

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING, TO BE HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH ON MONDAY, 2nd JULY 2018 @ 7.30pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Members to meet with Ms Faith Toogood i.r.o. the possible provision of a flashing traffic speed sign near St Minver School.</p>	
94/2018	<u>Apologies for Absence</u> –	
95/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
96/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th June 2018.</p> <p>b. <i>Planning Meeting</i> – June meeting cancelled.</p>	
97/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p><i>Cornwall Division Boundaries</i> – consultation ends 17th September 2018. Details previously circulated via email.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their May Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their April Minutes to be made available to the Meeting.</p> <p>NOTE – consultation questionnaire for Camel Estuary designation can be viewed on: https://consult.defra.gov.uk/marine/consultation-on-the-third-tranche-of-marine-conser/consultation/subpage.2018-06-05.5951964737/</p> <p>d. <i>Network Panel Meeting</i> – next meeting scheduled for 28th June 2018, 6.30pm in the Egloshayle Pavilion. Agenda and supporting papers previously emailed.</p> <p>e. <i>Polzeath Beach Management Committee</i> – next meeting TBC.</p> <p>f. <i>Cornwall Planning Partnership</i> – Members to receive an update following the meeting scheduled for 26th June 2018.</p>	<p>Cllr. Mould</p> <p>Cllr. Boswell-Munday</p>
98/2018	<u>Planning Applications</u> – Members to consider the following, including any applications received after the agenda had been published:	

	<p>a. <i>PA18/04301, Site Adjacent to Penmayne Paddock, Rock</i> – removal of two static caravans and erection of single-storey dwelling.</p> <p>Members to consider the views of the case officer, Ms Samantha Hewitt, details previously circulated via email.</p> <p>b. <i>PA18/04693, Harberton, Rock Road, Rock</i> – Certificate of Lawfulness for proposed single storey ground floor rear extension, change to roof shape over existing reception room, demolition of existing garage to side, addition of dormers to rear slope of main roof, changes to fenestration and new flue / chimney to rear reception room.</p> <p>NOTE – Members were unclear why the Certificate was being applied for. Mr Sam Dunn, CC explained consideration in this type of application is whether proposed use or development is lawful for planning purposes or not, under the provisions of the Permitted Development Order. The planning consent for a new dwelling PA16/04872 has not yet expired. The decision was made 19th January 2017 and has 3 years to be implemented.</p> <p>c. <i>PA18/04535, 23 Hr. Tristram, Polzeath</i> – extension and conversion of existing garage to form a self-contained annexe.</p> <p>d. <i>PA18/04725, The Dome House, The Point At Polzeath</i> – removal of dome structure and replacement with 1st floor extension. External alterations.</p> <p>e. <i>PA18/05005, Land North of Deer Park Rock Road Rock</i> – non-material amendment (No. 1) for Minor amendments to Plots 1-4 relating to fenestration, materials, roof detail and balconies and for plots 5-8 to have a minor amendment to the ground floor front glazing to (PA18/00666) Reserved matters application in respect of decision PA14/02233 (Outline permission for proposed 50/50 affordable/market housing development x 8 No dwellings).</p> <p>f. <i>PA18/05013, Coolgrena, Daymer Lane, Trebetherick</i> – demolition and replacement of detached dwelling.</p> <p>g. <i>PA18/05057, Bramble Hill, Green Lane, Rock</i> – fell two Macrocarpa trees subject to a Tree Preservation Order and replace with Quercus Ilex.</p> <p>h. <i>PA18/05196, Access to Trewiston Farm, St Minver</i> – erection of an agriculturally tied dwelling</p> <p>i. <i>PA18/05327, Rosemayne, Penmayne, Rock</i> – variation of condition 2 in relation to decision notice PA16/07146 dated 05/10/2016: Plan amendments to improve the visual appearance of the dwelling.</p> <p>j. <i>PA18/05329, Trefelix, Daymer Lane, Trebetherick</i> – construction of new 3 vehicle garage with gymnasium within roof space over.</p> <p>k. <i>PA18/05445, Land S of Tennessee, Rock Road, Rock</i> – non-material amendment for movement of property 2.5m to the east to remove the foundation line away from SWW main sewer pipe to decision notice PA18/00717.</p> <p>l. <i>PA18/05597, 4 Forlaze Road, Rock</i> – works to trees subject to a tree preservation order. Crown reduce Beech (T1) by 2.5 metres on south side. Remove Beech (T3). Crown reduce Beech (T4) by 1 metre on south side, crown raise to 4 metres and reduce lowest limb by 2.5 metres. Remove lowest branch on south side from Beech (T5). Crown reduce Beech (T7) by 1.5 metres on south side.</p>	Cllr. Mould
99/2018	<p><u>Planning Applications Approved by CC</u> – information only.</p> <p>a. <i>PA17/02538, Fore Dore Nursing and Residential Home, Trebetherick</i> – demolition of existing buildings and establishment of eight dwellings. Members had no objection but wanted permanent residency to apply.</p> <p>b. <i>PA18/00961, Menwinnion, Dunders Hill, Polzeath</i> – replacement dwelling. Members had objected.</p>	

