



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 4th JANUARY 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC) Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Strong Cllr. Taper
 Cllr. Mrs Webb Mrs Thompson (Clerk)

| Minute | AGENDA ITEMS | Action |
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| | <u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present. | |
| 01/2010 | <u>Apologies for Absence</u> – none. | |
| 02/2010 | <u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none | |
| 03/2010 | <u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 7 th December 2009, AGREED as a true record. b. <i>Planning Meeting</i> – 21 st December 2009, AGREED as a true record. | |
| 04/2010 | <u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor. b. <i>County Council</i> – Cllr. Gisbourne was not present at this point. c. <i>St Minver Highlands Parish Council</i> – the December Minutes and January Agenda had not been received. No response had been received from Highlands, regarding their reasons for suggesting that the whole of Polzeath should be included within their boundary. d. <i>Padstow Harbour Commission</i> – a copy of the November Minutes were made available at the Meeting. Capt. Atkinson advises he will put the request for an electronic sign back to the Commissioners. He wonders if these can easily be 'remote controlled', there may be considerable expense involved if GPRS modems, SIM cards, etc. are needed. Members hope to attend the next meeting of the PHC, to discuss this sign, including who will operate it if a manual sign is installed; and to express their views on the proposed ice cream sales. | Members |

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| | Members had NO OBJECTION to the proposal to permit ice cream sales from the dinghy park. This is for 2010 only. The Clerk to advise the PHC and to request suitable and sufficient litter bins are provided. | Clerk |
| 05/2010 | <p><u>Planning Applications</u> –</p> <p>a. 2009/01707, <i>Porthilly Greys, Rock</i> – LBC, application for Listed Building Consent for the consolidation and lateral restraint of external masonry walls. NO OBJECTION.</p> <p>b. 2009/01713, <i>5 Brea Road, Rock</i> – FP, extensions and alterations to dwelling. OBJECT on the grounds that the application would be an overdevelopment of the site. The road has recently been resurfaced by residents and Members feel that a condition should be applied that any damage to this should be “put right”. This road has been a problem for a number of years and it is thanks to the residents that this has been resolved. A neighbour has brought to our attention that she believes she would suffer a loss of amenity.</p> <p>c. 2009/01738, <i>Flintstones, Rock</i> – TPO, works to trees covered by a Tree Preservation Order namely removal of seven low heavy limbs on Mature Cupressus Macrocarpa. NO OBJECTION.</p> <p>d. 2009/01743, <i>Shoals, Rock Road</i> – TPO, works to trees covered by a Tree Preservation Order namely removal of overhanging limb on mature Cupressus Macrocarpa and removal of one low branch on mature Pinus nigra. Deferred to the Planning Meeting, as the paperwork had not been received.</p> <p>e. 2009/01756, <i>35 Higher Tristram, Polzeath</i> – FP, demolition of existing rear porch and construction of conservatory. Deferred to the Planning Meeting, as the paperwork had not been received.</p> <p>f. 2008/00123, <i>Tredare, 2 Trelyn</i> – retention of fence previously erected without permission. Cllr. Gisbourne was asked if he would check to see if this required further temporary planning permission to be retained, whilst the hedge grows.</p> <p>g. 2009/00988, <i>Silvermead, Rock</i> – demolition of existing buildings and erection of a four storey flat-roofed building accommodating 12 apartments, plus basement as lower ground floor, erection of single storey lodge for use as an office/store/plant room, construction of a swimming pool together with associated parking and landscaping.</p> <p>The Clerk to contact the Planning Officer to enquire if this is going to appeal and to ensure our previous comments are put to the Planning Inspectorate.</p> | <p>Cllr. Gisbourne</p> <p>Clerk</p> |
| 06/2010 | <p><u>Traffic Matters</u></p> <p>a. <i>Park and Ride Scheme for 2010</i> – Minute PL72/2009 refers. Cllr. Morgan has heard nothing further from Mr Bray, regarding his proposal to increase his park and ride facility for the 2010 season. However, she emphasised he fully intends to go ahead with this proposal.</p> <p>b. <i>Road Closure</i> – Porthilly Lane, Rock for new water mains work. The road will be closed for up to a week, commencing 1st February 2010.</p> | |

