

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL MEETING, TO BE
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON TUESDAY, 2nd JANUARY 2018 @ 7pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.</p> <p>Mr Matt Lewis, National Trust to meet with Members regarding future plans for Pentireglaze.</p>	
158/2017	<u>Apologies for Absence</u> – Cllr. Boswell-Munday.	
159/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
160/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th December 2017.</p>	
161/2017	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>County Council</i> – Members to receive a report.</p> <p>b. <i>St Minver Highlands Parish Council</i> – a copy of their November and December Minutes to be made available to the Meeting.</p> <p>c. <i>Padstow Harbour Commission (PHC)</i> – a copy of their November Minutes to be made available to the Meeting.</p> <p>d. <i>Network Panel Meeting</i> – meeting scheduled for 9th January 2018, 14.00 – 15.30. Venue TBC.</p> <p>e. <i>Polzeath Beach Management Group</i> – next meeting to be rescheduled.</p>	Cllr. Mould
162/2017	<p><u>Planning Applications</u> – Members to consider the following, including any applications that are received after the agenda had been published:</p> <p>a. <i>PA17/10847, River View, Cant Lane, St Minver</i> – proposed boathouse and garden machinery store.</p> <p>b. <i>PA17/11208, Trefelix, Daymer Lane, Trebetherick</i> – extension to existing dwelling house and separate extension to existing detached Garage/Annex.</p> <p>c. <i>PA17/11703, 9 St Moritz Villas, Trebetherick</i> – proposed two-storey extension to provide additional bedroom with en-suite on first floor and storage on ground floor.</p>	
163/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Planning Appeals</i> –</p>	

	<ul style="list-style-type: none"> i. <u>PA17/02402, Whitehaven, Rock</u> – outline application with some matters reserved for a proposed residential dwelling. A planning appeal has been made against CC’s refusal of this application. Deadline for representations is 3rd January 2018. ii. <u>PA17/00545, Rear of Springfield House, Trewint Lane, Rock</u> – outline planning application with all matters reserved for construction of a detached dwelling. Deadline for representations is 3rd January 2018. iii. <u>PA17/04912, Land N of Lowenva, Access to Sandyhills, Rock</u> – erection of new dwelling (re-submission of PA17/01115). An appeal has been made against CC’s refusal of this application. Deadline for representations is 12th January 2018. 	
164/2017	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Trewint Facilities</i> – Members to receive an update on the following: <ul style="list-style-type: none"> i. <u>Children’s Play Area</u> – fortnightly H&S Inspection Reports. ii. <u>Annual RoSPA Report</u> – Members to receive an update i.r.o. repairs to the shelter at a cost of approx. £300. iii. <u>Community Building</u> – <ul style="list-style-type: none"> o <i>Charitable Incorporated Organisation</i> – progress report i.r.o. registering the project as a COI, to include: <ul style="list-style-type: none"> ▪ Name of the project. ▪ Legal advice regarding transfer of an area of land from the PC to the Charity. ▪ Expression of Interest – Andrew Scott Ltd. <i>Fundraising Development Plan</i> – standard item on the agenda. b. <i>Phone Mast</i> – Members to receive an update. <ul style="list-style-type: none"> i. <u>Mast Colour</u> – Members to consider a request from a neighbour to have the mast repainted white. 	
165/2017	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Parking Enforcement 2018/19</i> – £2,000 has been allocated to purchase additional parking enforcement in 2018. Members to consider their requirements, prior to discussions with CC. b. <i>Road Closure</i> – Portreath Road, Portquin, 24th to 31st January 2018 (24 hours weekends included). Details previously circulated via email. c. <i>Trewiston Lane Traffic Calming</i> – Minute 167b/2017 refers. A site meeting to be held on 15th January 2018 with Mr Oliver Jones, Cormac and representatives from the Trebetherick Residents’ Association to discuss various traffic calming proposals 	Information
166/2017	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Public Conveniences</i> – a meeting with Mr Jon James, CC has been scheduled for 15th January 2018, prior to the Planning Meeting. b. <i>Rock Dunes SSSI</i> – Natural England to carry out scrub management on this site. Details previously circulated via email. 	Information Information
167/2017	<p><u>Administrative Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Procedures</i> – Members to undertake a review: <ul style="list-style-type: none"> i. <u>Standing Orders</u> ii. <u>Financial Regulations</u> <p>NOTE – Financial Regulations to be reviewed every 4 years (Standing Orders 20.8 refers). Last revised Jan 2009.</p>	

168/2017	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – Schedule 2017/18-08. b. <i>Budget Monitor</i> – copy to be circulated at the meeting. c. <i>Cemetery Committee</i> – Members to consider a proposal that Lowlands handles their accounts. d. <i>Heaters</i> – Minute 169b/2017 refers. Members to receive an update i.r.o. the provision of new heaters for the Council Chamber.	
169/2017	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda: a. <i>Cornwall Electoral Review</i> – Members to consider the proposal circulated by Cllr. Mould (Minute 170a/2017 refers). Closing date is 19 th February 2018. b. <i>AONB</i> – copy of the 2016/17 Annual Report.	
170/2017	<u>Diary Dates</u> – a. <i>Full Council Meetings</i> – 5 th February 2018. b. <i>Planning Meeting</i> – 15 th January 2018. c. <i>Campaign to Project Rural England</i> – Cornish Branch AGM, 27 th January 2018, 12 noon, The Fistral Suite, Headland Hotel, Newquay.	
171/2017	<u>Information Only/Future Agenda Items</u> – a.	
172/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 19th December 2017

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