	<ul style="list-style-type: none"> c. PA18/01075, Land N of Broad Park Close, Trewiston Lane, St Minver – proposed art gallery (no retail). Members had no objection. d. PA18/01195, The Garden House, Shores Lane, Rock – application for works to a tree subject to a tree preservation order – works to a macrocarpa (T88). Members had no objection. e. PA18/01402, Sandy Cole, Golf Course Hill, Rock – works to trees subject to a TPO - 2 x Macrocarpa trees to be reduced in height to below the height of the low voltage power line to make safe due to damage in the upper canopy of one of the trees and the unstable sandy bank where the trees are situated. Members had no objection. f. PA18/01509, CarnDu Woods, Golf Course Hill, Rock – various works to trees covered by a Tree Preservation Order - T1 Cupresses Macrocarpa and T2 Group of 3 Sycamore Trees. Members had no objection. g. PA18/02244, Penmayne Paddock, Penmayne, Rock – Certificate of Lawful Development for existing use of static caravans as a dwelling on land at Penmayne Paddock. Members had objected. CC have granted permission (CAADs and LUs only). h. PA18/02337, Waylands Corner, Rock Road, St Minver – first floor extension and porch. Members had no objection. i. PA18/02474, Sea View, Tristram Cliff, Polzeath – demolition of the existing single block lean-to utility room and store and the construction of a two-storey extension. Members had no objection. j. PA18/02863, The Cracking Crab, Tristram Caravan and Camping Park – introduction of sleeper wall to retain grassed terrace for seating area with windbreak to existing terraced wall. Members had no objection. k. PA18/03618, Land SE of St Margarets, Rock Road, Rock – variation of condition 2 (plans approved) of decision PA16/06450 dated 07.09.16 to allow minor material amendment for provision of additional access and light to the building. Members had no objection. l. PA18/03829, Doom Bar House, Daymer Lane, Trebetherick – application for a non-material amendment for replacement doors with window on the north east elevation. Reposition the garden store window on the north west elevation in respect of decision PA17/06634. Members had no objection. m. PA18/03860, Azime Court, Rock Road, Rock – alterations to existing garage building to provide first floor office accommodation and associated rationalisation of rear parking area. Members had no objection. 	
100/2018	<p><u>Planning Applications Refused by CC</u> – information only.</p> <ul style="list-style-type: none"> a. PA18/02378, Land Adj. to Kendall, Rock Road, St Minver – removal of condition 9 (relating to 'brise soleil') in respect of decision PA17/02204 dated 21.06.17 for Design, appearance, scale, access and landscaping for new dwelling on Plot 1 (decision PA15/11278) with variation of condition 1 to substitute proposed floor plan and elevations. Members had no objection 	
101/2018	<p><u>Neighbourhood Plans, Affordable Housing, and Cornwall Local Plan Housing Apportionment</u> – letter from the N Cornwall Cluster Group, previously emailed.</p>	
102/2018	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Children's Play Area</i> – Members to consider: <ul style="list-style-type: none"> i. Fortnightly H&S Inspection Reports. ii. RoSPA Annual Report – previously circulated via email. b. <i>St Minver Community Hub</i> – Members to receive an update on the following: <ul style="list-style-type: none"> i. <u>Charitable Incorporated Organisation</u> – progress report, to include consideration as to meeting the running costs. 	

