

128/2017	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Police</i> – in the absence of PC Stewart there was no Police Report.</p> <p>b. <i>County Council</i> – in the absence of County Cllr. Mould there was no CC report.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of their August and draft September Minutes were made available to the Meeting.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their August Minutes was made available to the Meeting.</p> <p>Mr James Blyth, John Grimes Partnership had written to advise of proposed construction work on The Great Common (CL554) i.e. the dune at Rock. Details previously circulated via email.</p> <p>e. <i>Network Panel Meeting</i> – Cllr. Gisbourne gave a verbal report. Police Sgt. Andy Stewart addressed the meeting about crime incidents. The Head of Wadebridge School spoke about her budgets. Consideration is being given to selling part of their land to the Football Club. There was a general discussion about the public WCs in Polzeath and Daymer Bay, but Cllr. Gisbourne felt more time needed to be allowed for this subject.</p> <p>The next meeting will be held on Thursday, 7th December 2017.</p> <p>f. <i>Polzeath Beach Management Group</i> – next meeting scheduled for 31st October. Cllrs. Davis, Gisbourne and Williams will attend. Members wished to see a review of the car parking charges on the agenda.</p>	Clerk
129/2017	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA17/07518, Rock Sailing Club</i> – LBC for removal of external balcony and replacement with new balcony and staircase with oak fascia and addition of 2000mm height untreated softwood screen to hide bin store. Retrospective. Members were concerned the work had been carried out without planning permission, but they had NO OBJECTION.</p> <p>b. <i>PA17/07722, Little Cockmoyle, Rock</i> – day room extension. NO OBJECTION.</p> <p>c. <i>PA17/07908, The Snug House, Highcliffe, Polzeath</i> – demolition of a single dwelling house and replacement with a new single dwelling house. NO OBJECTION.</p> <p>d. <i>PA17/08192, Trenoweth, Trebetherick</i> – application for removal of condition 3 in respect of decision notice PA16/10922. NO OBJECTION, but CC's solicitors need to ensure the freehold cannot be sold as this would be contrary to the St Minver NDP.</p> <p>e. <i>PA17/08491, Briar Cottage, Rock Road, Rock</i> – demolition of existing conservatory and construction of garden room. NO OBJECTION.</p> <p>f. <i>PA17/08788, Yardley, Dunders Hill, Polzeath</i> – extension and improvements. NO OBJECTION.</p>	Clerk Clerk Clerk Clerk Clerk Clerk
130/2017	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members received an update on the following:</p> <p>i. <u>Children's Play Area</u> – fortnightly H&S Inspection Reports showed there were no problems.</p> <p>ii. <u>Annual RoSPA Report</u> – the Clerk reported Broxap had repaired the see-saw. Mr Mark Meneer had reported the carpenter had yet to repair the damage to the roof of the timber shelter.</p> <p>iii. <u>Community Building</u> – Minute 102a[iii]/2017 refers. Discussion on the possible creation of a Community Interest Company had been deferred to the November Planning Meeting.</p> <p>b. <i>Phone Mast</i> – Members RESOLVED to adopt the Heads of Terms agreement with the investors. Details previously circulated via email.</p>	Clerk

131/2017	<p><u>Highway Matters –</u></p> <p>a. <i>Tree at the Junction Area of Shores Lane with Cricketers Hollow –</i> Members wish to see the tree retained and trimmed if necessary. The Clerk to advise Mr Oliver Jones, Cormac.</p> <p>b. <i>Speed Traffic –</i> complaints had been received from residents of Cantillion Close on Trewiston Lane. They had concerns with the speed of traffic on the Lane leading from the estate up to the junction at Pityme onto Rock Road and made two suggestions:</p> <ol style="list-style-type: none"> i. Have the sides of the road ploughed back to remove the soil etc. and cut the hedges back to maximise the space for walkers. Members felt this suggestion would actually enable traffic to drive faster. ii. Install a temporary flashing speed sign on the road to monitor speed and help slow the traffic with the aim of the PC agreeing to a permanent sign. Members noted the problem and will revisit it if further complaints are received. <p>c. <i>Higher Tristram and Tristram Field –</i> a report had been received that a gate had been placed on the footpath between Higher Tristram and Tristram Field, below the recently rebuilt "Pendena". Cllr. Webb had established this is a permissive footpath and will be closed for one day of the year, in line with advice from CC.</p> <p>d. <i>Porthilly Sewage Pumping –</i> a report had been received that for the last 6 to 7 weeks – throughout the 'season' – a canoe/kayak carrier had been parked close to the gate leading to the Station on Porthilly Beach in Rock, in such a manner that it can possibly bar emergency vehicles access, in an emergency. The Police and SW Water had been informed.</p>	Clerk
132/2017	<p><u>Environmental / Amenity Matters –</u></p> <p>a. <i>Bench, Daymer Bay to Polzeath –</i> Minute 118c/2017 refers. Ms Debbie Bakewell, SW Coast Path Assoc. advised she had asked the National Trails Ranger, Mr Mark Owen, to remove the broken bench. He suggested reporting it to countryside@cormacltd.co.uk, which had been done. No response had been received. Cllr. Davis will make a site visit and report back.</p> <p>Ms Bakewell said generally speaking they no longer erect memorial benches along the Path as there are already so many. To remember loved ones they suggest that a stile, step or gate could be used, however if there are exceptional circumstances for a particular area they are happy to discuss. This information had been passed on to Mr Michaelson.</p> <p>b. <i>Public Conveniences –</i> the following action had been agreed at the meeting with Mr Jon James, CC. The Clerk had requested a progress report:</p> <ul style="list-style-type: none"> • CORMAC to instruct cleansing staff to work to the agreed contract specification for cleansing and monitor. • CORMAC to carry out a deep cleanse of facilities and will notify the Cornwall Council and Parish Councils when this will take place. Mr Phil Kyte, Cormac reported they were deep cleaned as follows: <ol style="list-style-type: none"> i. Coronation Gardens Polzeath – 30th August 2017. ii. Daymer Bay – 30th August 2017. • Contact email address and out of hours numbers to be circulated. Ms Celia Jenner provided this information: Public Conveniences – Central email and phone number: Cleaningservices@cormacltd.co.uk; 01872 324100. The Clerk advised this does not seem like the out-of-hours number that was promised, it seems more like the switchboard. • Contact for coin collection to be provided in an event that the machines become full. Copy of emptying schedule received, but not the contact details. 	Cllr. Davis

