



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON TUESDAY, 2nd JANUARY 2018 @ 7pm

Present: Cllr. Gisbourne (Chairman) Cllr. Crowdy Cllr. Davis
 Cllr. Mrs Morgan Cllr. Mrs Mould (CC/PC) Cllr. Miss Williams
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Matt Lewis, National Trust met with Members regarding future plans for Pentireglaze. He explained the Trust hope to submit a planning application by March this year. He will keep Members informed.</p> <p>Mr Rob Mably gave Members an update on his plans for High Cliff. The original plans were for 50% affordable housing, but the condition restricting occupancy to permanent residency, meant this was not feasible. He sought Members' views on extending the area to be developed for his holiday business. Any new properties would be subject to a holiday occupancy only condition. It would mean there would be less land available for the affordable homes. Members said any new plans must meet Policy 4 of the St Minver Neighbourhood Plan.</p>	
01/2018	<u>Apologies for Absence</u> – Cllrs. Boswell-Munday, Gilbert, Richards and Webb.	
02/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – there were no requests for dispensations.</p>	
03/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th December 2017, AGREED as a true record.</p>	
04/2018	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Cllr. Mould reported the Boundary Review will be submitted by CC this month. The waste collection contract is still on the agenda.</p> <p>The proposal to devolve responsibility for some highway matters to the Network Panel is still under review.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their November and December Minutes were made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their November Minutes were made available to the Meeting.</p>	

	<p>d. <i>Network Panel Meeting</i> – meeting scheduled for 25th January 2018, 6.30pm, in the Egloshayle Pavilion.</p> <p>e. <i>Polzeath Beach Management Group</i> – next meeting to be rescheduled.</p>	
05/2018	<p><u>Planning Applications</u> – Members considered the following, including any applications that are received after the agenda had been published:</p> <p>a. <i>PA17/10847, River View, Cant Lane, St Minver</i> – proposed boathouse and garden machinery store. NO OBJECTION.</p> <p>b. <i>PA17/11208, Trefelix, Daymer Lane, Trebetherick</i> – extension to existing dwelling house and separate extension to existing detached Garage/Annex. The Clerk reported the application had been ruled invalid.</p> <p>c. <i>PA17/11703, 9 St Moritz Villas, Trebetherick</i> – proposed two-storey extension to provide additional bedroom with en-suite on first floor and storage on ground floor. COMMENT: the property is in the centre of the St Moritz development and would change the conformity of the estate and impact on the street scene.</p>	<p>Clerk</p> <p>Clerk</p>
06/2018	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Appeals</i> –</p> <p>i. <u><i>PA17/02402, Whitehaven, Rock</i></u> – outline application with some matters reserved for a proposed residential dwelling. A planning appeal has been made against CC’s refusal of this application. Deadline for representations is 3rd January 2018.</p> <p>ii. <u><i>PA17/00545, Rear of Springfield House, Trewint Lane, Rock</i></u> – outline planning application with all matters reserved for construction of a detached dwelling. Deadline for representations is 3rd January 2018.</p> <p>iii. <u><i>PA17/04912, Land N of Lowenva, Access to Sandyhills, Rock</i></u> – erection of new dwelling (re-submission of PA17/01115). An appeal has been made against CC’s refusal of this application. Deadline for representations is 12th January 2018.</p> <p>b. <i>PA17/10862, Cocklebar, Rock</i> – Ms Emma Milne, case officer, reported she had spoken to the applicant’s agent who had confirmed the applicant wishes to continue with the original application PA13/11387 which is why they have submitted the CLUED. Members were supportive of reverting back to the original planning application.</p>	<p>Clerk</p>
07/2018	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members received an update on the following:</p> <p>i. <u><i>Children’s Play Area</i></u> – fortnightly H&S Inspection reports were unavailable.</p> <p>ii. <u><i>Annual RoSPA Report</i></u> – there was no update i.r.o. repairs to the shelter.</p> <p>iii. <u><i>St Minver Community Hub (SMCH)</i></u> –</p> <p>o <i>Charitable Incorporated Organisation</i> – progress report i.r.o. registering the project as a CIO, to include:</p> <ul style="list-style-type: none"> ▪ Name of the project – this had been agreed as St Minver Community Hub. ▪ Cllr. Mould explained the legal situation regarding transfer of an area of land from the PC to the Charity must be agreed before applications for funding can be made. Quotations for the work had been received from CC’s Legal Dept. The Clerk advised that due to the sums involved further quotations should be obtained. A decision about the charitable status will be made at the January SMCH meeting. ▪ Expression of Interest – received from Andrew Scott Ltd. Details were passed to Cllr. Mould. 	

	<p>iii. The bank statement summary does not include the £1,037 in the SMCH account. Cllr. Gisbourne will clarify why this was omitted with the bank.</p> <table border="1"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>603.07</td> <td></td> <td>603.07</td> </tr> <tr> <td>Amenities - incl. WCs, play equipment, grass cutting, weed spraying</td> <td>2,048.22</td> <td>296.00</td> <td>2,344.22</td> </tr> <tr> <td>Administration</td> <td>303.66</td> <td>53.29</td> <td>356.95</td> </tr> <tr> <td>Polzeath WCs - grant to CC</td> <td>7,500.00</td> <td></td> <td>7,500.00</td> </tr> <tr> <td>St Minver Community Hub</td> <td>2,450.00</td> <td></td> <td>2,450.00</td> </tr> <tr> <td>Phone mast</td> <td>3,800.00</td> <td>760.00</td> <td>4,560.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£17,814.24</td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – the next budget monitor will be provided in March.</p> <p>c. <i>Cemetery Committee</i> – Cllr. Morgan explained the Committee were not able to reclaim the VAT. It was RESOLVED that the St Minver Lowlands' Clerk would manage the Committee's accounts. Cllr. Morgan will liaise with Mrs Mary Drummond-Dunn and provide her with the necessary paperwork.</p> <p>d. <i>Heaters</i> – Minute 169b/2017 refers. Cllr. Mould will arrange new heaters for the Council Chamber.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	603.07		603.07	Amenities - incl. WCs, play equipment, grass cutting, weed spraying	2,048.22	296.00	2,344.22	Administration	303.66	53.29	356.95	Polzeath WCs - grant to CC	7,500.00		7,500.00	St Minver Community Hub	2,450.00		2,450.00	Phone mast	3,800.00	760.00	4,560.00				£17,814.24	
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12/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Electoral Review</i> – Cllr. Mould advised the proposal to keep St Minver with St Endellion PC is part of CC's submission.</p> <p>b. <i>AONB</i> – copy of the 2016/17 Annual Report.</p>																																	
13/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meetings</i> – 5th February 2018.</p> <p>b. <i>Planning Meeting</i> – 15th January 2018. Preceded by a meeting with Mr Jon James, CC i.r.o. Polzeath WCs.</p> <p>c. <i>Campaign to Project Rural England</i> – Cornish Branch AGM, 27th January 2018, 12 noon, The Fistril Suite, Headland Hotel, Newquay.</p>																																	
14/2018	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Daymer Bay WCs</i> – Cllr. Mould reported the installation of a 'Propel Air' system is under consideration to cut water and sewage disposals costs. The PC had pledged £5,000, subject to a proven need.</p>																																	
15/2018	<p><u>Meeting Closed</u> – 20.29pm.</p>																																	

Signature: (Cllr. Gisbourne)
Chairman

Date: 5th February 2018