



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 3rd JULY 2017 @ 7.30pm

Present: Cllr. Gisbourne (Chairman) Cllr. Ms Boswell-Munday Cllr. Crowdy
 Cllr. Davis Cllr. Miss Gilbert Cllr. Mrs Morgan
 Cllr. Ms Williams Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Paul Blewett and Ms Lauren Williams were present. Both expressed a wish to join the Parish Council. Ms Williams said she had a local business and was interested in local affairs. Mr Blewett was well known to Members.</p>	
96/2017	<p><u>Apologies for Absence</u> – Cllrs. Mould, Richards and Webb (all with personal commitments).</p>	
97/2017	<p><u>Casual Vacancy</u> – Members RESOLVED to hold a closed ballot and it was further RESOLVED to co-opt Cllr. Williams to fill the vacancy on the Parish Council. Cllr. Williams duly signed her Acceptance of Office form and completed her Financial Interests form.</p> <p>The Clerk to advise CC.</p>	Clerk
98/2017	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> <i>Registerable Declarations of Interests</i> – none. <i>Non-registerable interest</i> – none. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. <i>Dispensations</i> – none. 	
99/2017	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> <i>Full Council Meeting</i> – 5th June 2017, AGREED as a true record. <i>Planning Meeting</i> – cancelled. 	
100/2017	<p><u>Outside Bodies / Reports</u> –</p> <ol style="list-style-type: none"> <i>Police</i> – in the absence of PC Stewart there was no police report. Cllr. Gisbourne said an annual police report had been given to the recent Network Panel Meeting. <i>County Council</i> – in the absence of Cllr. Mould there was no report. <i>St Minver Highlands Parish Council</i> – a copy of their draft June Minutes were unavailable to the Meeting. <i>Padstow Harbour Commission (PHC)</i> – a copy of their May Minutes was made available to the Meeting. 	

	<p>e. <i>Network Panel Meeting</i> – Cllr. Gisbourne reported he had attended the meeting held on 15th June. It was all about advertisements – what is enforceable and what is not. A copy of the presentation had been circulated previously. The next meeting to be held on Thursday, 21st September 2017.</p> <p>f. <i>Polzeath Beach Management Group</i> – meeting scheduled for Thursday, 6th July 2017 at 3pm. Cllr. Morgan asked what was happening about the ‘stacker’ (i.e. parking attendant). She said the beach was being used for overnight parking. Cllr. Davis will raise both issues at the meeting.</p>	Cllr. Davis
101/2017	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA17/03706, 4 Penmayne House, Rock Road, Rock</i> – various works to trees covered by a TPO to trees T1-T5. NO OBJECTION provided the Tree Officer has no objection. Clerk</p> <p>b. <i>PA17/03710, 3 Gul Rock, Rock Road, Rock</i> – works to trees covered by a TPO, namely on group G25 and trees T1-T2, remove overcrowded trees and dead wood. NO OBJECTION provided the Tree Officer has no objection. Clerk</p> <p>c. <i>PA17/04562, Briar Cottage, Rock Road, Rock</i> – demolition of existing building (studio) and construction of a replacement studio attached to the existing pool summerhouse. NO OBJECTION. Clerk</p> <p>d. <i>PA17/04801, Land Adj. to Kendall, Rock Road, Rock</i> – variation of condition 1 in respect of decision notice PA16/09235. NO OBJECTION. Clerk</p> <p>e. <i>PA17/04912, Land N of Lowenva, Access to Sandyhills, Rock</i> – erection of new dwelling (resubmission of PA17/0115, later withdrawn). OBJECT on the grounds the site is outside the development boundary, as identified in the NDP (policy 2.1). Members reiterated their original objections that the access is inadequate and too many vehicles already use it (to access some 40 properties); there is a pedestrian footfall / vehicular clash, a traffic count is needed before this application is considered. A footpath crosses the field, and Members want to know how this is going to be preserved. This is an historical site with numerous previous applications, which have consistently been refused. Clerk</p> <p>f. <i>PA17/05227, Land E of An Keryk, shores Lane, Rock</i> – approval of reserved matters following outline approval PA16/02826 (appearance, scale, layout and landscaping) of the proposed new dwelling. NO OBJECTION. Clerk</p> <p>g. <i>PA17/05561, Brambles, Trenint Hill, Trebetherick</i> – variation of condition 2 (approved plans condition) in respect of decision notice PA16/07225 (erection of replacement dwelling) material change for revised position of dwelling within the site. NO OBJECTION. Clerk</p> <p>h. <i>PA17/05607, Lower Strand, Rock Road, Rock</i> – proposed front entrance porch. NO OBJECTION. Clerk</p> <p>i. <i>PA17/01571/PREAPP, Donner Ridge, Rock Road, Rock</i> – pre-application advice for replacement dwelling with supporting annexe. NO OBJECTION provided the annexe remains ancillary to the main dwelling. If the annexe is to be a separate dwelling then it should be for permanent residency in accordance with Policy 3.2 of St Minver NDP. Clerk</p> <p>j. <i>PA17/01611/ PREAPP, Carn Cobba, Tristram Cliff, Polzeath</i> – pre-application for a proposed boat store and ancillary accommodation to Carn Cobba. OBJECT as the annexe appears to be a separate dwelling, in which case it should be for permanent residency in accordance with Policy 3.2 of St Minver NDP. Members also have grave concerns about the access. Clerk</p>	

