



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON TUESDAY, 6th APRIL 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Miss Gilbert
 Cllr. Strong Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
43/2010	<u>Apologies for Absence</u> – Cllrs. Morgan (work commitment); Gibson & Rathbone (both with private appointments) and Taper (family illness). Cllr. Gisbourne was not present.	
44/2010	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none	
45/2010	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 1 st March 2010, AGREED as a true record. b. <i>Planning Meeting</i> – 15 th March 2010, AGREED as a true record.	
46/2010	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor was not present. b. <i>County Council</i> – Cllr. Gisbourne was not present. • <u>Procurement through CC Contracts</u> – two companies have joined the scheme (Lyreco UK Ltd and Viglen Ltd). This is something to bear in mind when ordering stationery and computer items. c. <i>St Minver Highlands Parish Council</i> – the March Minutes were not available at the Meeting. Cllr. Mould gave a verbal report following Highlands' Parish Meeting. d. <i>Padstow Harbour Commission</i> – a copy of the February Minutes were made available at the Meeting. Noted that there was a request to sell souvenirs from the Sailing School and the installation of a car park "full" sign is going ahead. e. <i>Parish Plan Committee</i> – Minute 33e/2010 refers. A copy of the Parish Plan documentation was emailed to all Members previously. Members were asked to read and email Cllr. Taper (copy to Cllr. Mould) with their comments.	All Members

	<p>f. <i>Street Traders Meeting</i> – Cllr. Mould gave a verbal report following the meeting. She said Padstow are happy with the current situation, but problems persist at Polzeath. It is understood that prosecutions will follow this year. Members are advised to contact Ms Sarah Sims, Cornwall Council if they witness any trading activity.</p> <p>Mr David Short reported a burger van is trading on the front at New Polzeath. This is in Highlands’ area and it is believed they are aware of the situation.</p> <p>g. <i>Community Network</i> – copy of the Priorities and Key Operational Issues was made available at the Meeting.</p> <p>h. <i>Polzeath Partnership Meeting</i> – a copy of the Minutes of the meeting held on 18th March 2010 were made available. There is a new initiative “Beach Beat” scheme. If funding is found, a meeting with the Parishes will be arranged. A further Meeting will be held on 26th May 2010 in Lowlands’ Council Chamber.</p> <p>Police Sgt. Moorcroft has provided information, regarding the cost of policing from 12th–31st July. Under the ethical charging costs, these 20 days would be £26,033.30. However, last year’s charges were based on what we would reimburse the officers who worked. This varies between £21.74 per hour (for an officer who has just joined) plus VAT, therefore, the cost for 4 officers for those 20 days would be £12,772. An officer who is at the top of his pay scale would be paid £34.14 per hour therefore the cost would be £16,045.60. If it was a costing for just 2 officers then these figures could be halved.</p>	<p>All Members</p> <p>Clerk to note</p>
<p>47/2010</p>	<p><u>Planning Applications</u> –</p> <p>a. 2010/00275, <i>Porthilly Bridge, Rock</i> – FP, first floor balcony to front elevation. Minute PL18e/2010 refers.</p> <p>b. 2010/00276, <i>Lowenna Manor, Rock</i> – TPO, works to trees covered by a Tree Preservation Order namely 6 no. ash trees to be reduced (crown reduction) 30%. Minute PL18f/2010 refers.</p> <p>c. <i>MVL/10/EG/0094, Penmayne Villas, Rock</i> – Minute PL22f/2010 refers. Mr H. Mason, Enforcement Officer, has emailed to advise this matter (<i>complaint about various items being stored in the garden of a house in Penmayne Villa</i>) has been formally registered and a site visit should be made within 10 working days (from 19th March). They will then determine the appropriate course of action. See also Agenda item 49e/2010 below.</p> <p>d. 2009/00828, <i>Pityme Park</i> – Mr Mark Evans confirms the application has <u>not</u> been formally withdrawn, though there is still the question of whether, in light of the additional information regarding land ownership of the highway verge, the application is indeed valid. Either way he cannot speculate as to whether or not Sanctuary Housing or the site owners intend to submit any future application on this site. Upon his return from leave he intends to clarify Sanctuary Housing’s position in respect to the current application at which point he will also ask whether they have pulled out and, in turn, will feedback to the Council.</p> <p>Noted Mr Tom Flanagan, Environment, Planning and Economy Corporate Director advised Members’ complaint has been escalated to Stage 3 for an independent investigation. The Clerk</p>	

