p> <p>Cllr. Davis Cllr. Mould</p>
<p>117/2018</p>	<p><u>Planning Applications</u> – Members considered the following,</p> <p>a. <i>PA18/06532, 2 Sandyhills, Rock</i> – change of use from holiday cottage to residential dwelling. SUPPORT in accordance with the St Minver NDP Policy 3.5: Planning approval shall be encouraged for the owners of properties that carry planning restrictions that are for holiday use only to change the classification to Permanent Residence only.</p> <p>b. <i>PA18/07035, Land to the W of Trewiston Lane, St Minver</i> – construction of 51 dwellings (use class C3), with associated access, highways improvements, landscaping, infrastructure, drainage and public open space</p> <p>Cllr. Gisbourne and another representative will attend the meeting with the developers to discuss this further. Deferred to the October meeting.</p> <p>Noted <i>PA18/06635, Land West of Trewiston Lane, St Minver</i> – screening opinion for residential development of up to 150 dwellings or overall area of development exceeds 5 hectares. CC had subsequently decided a Screening Opinion - EIA was not required. Minute PL23k/2018 refers.</p> <p>c. <i>PA18/07228, Trefelix, Daymer Lane, Trebetherick</i> – construction of new three vehicle garage with gymnasium within roof space over. Regularisation of annex over existing garage. NO OBJECTION.</p> <p>d. <i>PA18/07323, 23 St Moritz Villas, Trebetherick</i> – conversion of loft space with rear dormer, balcony and external stair, change of existing balcony barriers to glazed panels and changes to fenestration at first floor on rear elevation. NO OBJECTION.</p> <p>e. <i>PA18/07346, Tzitzikama, Rock Road, Rock</i> – construction of four new build dwellings - variation of conditions 2 (approved plans) and 4 (landscaping boundaries) in respect of decision notice PA16/01791 dated 10/06/2016.</p> <p>OBJECT. Members want to ensure the conditions remain to protect the privacy of neighbouring properties, including the condition to retain the hedge at 2.5m from ground level as per the original planning permission.</p> <p>f. <i>PA18/07384, 2 Wentworth Close, Polzeath</i> – alterations to existing dwelling including changing roof to create habitable loft space and reconfiguration of ground floor. The application had been withdrawn. NFA.</p> <p>g. <i>PA18/07399, Donner Ridge, Rock Road, Rock</i> – re-submission of PA17/09583 – single storey car port to replace two-storey annex previously approved, main house and associated landscape remains as previously approved. NO OBJECTION.</p> <p>h. <i>PA18/07940, 1 and 5 Gull Rock, Rock Road, Rock</i> – works to trees subject to a tree preservation order. Lifting and crown reduction of overhanging trees. NO OBJECTION provided the Tree Officer has no objection.</p> <p>i. <i>PA18/07400, Trethwaite, Rock Road, Rock</i> – replacement dwelling with boathouse. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

118/2018	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Members considered:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – copies on file.</p> <p>ii. <u>RoSPA Annual Report</u> – copy had been sent to Mr Meneer. He had been advised by the Clerk to speak to HandMadePlaces, i.r.o. the necessary repairs. Cllr. Davis will check the current position. If the problem cannot be solved, then quotations for a new piece of play equipment / replacement slide to be obtained.</p> <p>b. <i>St Minver Community Hub</i> – Members received an update on:</p> <p>i. <u>Charitable Incorporated Organisation</u> – nil to report.</p> <p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p> <p>c. <i>St Minver Pre-School</i> – Minute 102d/2018 (March 18) refers. Risk assessments had been received, i.r.o. their annual Fundraising Fete on the Playing Field and circulated to Members.</p> <p>d. <i>Flower Planter</i> – the Scouts had been granted permission to place two wooden planters, filled with flowers, outside the Scout Hut.</p>	Cllrs. Davis / Morgan
119/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Flashing Traffic Speed Light, St Minver School</i> – Minute PL27/2018 refers. Following the meeting with Mr Oliver Jones, Ms Sarah Bray and Faith Toogood, it had been agreed that a sign will be erected on a lamp post for 10 days (on the pavement side) to monitor speed up and down the road. This information will be shared with the police and used to decide on the most appropriate location for the sign.</p> <p>b. <i>Grass Verges</i> – the Clerk had signed and returned the agreement with CC for 2018/19.</p> <p>Cllr. Richards reported the PROW from Brea from Daymer is overgrown. Cllr. Mould reported there is an overgrown tree blocking vehicle visibility at Little Trelyn.</p> <p>c. <i>Highway Subsidence</i> – on the white line top of Daymer Lane on Trebetherick Hill and a large pothole nearby.</p>	Clerk Clerk
120/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Cycle Rack</i> – Minute 104b/2018 refers. It was understood Members’ request for a cycle rack in Polzeath would be discussed at the Polzeath Summit Meeting (Minute 116f/2018 refers).</p> <p>b. <i>Coastal Sculpture, Polzeath</i> – Minute 107b/2018. No update available.</p> <p>c. <i>Polzeath WCs</i> – Mr Mike Beckett, CC had been asked (twice) to provide the quarterly report on the WCs: takings on PAYE doors, running costs, etc.</p>	
121/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Procedures</i> – Minute 105a/2018 refers.</p> <p>i. <u>Financial Regulations</u> – Cllr. Gisbourne to present possible amendments to the Financial Regulations.</p> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p> <p>b. <i>General Data Protection Regulations (GDPR)</i> – Minute 105c/2018 refers. Members considered and RESOLVED to adopt the:</p> <p>i. <u>Data Audit</u> – copy to be placed on the website.</p> <p>ii. <u>Data Asset Register</u> – copy to be placed on the website.</p> <p>iii. <u>Freedom of Information</u> – revised Publication Scheme attached. Copy to be placed on the website.</p>	Cllr. Gisbourne Clerk

