



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 1st FEBRUARY 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC) Cllr. Mrs Morgan
 Cllr. Strong Cllr. Taper Cllr. Mrs Webb
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
16/2010	<u>Apologies for Absence</u> – Cllr. Rathbone (family commitment); Cllr. Gibson will be arriving late. Cllr. Gibbsourne was not present at this time.	
17/2010	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none	
18/2010	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 4 th January 2010, AGREED as a true record. b. <i>Planning Meeting</i> – 18 th January 2010, AGREED as a true record	
19/2010	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor was not present. Cllr. Gisbourne arrived at this point. b. <i>County Council</i> – Cllr. Gisbourne advised Members that on Thursday, 4 th February, 6pm, Council Chamber, Camelford. CC will be holding a public meeting to discuss the future of this building. c. <i>St Minver Highlands Parish Council</i> – the January Minutes were made available at the Meeting. Various points, from the Minutes, were discussed. d. <i>Padstow Harbour Commission</i> – a copy of the December Minutes were made available at the Meeting. Cllr. Blewett reported the PHC are giving further consideration regarding Members request for a “car park full” sign. It is likely to be manually operated.	

<p>20/2010</p>	<p><u>Planning Applications –</u></p> <p>a. 2010/00008, <i>St Minver Methodist Church</i> – FP, to resurface existing car park and off road dropping area. NO OBJECTION.</p> <p>b. 2010/00015, <i>Trelawney Court, Rock Road</i> – TPO, works to trees covered by a Tree Preservation Order namely removal of dead wood, ivy and crowning of five Cupressus macrocarpa trees. NO OBJECTION.</p> <p>c. 2010/00035, <i>2 & 3 Little Treverrow, Rock</i> – FP, demolition of 2 No. holiday homes and the construction of a new holiday home. Cllr. Gisbourne declared a prejudicial interest, as he owns a neighbouring property. OBJECT on the grounds the proposal is out of keeping with the neighbouring cedar chalets. Members feel this is setting a precedent and that the increased height is out of scale.</p> <p>d. 2009/00828, <i>Land Adjacent to Pityme Park</i> – Minute PL04b/2010 refers. Council considered:</p> <ul style="list-style-type: none"> • <u>Complaint</u> – Mr Keith Morgan’s response (copy circulated at the January Planning Meeting) to Members’ complaint regarding Ms Kate Stephens handling of this planning application. Members feel Ms Stephens has not justified why she completely changed her mind and is now prepared to permit a narrow road/pavement width. It was AGREED to take this forward to Step 2 of the Complaints Procedure. Members feel that she has been subjected and succumbed to “pressure from above”. • <u>Progress Update</u> – Mr Mark Evans, Planning Officer advises: <i>“As far as I am aware, Sanctuary Housing are investigating an alternative footpath route that may or may not overcome the concern that has been expressed by the Parish Council and others in respect to pedestrian and highway safety. The Housing Department and the divisional member Cllr. Gisbourne have been involved in these investigations in so far as they relate to the use of tenanted council land. It is worth stressing that this involvement in no way prejudices the consideration, assessment or outcome of any future planning application.”</i> <i>“Should Sanctuary Housing find an alternative route for the footpath that is technically possible, and that the current tenants are happy in principle with, then the next stage would be to submit an amended application for the Council’s formal consideration. Such a resubmission would be advertised in the usual way and the Parish Council will be re-consulted. The application would again be fully assessed from a highway safety perspective and your Parish Council’s input would again be valued. I have recommended that if Sanctuary Housing intend to resubmit with an amended scheme that they discuss this with the Parish Council in the first instance.”</i> Members request that any future application from Sanctuary Housing, should address not only the footpath access, but also the road access, including the width. They remain extremely concerned about this matter. The Clerk to make this known to the Planning Officer, Mr Mark Evans. 	<p>Clerk</p> <p>Clerk</p>