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| 07/2010 | <u>Financial Matters –</u> a. <i>Accounts for Payment</i> – schedule No.2009/10-10, to a value of £1,491.36 was APPROVED for payment. b. <i>External Auditor</i> – the Audit Commission advised that a new External Auditor has been appointed, Mr Wayne Rickard. | |
| 08/2010 | <u>Trewint Playing Fields –</u> a. <i>Children’s Play Area</i> – Minutes 173a/2009 refers. Copies of the H&S inspections, carried out by Mr Meneer, were made available. Cllr. Gilbert said that one problem is being pursued with the equipment supplier. Cllr. Rathbone advised there are new rules about the siting of play areas. b. <i>Trewint Recreational Complex 2009 Dog Control</i> – Minute 173b/2009. The Order is now in place. Cllr. Rathbone advised Members need to take the details of those they see allowing their dogs to foul the area and report it to him. He will arrange training for those issuing fixed penalty tickets in February. c. <i>Criminal Records Bureau Check</i> – Minute 173c/2009. Mr Mark Meneer has been issued with the CRB application form. | Cllr. Rathbone |
| 09/2010 | <u>Environmental Matters –</u> a. <i>Bench, Polzeath Hill</i> – Minute 178a/2009 refers. It was AGREED to accept the quotation for repairs to the bench from Mr Meneer of £70. The Clerk to advise Mr Meneer. b. <i>Daymer to Polzeath Footpath</i> – Ms Sophie Hamilton advises additional metal signs have been erected: (1) attached to the metal road sign at the Polzeath entrance and (2) attached to the coast path sign at Daymer Bay. It is hoped the new signs, along with the 15 or so discs that are already in situ, will deter cyclists using this section of the path. | Clerk |
| 10/2010 | <u>Quality Status</u> – Minute 165a/2009 refers. Council considered the following matters, to enable their application for this award to progress: a. <i>Test 4: Communications Mandatory</i> – Members’ contact details should be included in <i>The Link</i> , but Mr Brian Crank is unable to oblige, due to space constraints. Cllr. Rathbone will speak to him. In the meantime, the Clerk to place a notice / advertisement in the <i>North Cornwall Advertiser</i> , to overcome this problem. b. <i>Test 4: Communications Other</i> – Cllrs. Gibson and Gilbert will assist with press coverage since November 2008, by providint for example a cutting of the opening of the children’s playarea. c. <i>Test 8: Promoting Local Democracy</i> – Cllrs. Gibson and Gilbert will supply a photograph of the children’s panels on the new play equipment? d. <i>Test 10: Training and Development Policy</i> – it was AGREED to adopt the draft policy. | Clerk Cllrs. Gibson / Gilbert Cllrs. Gibson / Gilbert |
| 11/2010 | <u>Documentation –</u> a. <i>East Cornwall Local Action Group</i> – leaflet advertising grants available (conditions apply). Taken by Cllr. Gilbert. | |

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| | <ul style="list-style-type: none"> b. <i>Boundary Committee</i> – summary of the final recommendations on the future arrangements for Cornwall Council. Taken by Cllr. Mould. c. <i>CC Off Street Parking Places Order 2010</i> – consultation document can be viewed on www.cornwall.gov.uk/TrafficConsult. Deadline for comments is 13th January 2010. d. <i>Building Control Newsletter</i> – December 2009. Taken by Cllrs. Mould and Webb. e. <i>Town & Parish Newsletter</i> – December 2009. Taken by Cllr. Mould. | |
| 12/2010 | <p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Planning Meeting</i> – 18th January 2010. Apologies from Cllr. Blewett, Gibson and Rathbone. b. <i>Network Meeting</i> – Thursday, 11th February 2010, Egloshayle Pavilions, Wadebridge. Cllrs. Mould and Webb to attend. Noted further Meetings are scheduled for Thursday 22nd April 2010 and Thursday, 10th June 2010. All Meetings commence at 7pm and will be held in the Egloshayle Pavilions. c. <i>Joint Meeting with Highlands</i> – Wednesday, 27th January 2010. Apologies from Cllrs. Rathbone and Strong. d. <i>North Cornwall Assoc. of Local Council</i> – 24th February 2010, 7.30pm at Camelford Hall. Mr Arthur Ludgate, Vice Chairman of the Association has written to urge a representative to attend. Deferred to the next Full Council Meeting. | Cllrs. Mould / Webb |
| 13/2010 | <p><u>Information Only/Future Agenda Items:</u> –</p> <ul style="list-style-type: none"> a. None. | |
| 14/2010 | <p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, relating to the issue of contracts, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw, for the remainder of this Council Meeting.</p> | |

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st February 2010

St Minver Lowlands Council
MINUTES OF THE CLOSED SESSION
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 4th JANUARY 2010 @ 7.30pm

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| | In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2, the following items will be discussed by the Council in closed session. | |
| 15/2010 | <p><u>Financial Decisions –</u></p> <p>a. <i>Contracts 2010/11</i> – Minute 174b/2009 refers. Council considered the tenders received and it was AGREED to allocate the following contracts:</p> <ul style="list-style-type: none"> • <u>Footpath</u> – Cllr. Mould said that the footpaths should be checked before invoices are settled. Contract allocated to DB Grounds Maintenance at a cost of £800 per cut, subject to a satisfactory reference from St Mabyn and St Tudy Parish Councils, the Clerk to obtain. • <u>Grass Verges</u> – contract allocated to DB Grounds Maintenance at a cost of £200 per cut, with six cuts required this year, subject to a satisfactory reference (as above). | <p>Clerk</p> <p>Clerk</p> |

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st February 2010