



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 6th OCTOBER 2009 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Rathbone Cllr. Strong
 Cllr. Taper Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Jolyon Sharpe, CC Beach Ranger and PC Taylor.</p> <p>Mr Sharpe provided a CD of the Strategic Beach Management Plan for North East Cornwall. He agreed that a link may be made from the Council's website. He is still working on the site specific plans. Polzeath is one of those which are outstanding. He referred to the "rock pool rambles", which have been a tremendous success. The recycling facilities have been a success, though there has been an issue with cardboard being left. A beach questionnaire had been undertaken at Polzeath, seeking views on dogs on the beach – 65% had been against their presence. A separate "spot" questionnaire (at Polzeath) had raised other issues, relating to the water quality, overcrowding, lack of parking and toilet provision. The Clerk to request that "no horses/bikes" signs be erected at either end of the Daymer to Polzeath footpath. Mr Sharpe said the problem of trading on the road at Polzeath has been resolved, however, a total ban is proving more problematic.</p>	<p>Clerk</p> <p>Clerk</p>
132/2009	<u>Apologies for Absence</u> – Cllrs. Gisbourne (ill health), Morgan (work commitment) and Webb (leave).	
133/2009	<p><u>Members' Declarations:</u></p> <p>a. <i>Register of Members' Interests</i> – Cllr. Taper returned his Register of Members' Interest form. Clerk to submit to CC.</p> <p>b. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllrs. Mould and Blewett in 136d/2009</p> <p>c. <i>Declarations of Gifts over £25</i> – none</p>	<p>Clerk</p> <p>Clerk to record</p>
134/2009	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 7th September 2009, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 21st September 2009, AGREED as a true record.</p>	

135/2009	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor spoke to the crime figures, of which there has been a slight increase, but mainly related to one caravan park. He is providing crime prevention information to the owners. He referred to the cones on Rock Road and felt they should be moved nearer the slipway. There was some discussion regarding co-operating with neighbouring Parish Councils to cut the cost of consultation, relating to Highways matters. PC Taylor will sound out Parish Councillors as he attends their Meetings. The problem of speeding farm vehicles was raised and PC Taylor said that all such incidents should be reported to the Police.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne was not present, but had provided a written update, which was read to the Meeting.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the September Minutes, were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the August Minutes were made available at the Meeting.</p> <p>e. <i>Joint Highways Working Party</i> – there was nil to report.</p>	PC Taylor
136/2009	<p><u>Planning Applications</u> – it was suggested that a large pin board should be provided to enable the planning applications to be displayed for Members, but this was not thought to be impracticable.</p> <p>a. 2009/01191, 3 Porthilly Lane, Rock – FP, construction of balcony on existing flat roof. NO OBJECTION.</p> <p>b. 2009/01264, Trelindy, Porthilly Lane, Rock – FP, extensions and alterations to existing dwelling. NO OBJECTION.</p> <p>c. 2009/01298, Dormie House, Rock – TPO, Works to trees covered by a Tree Preservation Order namely: Tree 1: Horse Chestnut - crown raise canopy all around to 4m approx from ground level, remove major deadwood, 10% crown reduction, to remove growth of 1m approx in certain areas; Tree 2: Ash - first tree of ash group located in western corner, namely removal of two lowest right hand branches over land, crown reduction of 15% approx removing 1-1.5m of growth from other leaning stem, ensuring all pruning cuts are one third or less of the remaining stem thickness. NO OBJECTION, providing the Tree Officer does not have any concerns.</p> <p>d. 2009/01336, Land Adjoining Rock Bakery – construction of new dwelling. Cllr. Mould spoke to the previous reasons for refusal for this application. Then she and Cllr. Blewett left the Meeting, whilst this item was discussed. NO OBJECTION. Members noted the improvements which have been made and believe these have addressed the previous planning objections.</p> <p>e. 2009/01339, Camel Point, Rock – creation of swimming pool with plant room & associated landscaping & addition of weather-boarding to front elevation of property. NO OBJECTION.</p>	
137/2009	<p><u>Other Planning Matters</u></p> <p>a. 2009/00828, Land Adjacent to Pityme Park – Cllr. Mould reported regarding the decision to refer the application to the Strategic Planning Meeting. The reason for this move is unclear. Noted a “holding” reply has been received from Tom Flanagan, Corporate</p>	