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	<p>Cllr. Gisbourne advised that his only intervention in this matter had been to protect the interests of existing tenants, by preventing a CC Officer from putting undo pressure on them.</p> <p>e. <i>2009/01120, Daymer Bay Golf Clubhouse, Rock</i> – change of use from clubhouse to B1 to incorporate office, workshop and storage accommodation and associated land for the use of car parking. Noted this application, which Members opposed, has been referred to the Sub-area Planning Committee for a decision, on 4th February 2010 at 5pm, Liskeard. Cllr. Mould reported the applicant wished to change the application to one for 18 cars only, to be for a “trial” period. Members were not happy that the case officers appeared to have agreed to this change. They felt that this should be the subject of a fresh application. It was AGREED the Clerk should contact Ms Hewitt, accordingly.</p>	Clerk
21/2010	<p><u>Traffic Matters</u></p> <p>a. <i>Park and Ride Scheme for 2010</i> – Minute 06a/2010 refers. Cllr. Morgan advised that Mr Bray was progressing with his proposal to increase his park and ride facility for the 2010 season. It was understood this facility would be available for Easter.</p> <p>b. <i>Double Yellow Lines</i> – Minute PL72/2009 refers. The Clerk reported Mr Brian Doney, Highways had met Highways Design Group on 27th January 2010 but to date no update regarding Members’ request for double yellow lines, had been received.</p> <ul style="list-style-type: none"> • “All-year round” to continue from Penmayne House to the top of Lynam Lane and the right-hand side of Green Lane, running into Forlaze Road. • Seasonal lines on both sides of the road from the entrance to Tristram car park to the entrance of the Beach car park, Polzeath. An error had been made. Members wished this, too, to be all-year round. <p>The Clerk to request Mr Brian Doney to provide bollards for the start of the holiday season, at Easter. The Clerk to ask if it is possible to have the “no parking” posts re-instated.</p> <p>c. <i>Potholes</i> – Mr Brian Doney has advised that Highways are inspecting every road in the County and will be introducing a repair programme to deal with the potholes. Trewiston Farm and Trewiston Nursing Home there is a drainage problem, which is creating an icy hazard.</p> <p>d. <i>Road Gritting</i> – Mr Doney advises Highways did have resources in the St Minver region, during the recent weather conditions. Members were concerned that the grit lorries had stopped at Pityme. The Clerk to report this to Mr Doney.</p> <p>Members wished to see a grit bin on Polzeath Hill, adjacent to the TubeStation; on the corner of Shores Lane; grass verge adjacent to the Carters’ Pub; layby on Worthy Hill, just past the Daymer Bay turning; on the grass verge on Trewint Corner; adjacent to Cantillon Close/Trewiston Lane; by Spar, Rock Road; verge by Greenbanks; seat by Rock Villas; Dingles Way, Penmayne.</p> <p>Cllr. Blewett advised of a private company who is able to grit roads. The cost is approximately £150 per mile. Members were reluctant to finance this twice, once in the CC rates and, again, if the Parish Council contributes.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>22/2010</p>	<p><u>Financial Matters –</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2009/10-11, to a value of £1,491.36 was APPROVED for payment.</p> <p>The Clerk to send the invoice for the Football Club’s rent to Mrs Meneer.</p> <p>b. <i>Asset Register</i> – copy previously circulated. Council AGREED the Asset Register values to be the same as the previous year and confirmed they have adequate insurance cover. With regards to the comment made by the External Auditor in 2008/9: “Although the cover has been increased the Council should once again review its level of fidelity guarantee insurance cover. The current level of £35,000 is still below the Audit Commission’s guideline level of £37,000, i.e. cash balances plus half the precept.” The Clerk reported she believed the Council would be within the required levels this year, but pointed out it is difficult to be precise when making budget forecasts and she feels the Audit Commission are being unreasonable over this matter.</p> <p>c. <i>Insurance Cover</i> – Members will consider further quotations from alternative suppliers, to include considering whether there is any need to insure benches, etc. In the meantime Cllr. Mould will check to ensure the owners of the Scouts/Guides huts are insuring the buildings and there is no duplication of cover.</p> <p>d. <i>Requests for Funding</i> –</p> <ul style="list-style-type: none"> • <i>Polzeath Community Project</i> – Members wished to have further information, before making any contribution towards a renewable energy installation at the Tubestation, Polzeath. The Clerk to invite Henry Cavender to attend their Meeting. • <i>St Minver Methodist Church</i> – Members did not feel it was appropriate to contribute towards the cost of resurfacing the car park. <p>Cllr. Gibson arrived at this point.</p>	<p>Clerk</p> <p>Cllr. Mould</p> <p>Clerk</p> <p>Clerk</p>
