

**St MINVER LOWLANDS PARISH COUNCIL**  
**NOTICE AND AGENDA OF THE FULL MEETING, TO BE**  
**HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH**  
**ON MONDAY, 5<sup>th</sup> MARCH 2018 @ 7pm**

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
30/2018	<u>Apologies for Absence</u> – Cllrs. Williams (leave) and Webb (ill health).	
31/2018	<u>Members' Declarations</u> – <ol style="list-style-type: none"> <li>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</li> </ol>	
32/2018	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 5<sup>th</sup> February 2018.</li> <li>b. <i>Planning Meeting</i> – February meeting cancelled.</li> <li>c.</li> </ol>	
33/2018	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> <li>a. <i>County Council</i> – Members to receive a report.</li> <li>b. <i>St Minver Highlands Parish Council</i> – a copy of their February Minutes to be made available to the Meeting.</li> <li>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their January Minutes to be made available to the Meeting.</li> <li>d. <i>Network Panel Meeting</i> – next meeting scheduled to be held on 26<sup>th</sup> April 2018, 6.30pm in the Egloshayle Pavilion.</li> <li>e. <i>Polzeath Beach Management Group</i> – Members to receive a verbal report following the meeting held on 6<sup>th</sup> February 2018.</li> <li>f.</li> </ol>	Cllr. Mould          Cllr. Gisbourne
34/2018	<u>Planning Applications</u> – Members to consider the following, <b>including any applications received after the agenda had been published</b> : <ol style="list-style-type: none"> <li>a. <i>PA18/00659, Land S of Ferryside Cocklebar, Rock Road, Rock</i> – removal of condition 6 (occupancy restriction) in respect of decision PA17/05185 dated</li> </ol>	

