



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON TUESDAY, 4th MAY 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Gisbourne (PC/CC) Cllr. Strong Cllr. Mrs Webb
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
55/2010	<u>Election of Chairman</u> – it was unanimously AGREED to elect Cllr. Mould as Chairman for 2010/11.	
56/2010	<u>Election of Vice Chairman</u> – it was unanimously AGREED to elect Cllr. Gilbert as Vice Chairman for 2010/11, in her absence.	
57/2010	<u>Acceptance of Office</u> – a. Chairman – Cllr. Mould duly signed her Acceptance of Office. b. Vice Chairman – Vice Chairman to sign her Acceptance of Office form at the next Meeting.	Cllr. Gilbert
58/2010	<u>Apologies for Absence</u> – Cllrs. Gilbert (work commitment); Morgan (work commitment); Rathbone (personal commitment) and Taper (family bereavement).	
59/2010	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none. b. <i>Declarations of Gifts over £25</i> – none	
60/2010	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 6 th April 2010, AGREED as a true record. b. <i>Planning Meeting</i> – 19 th April 2010, AGREED as a true record.	
61/2010	<u>Council Committees/Appointments to Outside Bodies</u> – a. <i>Emergency Officer</i> – it was RESOLVED to elect Cllr. Mould to this post. b. <i>Footpaths Liaison</i> – it was RESOLVED to elect Cllr. Mould to this post. c. <i>Highways Liaison</i> – it was RESOLVED to elect Cllr. Mould to this post.	

