

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL MEETING, TO BE
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 5th FEBRUARY 2018 @ 7pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Members to meet with Ms Zoe Hall from CC's Parking Enforcement Team (Minute 8a/2017 refers).</p>	
16/2018	<u>Apologies for Absence</u> – Cllr. Williams (leave).	
17/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
18/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 2nd January 2018.</p> <p>b. <i>Secondary Meeting</i> – 15th January 2018.</p>	
19/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their January Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their December Minutes to be made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – Members to receive a verbal report following the meeting held on 25th January 2018.</p> <p>e. <i>Polzeath Beach Management Group</i> – 6th February at 5.15pm. NOTE – meeting will be merged with the Water Licences meeting.</p>	Cllr. Mould
20/2018	<p><u>Planning Applications</u> – Members to consider the following, including any applications that are received after the agenda had been published:</p> <p>a. <i>PA17/12171, 8 Hr. Tristram, Polzeath</i> – construction of a replacement dwelling (resubmission of previously approved PA14/12078).</p> <p>b. <i>PA17/12223, 7 Hr. Tristram, Polzeath</i> – variation of condition 2 (approved plans) in respect of decision PA16/11646 dated 22.03.17 for replacement dwelling to include swim spa and sauna.</p> <p>c. <i>PA18/00177, Sunleas, Dunders Hill, Polzeath</i> – Reserved Matters to Approved Outline Application No. PA17/00741 dated 21st March 2017 for Plot 1 (access, appearance, landscaping, layout and scale).</p>	

	d. <i>PA18/00320, Trebant, Rock</i> – works to trees subject to a tree preservation order. Felling of dead Ash tree.	
21/2018	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members to receive an update on the following:</p> <p>i. <u>Children’s Play Area</u> – fortnightly H&S Inspection Reports.</p> <p>ii. <u>Annual RoSPA Report</u> – repairs to the shelter at a cost of approx. £300.</p> <p>iii. <u>St Minver Community Hub</u> –</p> <ul style="list-style-type: none"> o <i>Charitable Incorporated Organisation</i> – progress. o <i>Fundraising Development Plan</i> – standard item on the agenda 	
22/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Parking Enforcement 2018/19</i> – Minute 8a/2018 refers. Members to consider their requirements, following a meeting with CC representatives (Public Forum refers).</p> <p>b. <i>Trewiston Lane Traffic Calming</i> – Minute 8c/2018 refers. Members to consider any action, following the site meeting held on 15th January 2018 with Mr Oliver Jones, Cormac and representatives from the Trebetherick Residents’ Association to discuss various traffic calming proposals.</p> <p>NOTE – an email from Mr Oliver Jones, Cormac was previously circulated.</p> <p>c. <i>Car Park Charges</i> – CC are holding a consultation on their charges. Visit www.cornwall.gov.uk/TrafficConsult for more details. Closing date 15th February</p> <p>d. <i>Little Trelyn / Lower Greenbanks</i> – Minute 8d/2018 refers. Mr Steve May, CC had agreed to Members’ request to add ‘Leading to Lower Greenbanks’ to the Little Trelyn highway sign.</p>	Information
23/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Coronation Gardens WCs</i> – Members to consider any action following the meeting with Mr Jon James / Mr Peter Marsh, CC.</p> <p>b. <i>Daymer Bay WCs</i> – Members to consider any action following the meeting with Mr Jon James / Mr Peter Marsh, CC.</p>	
24/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Procedures</i> – Minute 10a/2018 refers. Members to receive a verbal report, following a review by Cllrs. Gisbourne, Morgan and Mould of the:</p> <p>i. <u>Standing Orders</u></p> <p>ii. <u>Financial Regulations</u></p> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p> <p>b. <i>Keys</i> – the Clerk requires duplicate keys to the Council Chamber and postbox.</p>	Cllrs. Mould / Gisbourne / Morgan
25/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2017/18-09.</p> <p>b. <i>Heaters</i> – Minute 11d/2018 refers. Members to receive an update i.r.o. the provision of new heaters for the Council Chamber.</p> <p>c. <i>Grant Application</i> – Members to consider making a grant to:</p> <p>i. <u>Cruse Bereavement</u> –</p> <p>d. <i>Bank Statements</i> – Cllr. Gisbourne to clarify with the bank why the £1,037 in the SM Community Hall account is not listed on the bank statement summary sheet. Minute 11a[iii]/2018 refers.</p>	Cllr. Mould Cllr. Gisbourne

26/2018	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda: a. <i>Clerks & Councils Direct</i> – January 2018. b. <i>Bingley's, 1 The Parade, Polzeath</i> – alcohol licence applied for.	Information
27/2018	<u>Diary Dates</u> – a. <i>Full Council Meetings</i> – 5 th March 2018. Members to consider if they wish meetings to commence at 7.30pm from March to October. b. <i>Planning Meeting</i> – 19 th February 2018. c. <i>Cornwall AONB Annual Conference</i> – 14 th April 2018, Pavilion at the Royal Cornwall Showground, Wadebridge. <i>'The future of Cornwall's farmed environment'</i> is the theme. Details previously circulated via email. d. <i>Planning Conference</i> – Tuesday, 27 th February 2018, 4.30pm at St Johns Hall, Penzance. Cost £12 per person. Details previously circulated via email. e. <i>Crowdfunding Events</i> – CC have arranged a series of events. Details previously circulated via email. <ul style="list-style-type: none"> • Monday 5th February 2018, 7pm to 8.30pm. The Guildhall, Launceston Town Hall. • Wednesday, 7th February 2018, 7pm to 8.30pm, Rooms GW02 & GW03, Camborne One Stop Shop. • Tuesday, 13th February 2018, 7pm to 8.30pm, Crowdfunder HQ, 11 Cliff Road, Newquay. • Wednesday, 21st February 2018, 5.30pm to 7pm, RIO, 26 Fore Street, Liskeard. 	
28/2018	<u>Information Only/Future Agenda Items</u> – a.	
29/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 29th January 2018

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