	<p>to seek clarification as to whether this investigation is truly independent, given that it is Mr Arthur Hooper, Head of Highways who will be investigating the complaint.</p>	Clerk
48/2010	<p><u>Traffic Matters</u></p> <p>a. <i>Park and Ride Scheme for 2010</i> – Minute 35a/2010 refers. It was reported that Mr Bray is experiencing problems in obtaining a buggy for the “ride” element of the project. He has been provided with a possible solution. To be reviewed in September.</p> <p>b. <i>Trewiston Lodge</i> – Minute 42b/2010 refers. It was AGREED the Clerk to contact Mr Brian Doney, Highways and report that the speed of traffic outside the nursing home is a cause of concern and to seek his suggestions for a solution.</p> <p>c. <i>Double Yellow Lines</i> – Minute PL21a/2010 refers. Mr Doney, Highways advises that the Lowlands share of the consultation costs is £1,600 and the construction costs are £2,737.42. He is to arrange a meeting, with all the parishes, to discuss options / alternatives. The Clerk was asked to ensure the Police are included in any meeting and that someone in authority with Highways is present. Members were dismayed at the cost and the implications of setting a precedent by financing what is, in effect, a Highways issue.</p> <p>d. <i>Bollards, Rock Road</i> – Minute PL21b/2010 refers. Noted the bollards have not been delivered. The Clerk to contact Mr Doney.</p> <p>e. <i>Penmayne, Rock</i> – Minute PL22f/2010 refers. Mr Paul Allen, Highways, advises:</p> <ul style="list-style-type: none"> • Mr Colin Lewis has not yet visited the site to look at the boat & trailer, van and car left on the grass verge or the stones outside Cherrywood House, to see if they are within the Highways and causing a problem, but he will do so when next in the area. • Highways are aware of the poor condition of the road surface at Penmayne and it is on their long list of roads requiring repairs, which is subject to prioritisation and available future budgets. <p>See also Agenda item 48d/2010 above.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
49/2010	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-01, to a value of £5,061.93 was APPROVED for payment.</p> <p>The new rent for the Council Chamber has been calculated at £500.75 per quarter (based on the Council rate, average 14.15%). It was AGREED to authorise the Clerk to negotiate new terms, as this increase is considered excessive.</p> <p>b. <i>End of Year Accounts</i> – the Clerk reported the accounts are prepared, as far as possible, she is awaiting bank statements. She has arranged to meet with the Internal Auditors on 19th March</p> <p>c. <i>Interest Rates</i> – Minute 36b/2010 refers. Noted interest rates on the Council’s accounts are.</p> <ul style="list-style-type: none"> • <u>NS&I Investment Account</u> – 0.20% - 0.30% • <u>Barclays Business Saver Account</u> – 0.05% 	Clerk