	<p>ii. <u>Fundraising Development Plan</u> – standard item on the agenda.</p> <p>c. <i>Trewint Public WCs</i> – DynoRod had been called to clear a blocked drain and Mr Julian Harris had been asked to replace a broken man hole/ drain cover, which was a H&S concern.</p> <p>Members to consider a quote to have DynoRod make regular inspections.</p> <p>d. <i>St Minver Pre-School</i> – Minute 35c/2018 (March 18) refers. The Pre-School had provided a copy of their insurance cover, risk assessments awaited, i.r.o. their annual Fundraising Fete on the Playing Field, on 14th July.</p>	
103/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Trebetherick Traffic Calming</i> – Minute 51a/2018 refers. Members to receive an update i.r.o.:</p> <p>i. <u>Kissing Gate</u> – to replace the existing stile.</p> <p>NOTE – Cormac can provide and deliver the entire kit (and plans) for free, which would only leave the installation costs and Mr Beard had been asked to obtain the landowner’s permission.</p> <p>ii. <u>Highway Budget</u> – Minute 86a/2018 refers.</p> <p>NOTE – Request List sent to Ms Anna Druce.</p> <p>b. <i>Flashing Traffic Speed Light</i> – Public Forum above refers. Members to consider the provision of a flashing speed light to serve:</p> <p>i. St Minver School</p> <p>ii. Nursing Home</p> <p>NOTE – Mr Mike Green, ITC Operations Officer, Transport & Technology, CC had provided the rough cost of a VAS (£7K-£8K). He will make a site visit and confirm the price. Members to confirm the direction of the VAS.</p>	
104/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Footpaths / Grass Verges</i> –</p> <p>i. <u>Footpath between Dingle’s Way and the Camp Site</u> – this had been cut in late April but is overgrown again. A1 have recut it at the Clerk’s request. Other second cuts will begin in July.</p> <p>ii. <u>Grass Verge at the Junction of Trelyn and Shores Lane</u> – A1 had agreed to cut this for no extra charge.</p> <p>iii. <u>Trebetherick and Shilla Mill</u> – overgrown at the Trebetherick end, along the section that is electrified on one side. Reported to A1.</p> <p>NOTE – other second cuts will begin in July.</p>	
105/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Procedures</i> – Minute 88a/2018 refers.</p> <p>i. <u>Standing Orders</u> – hardcopy to be housed in the Council Chamber.</p> <p>ii. <u>Financial Regulations</u> – Cllr. Gisbourne to present possible amendments to the Financial Regulations.</p> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p> <p>b. <i>General Data Protection Regulations (GDPR)</i> – Members to:</p> <p>i. <u>Data Asset Register</u> – consider and adopt the draft document, previously circulated via email.</p> <p>ii. <u>Data Audit</u> – deferred until draft document received from CALC.</p> <p>c. <i>Grants Policy</i> – Members to consider adopting the draft Grants Policy previously circulated via email.</p>	<p>Clerk</p> <p>Cllr. Gisbourne</p>

106/2018	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – Schedule 2018/19-04. b. <i>Heaters</i> – Minute 11d/2018 refers. Cllrs. Mould / Williams to arrange new heaters for the Council Chamber.	Cllrs. Mould / Williams
107/2018	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda: a. <i>Battles Over Events</i> – organisers of these events are encouraged to complete an Event Notification Form (ENF) and send it to Event Planning, CC: eventplanning@cornwall.gov.uk . Details previously emailed b. <i>Coastal Sculpture, Cornwall</i> – Members to consider a proposal for a Sculpture Walk in 2019 from Polzeath to Daymer. Similar events are held in Australia and Denmark, drawing thousands of spectators every year. Details previously circulated via email.	
108/2018	<u>Diary Dates</u> – a. <i>Full Council Meetings</i> – 3 rd September 2018. NOTE – no meeting will be held in August. b. <i>Planning Meeting</i> – 16 th July 2018. c. <i>Clerk's Leave</i> – 18 th August – 2 nd September 2018 (inclusive). d. <i>Cruse Bereavement Annual General Meeting</i> - Friday 13 th July 2018 at 7.30pm, The Trelawney Room, New County Hall.	
109/2018	<u>Information Only/Future Agenda Items</u> – a.	
110/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 25th June 2018

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@stminver-lowlands.org.uk