	<p>Director, Environment, Planning and Economy, in response to Members' complaint regarding Highways handling of this application. A draft letter of objection, from Highlands, was made available at the Meeting.</p> <p>b. <i>TPO Map</i> – a map of trees covered by Tree Preservation Orders was provided to Cllr. Gibson as the Council's Tree Officer.</p>	
138/2009	<p><u>Traffic Matters</u></p> <p>a. <i>School Crossing Patrol Officer</i> – 124c/2009 refers. Deferred to the November Meeting.</p> <p>b. <i>Rock Road Parking</i> – Minute 124e/2009 refers. Council received a verbal update, following the meeting between Cllrs. Blewett, Gibson and Mould and Highways. Minute 135a/2009 also refers.</p> <p>c. <i>Trewint Lane</i> – Mr Brian Doney, Highways advises he has made arrangements to have the 30mph sign repaired.</p>	
139/2009	<p><u>Polzeath Policing 2010</u> – it was AGREED not to commit to any contribution in advance, however, Members would be prepared to review this decision by calling an emergency meeting if necessary. Cllr. Gibson left the Meeting at this point.</p>	
140/2009	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2009/10-07, totalling £4,282.84 was APPROVED for payment.</p> <p>b. <i>Budget Monitor</i> – a copy was circulated at the Meeting.</p> <p>Noted a draft budget paper will be circulated with the November Agenda. Members were requested to give some thought to any project they may wish to carry out in 2010/11. The Clerk was asked to look into the implications and costs involved in providing a School Crossing Patrol.</p> <p>A Park and Ride scheme for 2010 to be discussed at the November Meeting.</p> <p>c. <i>Police Mobile 'Phone</i> – it was AGREED to meet a request from Trebetherick Residents' Association to contribute a further £25 towards the cost of maintaining the mobile 'phone in use by PC Malcolm Taylor.</p>	Clerk
141/2009	<p><u>Website Links</u> – Minute 128/2009 refers. Deferred from the September Full Council Meeting. Council considered the list of possible "links" from ICT Connect Ltd. and it was AGREED to accept the list and to include the Strategic Beach Management Plan for North East Cornwall (Public Forum refers). Clerk to advise the webmaster, Mr Lawrence.</p> <ul style="list-style-type: none"> • info4local - the one-stop information gateway for people working in local public services. You can use this portal to get quick and easy access to the information you need from central government departments, agencies and public bodies. • Defra • Met Office • Environment Agency • Business Link - Practical advice for business • Building Britain's Future (HM Government) 	Clerk

	<ul style="list-style-type: none"> • Cabinet Office • Natural England (Countryside Agency) • English Heritage • Forestry Commission • Planning Inspectorate • Planning Portal - the government's online service for planning. • London Olympics 2012 - Home page or South West page • The National Trust • Devon & Cornwall Police • Wadebridge Neighbourhood Policing • Home Office • RNLI • Cornwall Federation of WI • BBC Cornwall • Sustrans • Wadebridge Town Council • Cornwall Rural Community Council • Cornwall Wildlife Trust • Cornwall Gardens Trust • GENUKI: Cornwall • Recycle for Cornwall 	
142/2009	<p><u>Trewint Playing Fields –</u></p> <p>a. <i>Children’s Play Area</i> – Minutes 126a/2009 refers. No problems were reported.</p> <p>b. <i>Dog Control Order, Trewint Playing Field</i> – Minute 126b/2009. It was AGREED the order (to be entitled the “Trewint Recreational Complex 2009”) would come into force on 1st December 2009. The Clerk to place an advertisement at least 7 days beforehand. She will arrange for a notice to be placed on the Council’s website and to erect a laminated copy on site. Cllr. Rathbone will order two green, DCO signs for the site. Training must be delivered to those issuing fixed penalty notices (FPN) and the Clerk will contact DEFRA (training provider) to establish when the next course will be held locally. It was reported that any monies received from the FPNs will come to the Parish Council.</p> <p>c. <i>Criminal Records Bureau Check</i> – Minute 126d/2009 refers. It was AGREED the Clerk would check with Ms Tracey Snell, to establish if there is a need for Mr Meneer to be the subject of a CRB check.</p> <p>d. <i>Trewint Toilets</i> – Minute 125a/2009 refers. It was AGREED to have the toilets cleaned daily during the winter period. The Clerk to advise Mr Meneer.</p>	<p>Clerk</p> <p>Cllr. Rathbone</p> <p>Clerk</p> <p>Clerk</p>
143/2009	<p><u>Environmental Matters –</u></p> <p>a. <i>Agency Agreement</i> – Minute 127a/2009 refers. Ms Glynis Deacon, CC advises that: “On checking the maps I noticed a discrepancy and have now cleared this with the Area Steward. The measure for Rock Road had been miscalculated as 2900m² and should be 3286m². I have amended your 2009/10 budget allocation accordingly and the revised budget is £1512.70. The Clerk to request the documentation (held by Cllr. Morgan) to be returned urgently, so that the grant may be claimed.</p>	<p>Clerk</p>

