

St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE POLZEATH WC WORKING PARTY MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 16th NOVEMBER 2015 @ 6.45pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Gisbourne Cllr. Mrs Webb
Cllr. Owen (Highlands)

Minute	AGENDA ITEMS	Action
	<u>Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
WC23/15	<u>Apologies for Absence</u> –	
WC24/15	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
WC25/15	<u>Acquisition</u> – Cllrs Morgan and Gisbourne had been to measure Coronation Gardens WC to get accurate dimensions. Cllr. Morgan had the paperwork so none available for the meeting. However, Cllr. Gisbourne gave verbal report. It was noticed that the urinals in the gents toilet appear to flush on a sensor, suggesting a large water usage thus needs to be investigated. It was RESOLVED to ask the Clerk to arrange an on site meeting with CC to discuss Coronation Gardens and New Polzeath toilets. Members would like the meeting with the 'decision maker' at CC to discuss exactly what land would be provided with the toilets. Monday, Tuesdays or Wednesday of the week would be preferable am or pm. The meeting to be held ASAP as time is fast running out. Until Members have clear intentions from CC we cannot instruct a solicitor.	Clerk
WC26/15	<u>Cleaning</u> – Members were asked to draw up a list of instructions for the tender process to include the following: a. <i>Quotations</i> – the wording of the tender documents to be agreed and to set a deadline for return of the tenders. b. <i>Advice</i> – Members to consider the responses from Padstow and St Ives Town Councils, previously circulated via email, regarding their cleaning contract, legionella testing, etc. c. <i>Attendant</i> – Members to consider further a suggestion of a paid attendant to be in place for the key 6 weeks of the summer, to ensure everything is OK [perhaps from 11am- 4pm]. It was AGREED that the tenders for both WCs would be issued separately but at the same time in the hope someone would take both.	
WC27/15	<u>Next Meeting</u> – 7 th December 2015 @ 6pm.	
WC28/15	<u>Meeting Closed</u> – 7.30pm.	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 7th December 2015