<p>23/2010</p>	<p><u>Trewint Playing Fields –</u></p> <p>a. <i>Children’s Play Area</i> – Minutes 08a/2010 refers. Noted the Clerk has requested RoSPA to carry out an annual inspection in April.</p> <p>Mr Mark Meneer has written to say he has found a further manhole in the football changing rooms, which used to be the ladies toilets, before the new ones were built. He thinks there are too many pipes going into the manhole but does not think there is any answer to this. In future he will check this manhole to make sure it is clear and avoid the men’s toilet flooding.</p> <p>b. <i>Trewint Recreational Complex 2009 Dog Control</i> – Minute 08b/2010 refers. In the absence of Cllr. Rathbone there was no update, regarding training for those who will be issuing fixed penalty tickets.</p>	
<p>24/2010</p>	<p><u>Environmental Matters –</u></p> <p>a. <i>Overgrown Footpaths</i> – it was AGREED Cllr. Mould will contact the Footpath Contractor (Mr Barnes) with a view to having work carried out on the Worthy Hill to Daymer Lane footpath, passing between Rosemary and Brayfield at the Worthy Hill end and Old Farm and the Old Barn at the DL end.</p>	<p>Cllr. Mould</p>

	<p>b. <i>War Memorial Playing Fields</i> – Members advised the Clerk there are no such fields in their area.</p> <p>c. <i>Memorial Bench, Daymer Bay to St Enodoc Footpath</i> – Minute PL06/2010 refers. Mrs Lawford, the lady who is seeking permission to erect a bench on this footpath hopes to attend the Meeting on 19th April. The Clerk has asked her to bring an illustration of the type of bench she intends to provide, together with a map of her preferred site. She has also expressed her willingness to make a contribution towards future maintenance costs. Cllr. Mould advised she believes the area in question is common land. The Clerk to contact Mr Jolyon Sharpe to enquire CC's position regarding benches.</p>	<p>Clerk</p> <p>Clerk</p>
25/2010	<u>Quality Status</u> – Minute 10/2010 refers. The Clerk reported she has almost completed compilation of the Council's QS submission. She will be putting a Community Engagement Strategy before Members at their March Meeting.	
26/2010	<u>Joint Meeting</u> – the Joint Meeting with Highlands was deemed to be interesting and useful. Cllr. Gisbourne reported that there would be a Police presence on Polzeath Beach when the public schools break-up. It was AGREED the Clerk would contact Mr David Short, to establish how we could have representation on the Parish Plan Committee. Members do not see any merit in a change to the boundary for Polzeath. The Clerk to advise Highlands of this decision.	<p>Clerk</p> <p>Clerk</p>
27/2010	<u>Documentation</u> – <ul style="list-style-type: none"> a. <i>Cornish Diet</i> – an appeal from Mebyon Kernow to implement the Cornish Diet. b. <i>Community Network Meeting</i> – Minutes of Meeting held on 10th December 2009 were made available at the Meeting. c. <i>Clerks & Councils Direct</i> – January 2010, taken by Cllr. Mould. d. <i>The Clerk</i> – January 2010, taken by Cllr. Mould. e. <i>Cornwall Matters</i> – CC press release. 	
28/2010	<u>Diary Dates</u> – <ul style="list-style-type: none"> a. <i>Planning Meeting</i> – 15th February 2010. b. <i>Network Meeting</i> – Thursday, 11th February 2010, St Merryn Church Hall, Churchtown @ 7pm. The change of venue was noted. Cllrs. Mould and Webb to attend. Noted further Meetings are scheduled for Thursday 22nd April and Thursday, 10th June 2010. All Meetings commence at 7pm. c. <i>Cornwall in Bloom</i> – Saturday, 27th February 2010, 10am – 3pm, New County Hall, Truro. Free, to include lunch. d. <i>CALC Annual Conference</i> – Saturday, 20th February 2010, New County Hall. 10am–4pm (AGM will be held at 2pm). 	Cllrs. Mould / Webb
29/2010	<u>Information Only/Future Agenda Items</u> : – none	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st March 2010