	<p>d. <i>Insurance Cover</i> – Minute 22c/2010 refers. Cllr. Strong reported he had obtained an alternative quotation, for almost half the present cost. This will be sent to the Clerk for action. The Scouts/Guides' huts will be removed from the policy, as the owners insure them. The Clerk to confirm this with the Scouts and Guides.</p> <p>The current insurance policy has been transferred from Allianz Insurance Plc to the Local Council Team with Aon. The Clerk to advise Aon we will not be renewing with them.</p> <p>e. <i>Earmarked Reserves</i> – Minute PL63a/2010 refers. Members confirmed they wish to transfer £500 to the Play Equipment Fund bank account.</p> <p>f. <i>Clerk's Training</i> – Members approved the Clerk's attendance on an SLCC "Back to Basics" course. The Council's share of the cost will be £9.38, plus a share of the travelling expenses.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
50/2010	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Minutes 23a/2010 refers.</p> <p>b. <i>Fixed Penalty Notices</i> – Minute 42a/2010 refers. The Methodist Church has agreed to Members' request to install a letterbox to be affixed near the side entrance. Printing of the fixed penalty notice books are on hold, pending a decision as to whether the Council is to stay in their current premises.</p> <p>c. <i>Trewint Playing Field</i> – Minute 42d/2010 refers. Cllr. Mould wondered if it would be possible to build an all purpose building (on the site of the existing pavilion/scout/guide buildings), for the use of local organisations. For further discussion.</p> <p>d. <i>Fete</i> – rescheduled for Saturday, 17th July 2010.</p>	
51/2010	<p><u>Environmental Matters</u> –</p> <p>a. <i>Footpath Contractor</i> – noted a resident has written to say: "...how appreciative we are of the new contraction work. Noted this Friday and Saturday: first class job – very pleasant young man.." Mr David Barnes has been informed.</p> <p>b. <i>Footpath No.9, Penmayne (Part)</i> – CC has sent a "Confirmation of Public Path Order", relating to Land at Penmayne, Rock.</p> <p>c. <i>Grass Verges</i> –</p> <ul style="list-style-type: none"> • <u>Agency Agreement</u> – Members accepted the terms of the agreement for 2010/11, and signed accordingly. • <u>Verge by Bus Stop/Phone Box</u> – it was AGREED to ask Mr David Barnes to cut the ivy on the trees. <p>d. <i>Overhanging Hedges</i> – Minute PL22h/2010 refers. The Clerk to contact the owner of a property at Stoptide and request the hedge is cut back to their boundary line. .</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
52/2010	<p><u>Documentation</u> –</p> <p>a. <i>Policing Update</i> – March 2010. Circulated previously by email.</p> <p>b. <i>Annual Minerals & Waste Monitoring Report 2008/09</i> – available to view and comment between 29th January and 31st December: http://consult.cornwall.gov.uk/portal/planning/amr_0809/amr_0809</p>	

	<p>c. <i>Take Part Cornwall</i> – survey to identify the difficulties faced by local community organisations/groups and Parish Councils to recruit and retain volunteers. In particular we would like to know where there are gaps in filling particular roles and how we may be able to help: http://www.surveymonkey.com/s/RC8NQNT</p> <p>d. <i>Clerks & Councils Direct</i> – March 2010. Taken by Cllr. Mould.</p> <p>e. <i>The Clerk</i> – March 2010.</p> <p>f. <i>Minerals & Waste Planning Policy</i> – letter from Mr Adrian Lea, CC Natural Resources Manager explaining work to date on the Cornwall Core Strategy (formerly Minerals and Waste Development Frameworks). Further consultation, on the waste core policy, will be carried out later in 2010.</p> <p>g. <i>Town & Parish Council Newsletter</i> – March 2010.</p> <p>h. <i>Cab-in</i> – Annual Report from the Citizens' Advice Bureau. Taken by Cllr. Gilbert.</p> <p>i. <i>St Minver Link</i> – March/April 2010.</p> <p>j. <i>Wadebridge & Padstow Community Network Page</i> – can be accessed on www.cornwall.gov.uk/wadebridgepadstowcna. You can add information by contacting Ms Lisa Riches</p> <p>k. <i>Air Ambulance</i> – Members are asked to help the charity secure a £2,500 prize by voting for their team “Drambluie Rinse” on www.drambuie.co.uk/teams.</p>	
53/2010	<p><u>Diary Dates</u> –</p> <p>a. <i>Planning Meeting</i> – 19th April 2010.</p> <p>b. <i>Your Shore Project</i> – Cornwall Wildlife Trust will be hosting two events for the Polzeath Voluntary Marine Conservation Area:</p> <ul style="list-style-type: none"> • <u>Fun Marine Discovery Day</u> – Monday, 3rd May 2010, 10am – 3pm, Polzeath Beach. • <u>Evening of Presentations About the Project</u> – Wednesday, 5th May 2010, 6.30-8.30pm, Tubestation, Polzeath. <p>c. <i>Parish Plan Steer Group</i> – Thursday, 15th April 2010 at 7.30pm. Members are reminded to send any topics for discussion to Cllr. Taper (our representative), by Friday, 9th April at the latest.</p>	All Members
54/2010	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>Nil items.</i></p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 10th May 2010