	<p>d. <i>Playing Fields Committee</i> – it was RESOLVED to elect Cllrs. Gibson, Gilbert, Medland and Webb to this Committee.</p> <p>e. <i>Police Liaison</i> – it was RESOLVED to elect Cllr. Gilbert to this post.</p> <p>f. <i>Rock Institute</i> – Cllr. Gisbourne is a Member in his own right.</p> <p>g. <i>St Minver Cemetery Committee</i> – it was RESOLVED to elect Cllrs. Gibson, Medland and Mould to this Committee.</p> <p>h. <i>St Minver Pre-School Liaison</i> – it was RESOLVED to elect Cllr. Gibson to this post.</p> <p>i. <i>St Minver Football Club Liaison</i> – it was RESOLVED to elect Cllr. Mould to this post.</p> <p>j. <i>St Minver School Representative</i> – Cllr. Medland is a School Governor in her own right and Cllr. Gilbert is on the PTA.</p> <p>k. <i>Tree Officer</i> – it was RESOLVED to elect Cllr. Gibson to this post.</p>	
<p>62/2010</p>	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor was not present.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne reported that CC Meeting are on hold, pending the General Election. He advised that he is in consultation with the CC’s Solicitor, regarding the trader at New Polzeath.</p> <p><u>Procurement Through Cornwall Council</u> – it was RESOLVED to request that CC investigates the possibility of a joint insurance policy. The Clerk to advise Ms Sally Lewis and Ms Sarah Sims.</p> <p>c. <i>St Minver Highlands Parish Council</i> – the March Minutes were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the March Minutes were made available at the Meeting.</p> <p>e. <i>Parish Plan Committee</i> – Cllr. Taper advises he will be attending the Meeting scheduled for Thursday, 13th May 2010.</p> <p>f. <i>Community Network</i> – copy of the Minutes of the Meeting held on 22nd April 2010 were made available at the Meeting. Members are invited to contribute to a Sustainable Community Strategy.</p> <p>g. <i>Street Trading</i> – notes of the Meeting held on 31st March 2010, were made available at the Meeting.</p>	<p>Clerk</p> <p>Cllr. Taper</p>
<p>63/2010</p>	<p><u>Planning Applications</u> –</p> <p>a. <i>10/00024/WAS, Sharps Brewery, Pityme Ind. Est.</i> – proposed anaerobic waste water treatment plant. Mrs Stacey Lane, CC Natural Resources advises Holsworthy, Devon is the nearest place, which has this type of plant. Mrs Stacey Lowe, CC Planning & Regeneration Service has emailed to report that their Landscape and Visual Team have no major concerns with the proposal. OBJECT on the grounds it would be highly visible and would set a dangerous precedent in this predominantly rural area, adjacent to an AONB. Members would like to see plans showing the relationship of this to the surrounding area.</p> <p>b. <i>2010/00460, Little Court, Trebetherick</i> – FP, demolition of existing dwelling and construction of replacement detached dwelling. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>c. <i>2010/00465, Meadowside, Trewint Lane, Rock</i> – FP, formation of new access drive to dwelling permitted under 2008/02337 (currently under construction) and blocking vehicular access to existing driveway access. OBJECT on the grounds this would be a dangerous exit. Members request it is referred to Highways.</p>	Clerk
64/2010	<p><u>Traffic Matters</u></p> <p>a. <i>Trewiston Lodge</i> – Minute 48b/2010 refers. Highways advises Mr Colin Lewis will visit the site, but initial thoughts are to, perhaps, install some additional signs or lines. Mr Lewis will report back.</p> <p>b. <i>Double Yellow Lines</i> – Minute PL29c/2010 refers. Notes of the Joint Meeting held with Highlands and Highways, on 27th April 2010, were previously emailed to Members (copy on file). Highways have provided a breakdown of the consultation costs. They feel the best way forward would be for the consultation to be funded from Cllr Gisbourne’s budget (if he is willing to do so) as this would avoid the Parishes having any costs at this stage. Following the consultation it would also be much easier to give a fixed cost for the works. Currently the works’ costs are based on everything being agreed and installed as per the requests, however, if this was to change following consultation the works’ costs could reduce. Members felt it inadvisable to set a precedent in this matter. Cllr. Gisbourne will investigate if it is possible to use s.106 money for this purpose. Members are extremely concerned that once the consultation is undertaken (whether this is funded by Cllr. Gisbourne or the Parish Council) they would be committed to funding the work, which is the <u>responsibility of Highways</u>. It was RESOLVED to request Highways to guarantee a fixed price for the consultation, which must be no more than £4,800. A final decision to be made when all three Parishes have discussed the matter. The Clerk to advise St Endellion, Highlands and Highways.</p> <p>c. <i>Bollards, Rock Road</i> – Minute 48d/2010 refers. It was RESOLVED to request Highways to remove the bollards as Members feel they are too few in number to be effective.</p> <p>d. <i>Speeding Traffic, Trebetherick</i> – the Trebetherick Residents’ Assoc. seek Members assistance in finding a solution to traffic speeding through the village. They suggest rumble bars, or white zig-zag lines near the shop, when approaching from Polzeath, and again at same place on the road when coming from the Rock direction. Alternatively, could a “Children Crossing” road sign or something similar be considered? The Clerk to advise the TRA this matter has been referred to the Highways.</p> <p>It was RESOLVED that as a matter of policy, the Parish Council does not wish to see the area “polluted” with signs.</p> <p>e. <i>Park and Ride</i> – Mr Bray advises he is in discussion regarding the purchase of a mini bus for use in June, July, August and the start of September. He hopes after that to lend it to the school.</p>	<p>Cllr. Gisbourne</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
65/2010	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-02, to a value of £2,729.36 APPROVED for payment. See also payments covered by Minute 65e/2010 and 65f/2010.</p> <p>b. <i>End of Year Accounts</i> – Council received and accepted the 2009/10 accounts.</p>	

