

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE COUNCIL MEETING, TO BE
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 6th MARCH 2017 @ 7pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
33/2017	<u>Apologies for Absence</u> – Cllr. Crowdy (leave) and the Clerk.	
34/2017	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
35/2017	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 6th February 2017. b. <i>Planning Meeting</i> – 20th February 2017. 	
36/2017	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Police</i> – Members to receive a report. b. <i>County Council</i> – Members to receive a report. c. <i>St Minver Highlands Parish Council</i> – a copy of their draft February Minutes to be made available to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their January Minutes to be made available to the Meeting. e. <i>Polzeath Beach Management Group</i> – verbal report following the meeting scheduled to be held on 28th February 2017. Next meeting scheduled for 21st March 2017. f. <i>Network Panel Meeting</i> – scheduled to be held at Egloshayle Pavilion @ 6.30pm on 16th March 2017. 	PCSO Cllr. Penny
37/2017	<u>Planning Applications</u> – Members to consider the following, including any applications that are received after the agenda had been published: <ol style="list-style-type: none"> a. <i>PA17/01358, Wynds, Trewiston Lane, St Minver</i> – proposed new dwelling (revised design to application no. PA16/09130 dated 8th December). <p style="color: magenta; margin-left: 20px;">NOTE – Members objected to the original application because the site is outside the development as identified in the St Minver NP.</p> b. <i>PA17/01641, Little Thrift, Sycamore Close, St Minver</i> – remove rear conservatory and construct new sun room, convert loft space to two bedrooms with en suites. 	

	c. <i>PA17/01645, Mordros, Trebetherick</i> – removal of Section 106 agreement pursuant to application no. PA13/00915 dated 20/12/13.	
38/2017	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – the NDP has finished its final consultations, with no significant responses, which now leaves the way open to referendum.</p> <p>CC finance this part and their Legal Dept. have to sign it off. The referendum will be set for 4th May at the same time as the parish and county elections. In the meantime full weight will be given to the reinstatement of the development boundary and the condition of "permanent residency only" on new builds (not knock down and replacements or extensions).</p>	Information
39/2017	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members to receive an update on the following:</p> <p>i. <u>Children's Play Area</u> – fortnightly H&S Inspection Reports.</p> <p>NOTE – the annual RoSPA inspection has been booked for April.</p> <p>ii. <u>Community Building</u> – verbal report following the community meeting held on Saturday, 4th March 2017.</p> <p>Members to formally resolve to continue with the building project. See also Minute 43c/2017 below.</p> <p>b. <i>Phone Mast</i> – Members to receive a verbal report, following the conference call with interested parties.</p> <p>NOTE – an email from Rock Marine, confirming they are not interested in having a mast on their site, was sent to Shared Access and the Phone Mast Company.</p>	Cllr. Mould
40/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Closure</i> – B3314 Between Higher Rosewin And Camel Road, Gutt Road, B3314 Between Gutt Road And Tregorden Lane, B3314 Between Tregorden Lane And Bodieve Road & Bodieve Road Wadebridge, 6th to 17th March 2017 (19:00 to 07:00).</p> <p>b. <i>Trewiston Lane</i> – the flooding adjacent to Moor Cottage had been reported to Highways and a reminder sent on 21st February. Minute 29a/2017 refers.</p>	
41/2017	<p><u>Amenity / Environmental Matters</u> –</p> <p>a. <i>WC Business Rates</i> – Members to consider a letter from the North Coast Cluster Group and support their appeal to County Cllr. Adam Paynter that public conveniences, previously financed by CC, should be free of business rates. Letter previously circulated via email.</p> <p>b. <i>WC Quarterly Report</i> – Mr Jon James, CC had provided reports for:</p> <p>i. <u>Coronation Gardens, Polzeath</u></p> <p>ii. <u>Daymer Bay</u> – Mr Jon James reported it had been necessary to discuss this matter with the Environment Agency and obtain a signed agreement with the landowner. This is all now in place and the percolation tests are now being organised. Details previously circulated via email.</p>	
42/2017	<p><u>Administration Matters</u> –</p> <p>a. <i>PAT Testing</i> – Minute 79a/2016 refers. Members to receive an update, regarding the annual PAT testing and reaffixing of the heater to the wall.</p> <p>b. <i>PC Website</i> – Members to receive an update.</p> <p>NOTE – Mr Robert Lawrence, ICTConnect Ltd. will provide instructions and training for adding / modifying information on the website</p>	Cllr. Mould

43/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2016/17-11.</p> <p>b. <i>Budget Monitor</i> – to be circulated at the meeting.</p> <p>c. <i>Trewint Community Building</i> – Members to consider a proposal to ring-fence a sum of money to provide match funding for this project.</p>	
44/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Changes in the Water Industry</i> – from 1st April 2017 businesses will be able to choose a retail services supplier. NOTE – SW Water will continue to provide water and wastewater services.</p> <p>b. <i>National Plant Monitoring Scheme (NPMS)</i> – the aim is to collect data to provide an annual indication of changes in plant abundance and diversity. More information on: www.npms.org.uk. Details circulated via email.</p>	
45/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 3rd April 2017. NOTE – Members to consider changing the start times of meetings for the summer months.</p> <p>b. <i>Planning Meeting</i> – 20th March 2017.</p> <p>c. <i>Parish Meeting</i> – Tuesday, 18th April 2017. Cllr. Mould to provide a Chairman's report.</p> <p>d. <i>Environmental Growth Challenge</i> – Eden Project, Wednesday 8th March 9am-4pm. Tickets £10 including lunch. Details previously emailed. See: https://www.eventbrite.co.uk/e/cornwalls-environmental-growthchallenge-2017-tickets-31056522896</p> <p>e. <i>Fit for Funding (Governance) Workshop</i> – Wednesday, 22nd March 2017, 9.30-12.30pm. Venue in Truro TBC. Details previously emailed.</p>	
46/2017	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	
47/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
48/2017	<p><u>New Play Equipment</u> – Cllrs. Gilbert and Webb to revisit this and provide suggestions for alternative pieces of equipment and report to a future meeting.</p>	Cllrs. Webb / Gilbert
49/2017	<p><u>Weed Spraying</u> – Members to consider any quotations for a new contract for 2017, which includes the addition of Cricketer's Hollow.</p>	
50/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 27th February 2017

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