



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE POLZEATH WC WORKING PARTY MEETING HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 21st SEPTEMBER 2015 @ 7.30pm

Members Present: Cllr. Mrs Mould (Chairman) Cllr. Gisbourne Cllr. Mrs Morgan
Cllr. Mrs Webb

Minute	AGENDA ITEMS	Action
	<u>Background</u> – following the decision to take over the Toilets from April 2016, a Working Party had been set up to decide the best way forward.	
WC01/2015	<u>Apologies for Absence</u> – none.	
WC02/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
WC03/2015	<u>Funding</u> – it was unanimous AGREED that a method of funding was needed to help pay for the running and the upkeep. There was a feeling that we had no alternative but to charge for their use. The favoured method was a 'coin charging – door fixed device'. This as opposed to a Turnstile, [this being a more costly devise to both buy and install]. It was AGREED that a Dual Pricing Structure be put in place whereby we have a Summer and a Winter Rate: a. Summer – March to October = 40p b. Winter – November to February = 20p The Clerk to obtain information as to what Companies supplies Door Charging Devices, so that we can obtain prices and check timescales for ordering and for installation.	Clerk
WC04/2015	<u>Cleaning</u> – the Clerk to contact CC and request a copy of the current Schedule of works which they have in place with Cormac. The Clerk to also obtain a list of other agencies / companies who offer the same or similar cleaning service to Cormac so that a minimum of three quotations can be sought for this work. Members will consider the possibility of advertising and going out to Tender for the cleaning. But before this is done, Members need a clear idea of exactly what cleaning requirements we will have. The Clerk to also establish: a. Are the toilets locked at night? b. If so – who locks them and who unlocks them? c. What time do they get Locked/Unlocked?	Clerk Clerk

	<p>d. Is it possible to get timed locks for the doors – again where from and costings.</p> <p>e. Members till consider further a suggestion of a paid attendant to be in place for the key 6 weeks of the summer, to ensure everything OK [maybe from 11am- 4pm].</p> <p>f. How many cleans are carried out – does it vary from high season to low season?</p> <p>g. What time is the cleaning carried out?</p> <p>h. Will Cormac give us a Quote and will they agree to a fixed price for say three years?</p>	
WC05/2015	<p><u>Management</u> – following a discussion as to how we manage the toilets the question was asked whether it be Lowlands or whether it be a combined committee with Highlands. After much discussion it was AGREED that initially each Council take a Toilet Block each with Highlands taking New Polzeath and Lowlands taking Polzeath and at the end of the first year we split the shortfall in revenue. It was generally felt we would like to at least start off like this so we would have more control over the situation.</p>	
WC06/2015	<p><u>Signage</u> – it was generally felt that we should put up some notices explaining that we regret having to charge but that as a Council we have no choice in the matter and that we felt it was more important to provide the facility rather than lose it.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 5th October 2015