	<p>c. <i>Council Chamber Rent</i> – Minute 49a/2010 refers. Mr John Godwin has written to explain the rationale used to calculate the new rent. The Clerk to look at the lease for more information. Members to then consider meeting with representatives from the Church.</p> <p>d. <i>Interest Rates</i> – Minute 49c/2010 refers. No further action.</p> <p>e. <i>Clerk's Training</i> – Members approved the Clerk's attendance at the SLCC Regional Conference. This Council's share of the cost will be £24.23, plus a share of the travelling expenses.</p> <p>f. <i>1st St Minver Scout Group</i> – the Clerk to contact the Scouts Group and ask for more information, regarding their request for a £1,000 grant towards the cost of refurbishment of the scout hut.</p> <p>It was RESOLVED to make a grant of £250 to the St Minver School Fun Run.</p>	<p>Clerk</p> <p>Clerk</p>
66/2010	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Minutes 50a/2010 refers. Cllr. Gibson reported there had been some vandalism, which had been reported to the Police. Mr Mark Meneer had carried out repairs promptly. It was RESOLVED she should order printing of the Fixed Penalty Notices, giving the Council Chamber as the contact address. Mr Meneer to erect a postbox.</p> <p>b. <i>Trewint Community Building</i> – Minute 50c/2010 refers. It was RESOLVED to invite all the organisations with an interest in the facility to a meeting, to discuss the possibility of an all-purpose building (on the site of the existing pavilion/scout/guide buildings), for the use of local organisations.</p> <p>c. <i>Criminal Records Bureau Check</i> – Minute 08c/2010 refers. Mr Meneer reports he has submitted the requested proof of identity to the Police. To date the CRB Check has not been finalised.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
67/2010	<p><u>Environmental Matters</u> –</p> <p>a. <i>Overhanging Hedges</i> – Minute 51d/2010 refers. Members received the response from the owner of a property at Stoptide, following the request for their hedge to be cut back to their boundary line. It was AGREED the Chairman will visit the householder.</p> <p>b. <i>Bench Policy</i> – it was RESOLVED Members will initiate dialogue with CC, regarding the formation of a bench policy. The Clerk to contact Mr David Atwell.</p> <p><u>Bench, Rock Road</u> – it was RESOLVED to advise Mr John Bray that we do insure the bench.</p>	<p>Cllr. Mould</p> <p>Clerk</p> <p>Clerk</p>
68/2010	<p><u>Documentation</u> –</p> <p>a. <i>Microgeneration Manifesto</i> – details of "... a four point programme for policy makers aimed to support the industry and deliver tangible carbon savings..." More information on www.micropower.co.uk/publications/microgen-manifesto.pdf</p> <p>b. <i>Kensey Training</i> – price list of courses, of particular interest to H&S and/or Parks and Landscaping Managers.</p> <p>c. <i>Cornwall Assoc. of Local Councils</i> – The County Bulletin, March 2010, plus a Training Calendar 2010.</p> <p>d. <i>Town & Parish Council</i> – newsletter, April 2010.</p>	

	<p>e. <i>Homechoice</i> – copy of the CC Member’s Briefing on Homechoice, aimed at households seeking affordable housing. Taken by Cllr. Mould.</p> <p>f. <i>Truro City Centre Police</i> – new base at Courtleigh House, 74-75 Lemon Street, Truro.</p> <p>g. <i>Take Part Cornwall</i> – information about an initiative to promote education for active citizenship in schools.</p> <p>h. <i>Building Control Services</i> – newsletter, April 2010.</p> <p>i. <i>CALC Executive Committee</i> – there is one vacancy in the former NCDC area. Members are invited to propose a candidate. The Clerk to send the information to Cllr. Mould.</p> <p>j. <i>Cornwall Fire & Rescue Service</i> – Service Plan 2010/13 can be viewed on www.cornwall.gov.uk/fire.</p> <p>k. <i>South Western Ambulance Service</i> – newsletter, Spring 2010.</p>	Clerk
69/2010	<p><u>Diary Dates</u> –</p> <p>a. <i>Planning Meeting</i> – 17th May 2010.</p> <p>b. <i>August Full Council Meeting</i> – the Council to consider if it needs an August Meeting. NOTE – the Clerk is unavailable on the first Monday.</p> <p>c. <i>Polzeath Partnership Meeting</i> – 26th May 2010. Cllr. Mould to attend.</p> <p>d. <i>Trewint Fete</i> – Saturday, 17th July 2010.</p> <p>e. <i>Network Meeting</i> – Thursday, 10th June 2010, Camelford @ 7pm. Cllrs. Mould and Webb to attend.</p> <p>f. <i>Local Council Planning Forum</i> – Saturday, 19th June 2010, 9.30am – 4pm. Cllr. Mould took the documentation. She may be able to attend as our representative.</p> <p>g. <i>Post Offices</i> – open meeting to be held in Bude (venue TBC) on 28th May 2010.</p>	Cllr. Mould
70/2010	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>Notice Boards</i> – Cllr. Strong to provide the maximum size available for the boards. The Clerk to obtain catalogues.</p> <p>b. <i>Council Chamber</i> – Cllr. Mould said she would like to see the existing maps removed, to free the walls for displaying documents. No further action at this stage.</p>	Cllr. Strong / Clerk

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 7th June 2010