	<p>06.09.17 (Erection of a new 5-bedroom dwelling and garage).</p> <p>b. PA18/00666, Land N of Deer Park, Rock Road, Rock – reserved matters application in respect of decision PA14/02233 (Outline permission for proposed 50/50 affordable/market housing development x 8 No dwellings).</p> <p>c. PA18/00717, Land S of Tennessee, Rock Road, Rock – new bungalow.</p> <p>d. PA18/00953, Trefelix, Daymer Lane, Trebetherick – Demolition of existing boiler room and fire escape. Erection of a basement and single-storey extension and enclosure of escape stair to attic rooms.</p> <p>e. PA18/00995, Land S of Highclere House, Broad Park Close, St Minver – outline planning permission with all matters reserved: proposed detached dwelling.</p> <p>f. PA18/01075, Land N of Broad Park Close, Trewiston Lane, St Minver – proposed art gallery (no retail).</p> <p>g. PA18/01195, The Garden House, Shores Lane, Rock – application for works to a tree subject to a tree preservation order – works to a macrocarpa (T88).</p> <p>h. PA18/01402, Sandy Cole, Golf Course Hill, Rock – works to trees subject to a TPO - 2 x Macrocarpa trees to be reduced in height to below the height of the low voltage power line to make safe due to damage in the upper canopy of one of the trees and the unstable sandy bank where the trees are situated.</p> <p>i.</p> <p>j.</p>	
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35/2018	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members to receive an update on the following:</p> <p>i. <u>Children’s Play Area</u> – fortnightly H&amp;S Inspection Reports.</p> <p>ii. <u>St Minver Community Hub</u> –</p> <p>o <i>Charitable Incorporated Organisation</i> – progress report.</p> <p>o <i>Fundraising Development Plan</i> – standard item on the agenda</p> <p>b. <i>Phone Mast</i> – Minute 21b/2018 refers. The Clerk had signed the revised Wayleave Agreement for WPD.</p> <p>c.</p> <p>d.</p>	Clerk
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36/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Parking Enforcement 2018/19</i> – Minute 22a/2018 refers. Members to accept the Service Level Agreement for parking enforcement in 2018.</p> <p>b. <i>Trewiston Lane Traffic Calming</i> – Minute 22b/2018 refers. Mr Oliver Jones, Cormac suggests it would be well worth the whole area being consider as part of a feasibility study, this won’t only review all the possible options but will also provide an indication of costs i.r.o. various traffic calming issues in the Trebetherick area. He is hoping that there will be confirmation post April 2018.</p> <p>c. <i>Rock Road Drains</i> – County Cllr. Mould had reported various drainage issues to Mr Oliver Jones, Highways.</p> <p>i. <u>Drain adjacent to curlew Cottage on Rock Road</u> – the water from here overflows and runs across the road through a pipe in a paved parking area, any water that misses that pipe runs down into a drain outside a house called Trebarrick.</p> <p>ii. <u>The Storm Drain just outside the Sub-station on Rock Road</u> – the water</p>	Information
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	<p>also gets into the telecom ducting, this then overflows into the drain at the bottom of the entrance to St Enodoc Hotel.</p> <p>iii. <u>The bottom of Golf Course Hill</u> – the storm drain overflows and bubbles up by the adjacent telegraph pole which then runs into more BT ducting and spills out into a pool of water by another drain opposite a house called The Cottage.</p> <p>d.</p> <p>e.</p>	
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37/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Coronation Gardens WCs</i> – Minute 23a/2018 refers Members to consider any action following the meeting with Mr Peter Marsh, CC on 6<sup>th</sup> February 2018.</p> <p>b. <i>Daymer Bay WCs</i> – Minute 23b/2018 refers. Members to consider any action following the meeting with Mr Peter Marsh, CC on 6<sup>th</sup> February 2018.</p> <p>NOTE – a formal response to be agreed and sent to the Trebetherick Residents' Association i.r.o. to their request for continued contribution towards the running costs of these toilets.</p> <p>c. <i>Mobile Post Office</i> – to visit Trelyn Road, Rock on Mondays and Thursdays 11.00-12.30. Members' views are sought on the services on offer. <b>Details previously circulated via email.</b></p> <p>d. <i>SW Coast Path</i> – Members to consider a proposal to carry out maintenance work on the path, in return for a grant. <b>Details previously circulated via email</b></p> <p>e. <i>Plastic-free Coastline Campaign</i> – details previously circulated via email. Members to consider a request that they pass a resolution:</p> <p>i. To support the Plastic-free Coastline campaign initiated locally by Surfers Against Sewage and Polzeath Marine Centre.</p> <p>ii. To undertake to ensure that single-use plastic items are not used at its premises and functions, and.</p> <p>iii. Agrees to support the campaign to discourage and reduce the dispensing of single-use plastic from retail premises within our coastal towns in order to assist in reducing street litter and contribute to the global campaign against marine pollution.</p> <p>f. <i>Phone Kiosk</i> – Minute 28a/2018 refers. BT advised the disconnected kiosk, opposite the Spar and Fish Shops on Rock Road, is with their contractors for removal.</p> <p>g.</p> <p>h.</p>	Information
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38/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Procedures</i> – Minute 24a/2018 refers. Members to receive a verbal report, following a review by Cllrs. Gisbourne, Morgan and Mould of the:</p> <p>i. <u>Standing Orders</u></p> <p>ii. <u>Financial Regulations</u></p> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p> <p>b. <i>Parish Council Communications</i> – Members to consider a proposal to use 'whatsapp' for internal communications.</p>	<p>Cllrs. Mould / Gisbourne / Morgan</p> <p>Cllr. Williams</p>
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	<ul style="list-style-type: none"> <li>c. <i>Highlands' Clerk</i> – Ms Bethany Hibbs is the new Clerk.</li> <li>d.</li> <li>e.</li> </ul>	
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39/2018	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – Schedule 2017/18-10.</li> <li>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</li> <li>c. <i>Heaters</i> – Minute 11d/2018 refers. Members to receive an update i.r.o. the provision of new heaters for the Council Chamber.</li> <li>d. <i>Community Hall Account</i> – Minute 25d2018 refers. Members to consider any response from Barclays Bank, i.r.o. the accounts closed in error.</li> <li>e. <i>Grant Application</i> – Members to consider making a grant to: <ul style="list-style-type: none"> <li>i. <u>St Minver School PTA</u> – details previously circulated via email.</li> </ul> </li> <li>f.</li> <li>g.</li> </ul>	Cllr. Mould
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40/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <ul style="list-style-type: none"> <li>a. <i>Grow Nature Seed Fund</i> – the Fund supports small-scale projects that help create more space for nature within local communities. More information about the Grow Nature Seed Fund is available on our website: <a href="http://www.cornwall.gov.uk/grow-nature/funding">www.cornwall.gov.uk/grow-nature/funding</a>. Up to £500 available for eligible projects, run by locally based 'not for profit' organisations.</li> <li>b. <i>Cornwall Rural Housing Assoc.</i> – copy of the 2017 Annual Report and a leaflet explaining the work of the CRHA.</li> <li>c. <i>Royal Wedding</i> – organisers are encouraged to complete an Event Planning form to be sent to CC. Details previously circulated via email.</li> <li>d.</li> <li>e.</li> </ul>	
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41/2018	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Full Council Meetings</i> – <b>Tuesday</b>, 3<sup>rd</sup> April 2018.</li> <li>b. <i>Planning Meeting</i> – 19<sup>th</sup> March 2018.</li> <li>c. <i>Planning in Cornwall, for People or Profit?</i> – a debate organized by Cornwall for Change (C4C). Crossroads Conference Centre, TR16 5BP, 10<sup>th</sup> March 2018, 2-5pm. To register visit: <a href="https://www.eventbrite.co.uk/e/planning-in-cornwall-for-people-or-profit-tickets-42983249055">https://www.eventbrite.co.uk/e/planning-in-cornwall-for-people-or-profit-tickets-42983249055</a>.</li> <li>d. <i>Cornwall Community Land Trust</i> – free half-day seminar on Friday, 2<sup>nd</sup> March 2018, 9.30am – 1pm. Truro City Hall. <b>Details previously circulated via email</b></li> <li>e. <i>Cornwall AONB Annual Conference</i> – Saturday, 14<sup>th</sup> April 2018 at the Pavilion Centre, Royal Cornwall Showground, Wadebridge. It's free to attend, open to anyone, but booking is essential via this link <a href="https://www.eventbrite.co.uk/e/the-future-of-the-farmed-environment-in-cornwall-free-conference-tickets-42746657403">https://www.eventbrite.co.uk/e/the-future-of-the-farmed-environment-in-cornwall-free-conference-tickets-42746657403</a>. Details previously emailed</li> <li>f.</li> </ul>	Deadline passed
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42/2018	<u>Information Only/Future Agenda Items –</u> a. b.	
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43/2018	<u>Meeting Closed –</u>	
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Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 26<sup>th</sup> February 2018

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