

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE COUNCIL MEETING, TO BE
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 3rd APRIL 2017 @ 7.30pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
51/2017	<u>Apologies for Absence</u> – Cllr. Blewett (leave).	
52/2017	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations.	
53/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 6 th March 2017. b. <i>Planning Meeting</i> – 20 th February 2017. Meeting cancelled.	
54/2017	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – Members to receive a report. b. <i>County Council</i> – Members to receive a report. c. <i>St Minver Highlands Parish Council</i> – a copy of their draft March Minutes to be made available to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their February Minutes to be made available to the Meeting. e. <i>Polzeath Beach Management Group</i> – verbal report following the meeting scheduled to be held on 21 st March 2017. Next meeting scheduled for 25 th April 2017. f. <i>Network Panel Meeting</i> – verbal report following the meeting held at Egloshayle Pavilion @ 6.30pm on 16 th March 2017. Date of next meeting TBC.	PCSO Cllr. Penny
55/2017	<u>Planning Applications</u> – Members to consider the following, including any applications that are received after the agenda had been published: a. <i>PA17/01706, St Petroc, Highcliff, Polzeath</i> – demolition of single dwelling house and replacement with new single dwelling house. (Renewal of application No. PA13/10096.) Members had concerns with the size of the property and the increase in height of 1.5m and commented that it conflicted with feedback from the NDP questionnaires, which indicated that residents do not favour over-large properties. Members had further issues with the visual impact from the sea, the massing and the increase in height.	

	<ul style="list-style-type: none"> b. PA17/01759, <i>Trewint House, Trewiston Lane, St Minver</i> – reserved matters application (access, appearance, landscaping, layout and scale) for construction of dwelling. (Details following application PA15/04095 dated 27th August 2016.) c. PA17/01865, <i>Chi Neuvella, Rock Road, Rock</i> – works to trees subject to a TPO. Felling of two Yew trees. d. PA17/01952, <i>9 Dingles Way, Penmayne</i> – extensions to the existing property to provide one additional bedroom and study and separate conservatory. e. PA17/02201, <i>Land off Francis Road, Trebetherick</i> – removal of condition 13 (occupancy restriction) from decision PA16/07502 to allow use of dwellings other than as only or principal homes. f. PA17/02204, <i>Land Adj. to Kendall, Rock Road, St Minver</i> – design, appearance, scale, access and landscaping for new dwelling on Plot 1 (decision PA15/11278) with variation of condition 1 to substitute proposed floor plan and elevations. g. PA17/02205, <i>Land Adj. to Kendall, Rock Road, St Minver</i> – variation of condition 1 (plans approved) on decision PA16/09235 dated 02/03/2017 to allow minor material amendments to the design of Plot 2. h. PA17/02346, <i>Penfenten, Rock Road, Rock</i> – construction of driveway gates. i. PA17/02402, <i>Whitehaven, Rock</i> – outline application with some reserved matters for a proposed residential dwelling. j. PA17/02494, <i>The Point at Polzeath</i> – construction of six no. holiday lodges (each with 3 beds) and ancillary infrastructure instead of extant permission PA10/07795 for three holiday lodges (each with 6 beds). Resubmission of PA16/09631 withdrawn on 20th March 2017. k. PA17/02434, <i>Land N of Broad Park Close Broad Park Close, St Minver</i> – proposed building to provide garaging and parking for vehicles under 3 tonnes (i.e. domestic or small household style vans) and storage of household goods associated with the servicing of holiday homes. 	
56/2017	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Trewint Facilities</i> – Members to receive an update on the following: <ul style="list-style-type: none"> i. <u>Children’s Play Area</u> – fortnightly H&S Inspection Reports. ii. <u>Annual RoSPA Report</u> – may not be available. iii. <u>Community Building</u> – verbal report. b. <i>Phone Mast</i> – Members to receive an update. 	Cllr. Mould
57/2017	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Parking Enforcement</i> – Minute 40c refers. At the March meeting Members agreed Option 2 was the preferred option. It had been thought that the proposal covered Rock and Polzeath, but only the former is included in the proposal. Members to reconsider. Due to a misunderstanding NOTE – Members pointed out that a section of the yellow lines from the entrance to Polzeath CP to Cone Zone (ice cream shop) is in Highlands’ parish. Members had no problem with covering the cost for this, if Highlands are agreeable. b. <i>Weed Spraying</i> – Ms Sandra Crawford, Cormac advised that an area in Trebetherick had been mistakenly included in the Highlands’ contract. Members to confirm they wish this to be added to their SLA. c. <i>Trewiston Lane</i> – the flooding adjacent to Moor Cottage had been reported to Highways. Minute 29a/2017 refers. 	Information

	Mr Oliver Jones, Highways confirmed the highway surface water drain had been cleared. It appears the recurring issue is due to the outfall of this drainage which appears to be on private land. They are currently working with the landowner to get the drainage within their private land cleansed and reinstated (this is usually the landowners responsibility) which should then resolve this ongoing issue.	
58/2017	<p><u>Administration Matters</u> –</p> <p>a. <i>PAT Testing</i> – Minute 79a/2016 refers. Members to receive an update, regarding the annual PAT testing and reaffixing of the heater to the wall.</p> <p>b. <i>PC Website</i> – ICT Connect Ltd. to be provided with a new photograph for the home page.</p> <p>NOTE – Mr Robert Lawrence, ICTConnect Ltd. to provide instructions and training for adding / modifying information on the website</p>	<p>Cllr. Mould</p> <p>Cllr. Boswell-Munday</p>
59/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2017/18-01.</p> <p>b. <i>2016/17 Income and Expenditure Account</i> – to be circulated at the meeting.</p> <p>c. <i>Trewint Community Building</i> – Members to consider a proposal to ring-fence a sum of money to provide match funding for this project. Deferred from the March Full Council meeting.</p> <p>d. <i>Local Maintenance Partnership, PROWs</i> – a grant of £1,845 is offered by CC in exchange for maintaining the PROWs in the parish for 2017.</p>	
60/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Bags of Help</i> – is the Tesco community grant scheme funded by the 5p government plastic bag levy. It is now open to any not-for-profit organisation to apply for ANY activity that will be of community benefit. The application process is all online at: www.groundwork.org.uk/Sites/tescocommunityscheme</p> <p>b. <i>The Clerk Magazine</i> – March 2017.</p> <p>c. <i>Cornwall 4 Change</i> – March 2017 newsletter. Previously circulated via email.</p> <p>d. <i>CC Draft Customer Promise</i> – Members are invited to comment: https://www.cornwall.gov.uk/media/25031152/cornwall-council-draft-customer-promise.pdf. Deadline for comments is 12th May 2017.</p>	
61/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>May Council Meetings</i> – the Annual Meeting of the Council must, by law, be held between 8th and 22nd May 2017. Members to consider the following:</p> <p>i. <u>Planning Meeting</u> – Tuesday, 2nd May 2017.</p> <p>ii. <u>Annual Meeting of the Parish Council</u> – 15th May 2017.</p> <p>b. <i>Planning Meeting</i> – Tuesday, 18th April 2017. Apologies from the Clerk.</p> <p>c. <i>Parish Meeting</i> – Tuesday, 18th April 2017. Apologies from the Clerk. Cllr. Mould to provide a Chairman's report.</p>	Cllr. Mould
62/2017	<u>Information Only/Future Agenda Items</u> –	
63/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 26th March 2017