	<p>b. <i>Footpath from Rock Road to Porthilly</i> – the agenda was in error, in that the footpath referred to is the one which comes halfway up Porthilly Lane and comes out by Stoptide. The problem is overgrowing trees/shrubs. Cllr. Mould will provide the Clerk with the owners address.</p> <p>c. <i>Overgrown Hedges</i> – PL41c/2009 and 104c/2009 refers.</p> <ul style="list-style-type: none"> • Coppers' Corner – Highways' Safety Inspector has been asked to look into this and take any necessary action. • Pendragon, Stoptide – the householder advises this will be actioned. <p>d. <i>Footpaths / Grass Verges</i> – Members received the resignation of their contractor, Mr Danny Burnett, due to health problems. Cllr. Mould reported that Mr Mark Meneer had cut the grass verges, to enable our contractual responsibilities to Cornwall Council to be honoured.</p> <p>It was AGREED to delegate to the Chairman and Clerk to deal with the logistics of the contract renewal in respect of the grass cutting and footpaths.</p> <p>The Chairman signed the Claim Form, to enable the Clerk to claim the Footpath Grant for 2009/10. The Clerk advised that confirmation has been requested from Mr Tom Fletcher, that the grant has been increased from £1,538.20 to £2,496.</p>	<p>Cllr. Mould Clerk</p> <p>Cllr. Mould / Clerk</p> <p>Clerk</p>
144/2009	<p><u>St Minver Pre-School</u> – Minute PL35/2008 refers. The Council's solicitor has responded to the Pre-school's queries. They are now to meet to and it is hoped to sign the lease at the Planning Meeting. It was AGREED to permit them to "tap" into the manhole on site.</p>	
145/2009	<p><u>St Minver Football Club</u> – it was AGREED to give the Club permission for the following:</p> <p>a. <i>Disclaimer Sign</i> – to be erected on the building in the car park: "Parking here is entirely at the owner's risk. The Parish Council cannot be held responsible for damage or loss of property herein.</p> <p>b. <i>Sponsor's Advertisement Sign</i> – photographs to be provided by the Club.</p>	Clerk
146/2009	<p><u>Legal Documentation</u> – Minute 131a/2009 refers. It was AGREED to house the documents in the Council Chamber. The deeds for the Trewint Playing Field are with Chisholms (Solicitors), Wadebridge.</p>	
147/2009	<p><u>Documentation</u> –</p> <p>a. <i>Victoria County History of Cornwall</i> – Minute 12h/2008 refers. Whereabouts of the book <i>Cornwall and the Cross, Christianity 500-1560</i> to be monitored. Cllr. Morgan to return this book.</p> <p>b. <i>Clerks & Councils Direct</i> – September 2009.</p> <p>c. <i>Building Control Newsletter</i> – July 2009. Taken by Cllr. Miss Gilbert.</p> <p>d. <i>Building Control Services Customer Panel</i> – expressions of interest are invited. Taken by Cllr. Gilbert.</p> <p>e. <i>CC Planning Liaison Group</i> – notes of a meeting held on 21st July 2009. Expressions of interest to join the group are invited. Taken by Cllr. Mould.</p>	Cllr. Morgan

	<p>f. <i>East Cornwall Kerbside Recycling</i> – Cornwall Council has written to say new collection routes will apply from November and full details will be sent to all households. NOTE – household waste collection days are not changing.</p> <p>g. <i>Learning Power</i> – issue no.10, with covering letter.</p> <p>h. <i>Review of Designated Public Places Orders 2009/10</i> – Members to consider if there any areas, which require a DPPO.</p> <p>i. <i>Town & Parish Council</i> – September 2009 newsletter. It was AGREED that Members wished to be part of smaller “networks”; Members welcomed the opportunity to share information (e.g. Minutes with neighbouring Parish Councils); they liked the idea of influencing service delivery; Members wanted to see things kept “local” and informal.</p> <p>j. <i>Inter-Link Cornwall</i> – explanatory leaflet.</p> <p>k. <i>Volunteer Drivers</i> – details of how to volunteer.</p> <p>l. <i>Regional Strategies Policy and Leaders' Boards Guidance</i> – consultation document, to be emailed to Cllr. Mould. Deadline for comments 30th October 2009.</p> <p>m. <i>Active Partnering</i> – Ms Sally Lewis, CC Community Regeneration Officer has written to ask Members to reconsider their decision not to take part in the Active Partnering scheme (paperwork taken by Cllr. Taper). It was AGREED to invite Ms Lewis to attend a future planning meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>148/2009</p>	<p><u>Diary Dates</u> –</p> <p>a. <i>Planning Meeting</i> – Monday, 20th October 2009, 7.30pm.</p>	
<p>149/2009</p>	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>Bottle Bank</i> – Cllr. Mould reported cardboard is being left and there is no provision for it to be collected. The Clerk to contact Mr Paul Houghton.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd November 2009