102/2017	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> –</p> <p>i. <u>Children’s Play Area</u> – the fortnightly H&S Inspection Reports were not available.</p> <p>ii. <u>Annual RoSPA Report</u> – no update i.r.o. repairs was available. The Clerk to speak to Mr Meneer.</p> <p>iii. <u>Community Building</u> – Cllr. Boswell-Munday said a feasibility study would be needed before grants could be applied for. This would cost in the region of £10,000. There is a small grant available from CC. Further discussion deferred to the September Planning Meeting.</p> <p>b. <i>Phone Mast</i> –</p> <p>i. <u>Trewint Playing Field</u> – consultation i.r.o. proposed base station installation at Trewint. Cllr. Gisbourne reported tests had been carried out. Shulmans (solicitors) are acting for the PC, their fee will be paid by CLT. The Clerk was AUTHORISED to sign the wayleave agreement. Details previously circulated via email.</p>	Clerk Clerk Clerk Clerk																												
103/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Parking Enforcement</i> – Members declined to consider adding an evening visit from CC’s Enforcement Team to the SLA.</p> <p>b. <i>Polzeath Parking Attendant</i> – CC had advertised the post.</p> <p>c. <i>Off-street Parking Orders</i> – consultation i.r.o. CC’s proposal to consolidate all current off-street parking orders.</p>																													
104/2017	<p><u>Environmental Matters</u> –</p> <p>a. <i>Pubic WCs</i> – <i>Pubic WCs</i> – Ms Karen Reid, CC reported she will provide the quarterly reports on Polzeath and Daymer Bay WCs, but she was unable to do so in time for this meeting.</p> <p>b. <i>Cockmoyle Public Bench</i> – Mr John Bray had written to ask if the broken bench was to be replaced. Members felt this could wait until another request was received to install a memorial bench.</p>	Clerk																												
105/2017	<p><u>Administration Matters</u> –</p> <p>a. <i>PC Website</i> – website is now live on www.stminverlowlands-pc.org.uk .</p> <p>b. <i>NDP Launch Event</i> – Cllr. Gisbourne reported the event held on 28th June 2017 had been a huge success. Gifts were presented to Mr Keith Snelling.</p>																													
106/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2017/18-04 to a value of £3,315.93 was APPROVED for payment.</p> <p>The Clerk explained three of the cheques were post-dated to cover known expenditure due in July, when no meeting is planned.</p> <table border="1" data-bbox="327 1624 1284 1848"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>1,349.19</td> <td></td> <td>1,349.19</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>1,025.00</td> <td></td> <td>1,025.00</td> </tr> <tr> <td>Administration</td> <td>322.28</td> <td>62.79</td> <td>385.07</td> </tr> <tr> <td>CC - parking enforcement</td> <td>216.67</td> <td></td> <td>216.67</td> </tr> <tr> <td>St Minver Methodist Church - rent</td> <td>340.00</td> <td></td> <td>340.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£3,315.93</td> </tr> </tbody> </table> <p>b. <i>Grant Request</i> – it was RESOLVED to make a grant of £300 to the Polzeath Marine Conservation Group.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	1,349.19		1,349.19	Trewint Field - incl. WCs, play equipment	1,025.00		1,025.00	Administration	322.28	62.79	385.07	CC - parking enforcement	216.67		216.67	St Minver Methodist Church - rent	340.00		340.00				£3,315.93	Clerk
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107/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Planning Policies</i> – CC will be consulting on the following planning policy and planning guidance documents from Monday, 12th June 2017.</p>																													

	<ul style="list-style-type: none"> i. Allocations Development Plan Document (eight-week consultation): www.cornwall.gov.uk/allocationsplan. ii. Minerals Safeguarding Development Plan Document (eight-week consultation): www.cornwall.gov.uk/mineralsdpd. iii. Community Infrastructure Draft Charging Schedule (eight-week consultation): www.cornwall.gov.uk/cil. iv. European Terrestrial Sites Mitigation Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/europeansitespd. v. Biodiversity Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/biodiversityspd. <p>b. <i>Cornwall Electoral Review</i> – the Local Government Boundary Commission for England has today formally commenced an electoral review in CC. Members are invited to comment on the number of County Councillors. Details previously circulated via email, together with a link to parish statistics of the projected electorate in their parish and Community Network Area http://www.cornwall.gov.uk/council-and-democracy/elections/electoral-review-of-cornwall-council-2016-18/electorate-forecast-information/.</p> <p>c. <i>M&S Energy Community Fund</i> – M&S Energy has made £300,000 available to support community groups like across the UK. It is aimed at those seeking to raise money for a renewable energy based project in the community. See www.mandsenergyfund.com/signup. Details previously circulated via email.</p> <p>d. <i>Cornwall Takes Tea with the World</i> – Town and Parish Councils, churches and community groups are asked to come together to help in bringing our Immigrants and Migrant Workers into the communities they are working in during this post Brexit time. Contact Bev Wilson on 07772565655 or email bwilson@inclusioncornwall.co.uk. Details previously emailed</p>	
108/2017	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meetings</i> – 4th September 2017. NOTE – there will be no Full Council Meeting in August. b. <i>Planning Meeting</i> – 17th July 2017. c. <i>Cruse Cornwall 2017 AGM</i> – to be held on Monday 17th July 2017, at The Council Chambers, New County Hall, Truro at 7.30pm 	
109/2017	<p><u>Information Only/Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. None. 	
110/2017	<p><u>Meeting Closed</u> – 21.07pm.</p>	

Signature: (Cllr. Gisbourne)
Chairman

Date: 4th September 2017