122/2018	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2018/19-05 to a value of £7,622.61 was APPROVED for payment.</p> <table border="1" data-bbox="327 257 1284 459"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>613.44</td> <td></td> <td>613.44</td> </tr> <tr> <td>Amenities - incl. WCs</td> <td>1,209.31</td> <td>61.14</td> <td>1,270.45</td> </tr> <tr> <td>Administration</td> <td>312.92</td> <td>55.80</td> <td>368.72</td> </tr> <tr> <td>Cemetery</td> <td>1,600.00</td> <td>320.00</td> <td>1,920.00</td> </tr> <tr> <td>St Minver Cemetery Committee - grant</td> <td>3,450.00</td> <td></td> <td>3,450.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£7,622.61</td> </tr> </tbody> </table> <p>b. <i>Heaters</i> – Minute 11d/2018 refers. Cllr. Mould reported an electrician has been asked to provide a new heater for the Council Chamber.</p> <p>c. <i>Budget Monitor</i> – a copy was circulated at the meeting.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	613.44		613.44	Amenities - incl. WCs	1,209.31	61.14	1,270.45	Administration	312.92	55.80	368.72	Cemetery	1,600.00	320.00	1,920.00	St Minver Cemetery Committee - grant	3,450.00		3,450.00				£7,622.61	
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123/2018	<p>Documentation / Correspondence – not covered elsewhere on the agenda:</p> <p>a. <i>First Time Central Heating: Warm and Well Cornwall</i> – details on to find out the qualification criteria and get help with heating a home see: www.cornwall.gov.uk/warmandwell. Details previously emailed.</p> <p>b. <i>Cornwall Air Ambulance</i> – thank you letter i.r.o. Members' grant of £250.</p> <p>c. <i>Countryside Voice</i> – Summer 2018.</p> <p>d. <i>Gambling Act 2005</i> – consultation on draft revised Statement of Principles. Deadline for comments 12th October 2018. Details previously emailed.</p> <p>e. <i>Cornwall Maritime Strategy Refresh 2018-2030</i> – deadline for comments 14th September 2018. Details previously emailed.</p> <p>f. <i>Commercial Waste Letter</i> – Mr Alex Rainbow, CC advised a letter had been sent to approx. 500 businesses in the Wadebridge area. As part of a long-term project to address commercial waste entering the domestic waste stream CC are writing to the owners of all the self-catering holiday let properties that pay business rates reminding them of their obligation to manage their waste in accordance with the law (in this instance the Controlled Waste Regulations 2012) and to help inform them of how to get a commercial waste collection contract. Details circulated via email. Members were concerned that there could be problems.</p>																													
124/2018	<p>Diary Dates –</p> <p>a. <i>Full Council Meetings</i> – 1st October 2018.</p> <p>b. <i>Planning Meeting</i> – 17th September 2018. May not be needed.</p> <p>c. <i>GrowthFest 2018</i> – 20th September 2018, Royal Cornwall Show Ground, Wadebridge. Details previously emailed.</p> <p>d. <i>Planning Conferences for Local Councils</i> – events will take place in Penzance, St Austell and Liskeard. Dates and venues TBC. There is a charge of £12 per delegate and the deadline for expressions of interest is 10th September 2018. Details previously emailed. Cllrs. Gisbourne and Mould to attend the session at St Austell.</p> <p>e. <i>CC Neighbourhood Planning 'Surgeries'</i> – various dates are available, between 9am and 4pm. Details previously circulated via email:</p> <ul style="list-style-type: none"> • Pydar House, Truro – Friday, 7th September 2018. • Penwinnick House, St Austell – Wednesday 19th September 2018. • Chy Trevail, Bodmin – Monday, 24th September 2018. • Luxstowe House, Liskeard – Wednesday, 26th September 2018. <p>Deferred from the Planning Meeting (Minute PL26e/2018 refers).</p> <p>f. <i>Cornwall Rural Housing Assoc. Ltd</i> – annual review, 17th September 2018, 10.30am, Royal Cornwall Showground, Wadebridge. Details emailed.</p>																													

125/2018	<u>Information Only/Future Agenda Items</u> – a. None.	
126/2018	<u>Meeting Closed</u> – 20.58pm.	

Signature: (Cllr. Gisbourne)
Chairman

Date: 1st October 2018