	<ul style="list-style-type: none"> Address the wedging open of doors with CORMAC staff and others i.e. BIFFA. Address defects on toilet doors at Coronation Gardens. Check list to be prepared for Cleansing team. Copy received. Joint Inspection to be arrange with CORMAC/CC/PC/Local Member. Set up review meeting in September. No meeting arranged to date. <p>c. <i>Pubic WCs</i> – the quarterly reports on Polzeath and Daymer Bay WCs had been requested, but not yet received.</p>																					
133/2017	<p><u>Administration Matters</u> –</p> <p>a. <i>PAT Testing</i> – Minute 90a/2016 refers. Mr Lee Edwards had been asked to carry out the annual PAT test and to reaffix the heater to the wall.</p> <p>b. <i>Risk Assessment</i> – Members RESOLVED to adopt the revised financial and H&S risk assessments:</p> <ul style="list-style-type: none"> <i>Council Chamber</i> – copy attached. <i>Trewint Playing Field</i> – copy attached. <i>Financial Risks</i> – copy attached. 	Cllr. Mould																				
134/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2017/18-06 to a value of £1,571.44 was APPROVED for payment. The Clerk asked Members to give some thought to projects / items for expenditure in 2018/19.</p> <table border="1"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>595.68</td> <td></td> <td>595.68</td> </tr> <tr> <td>Amenities - incl. WCs, play equipment, grass cutting, PROWs</td> <td>772.50</td> <td>40.00</td> <td>812.50</td> </tr> <tr> <td>Administration, including insurance</td> <td>137.47</td> <td>25.79</td> <td>163.26</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,571.44</td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – copy was circulated at the meeting.</p> <p>c. <i>Bank Signatures</i> – Minute 120c/2017 refers. Cllr. Gisbourne will liaise with Cllr. Morgan i.r.o. Cllr. Morgan replacing Cllr. Webb as a signature to the accounts.</p> <p>d. <i>Cemetery Committee</i> – as the Cemetery Committee had yet to meet, this item was deferred to the November agenda. Members received a copy of the Committee’s 2016/17 accounts.</p> <p>e. <i>2016/17 External Audit</i> – Grant Thornton had passed the accounts with a comment regarding the value of the Assets.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	595.68		595.68	Amenities - incl. WCs, play equipment, grass cutting, PROWs	772.50	40.00	812.50	Administration, including insurance	137.47	25.79	163.26				£1,571.44	Cllr. Morgan / Gisbourne
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135/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Countryside Alliance Awards 2017</i> – nominated by the public, the Awards recognise and honour those who routinely go the extra mile for their community. Nominations are open from now until 13th November 2017. Details previously circulated via email.</p> <p>b. <i>Waste Collection</i> – Trebetherick Residents’ Association had expressed concern at CC’s decision to no longer collect waste from Daymer Bay car park free of charge. It was pointed out that similar businesses in the area already make their own arrangements for the disposal of waste.</p>	Clerk																				
136/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meetings</i> – 6th November 2017.</p>																					

	<p>b. <i>Planning Meeting</i> – 16th October 2017. The Clerk advised this meeting might not be needed.</p> <p>c. <i>Clerk’s Leave</i> – 24th – 30th October 2017.</p> <p>d. <i>Electoral Reviews of CC and the PCs of Cornwall</i> – Saturday, 14th October 2017 at New County Hall, Truro (10am-4pm). The event is open to member and non-member councils and is your opportunity to find out how this will affect your council and your community. Lunch and Refreshments will be provided. The cost for the day is £10/person.</p> <p>e. <i>Project Griffin Awareness Sessions</i> – Liskeard Town Council Office, Wednesday, 8th November 2017, 6p-8pm. Project Griffin is a national counter terrorism awareness initiative for business and event organisers. Its primary mission is to engage, encourage and enable members of the community to work in partnership with the police to deter, detect and counter terrorist activity and crime.</p> <p>f. <i>CC Planning Conference / Training</i> – 28th November 2017. No further information was available.</p>	
137/2017	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. None.</p>	
138/2017	<p><u>Meeting Closed</u> – 21.12pm.</p>	

Signature: (Cllr. Gisbourne)
Chairman

Date: 6th November 2017