



## St MINVER LOWLANDS PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 7<sup>th</sup> SEPTEMBER 2009 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson  
 Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC) Cllr. Rathbone  
 Cllr. Taper Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.</p> <p>Ms Amelia Early from St Minver Pre-School asked if it would be possible to have included in the lease a clause for the Pre-School to be given the opportunity to renew the lease after the initial 6-year period. The Chairman confirmed there would be no problem with holding their AGM in the Pre-School Building. Cllr. Mould advised she had met with the builders, regarding linking into the existing drainage.</p> <p>Mr Duncan spoke regarding the proposal for parking on Rock Road. He has written to the Council (copy on file) and asked Members to give careful consideration to the matter. An email from Mr Mattos, on the same subject, had also been received.</p> <p>Mr Gibbs spoke regarding the path between Rock Road and Porthilly. He said there is a problem with excess vegetation.</p> <p>Mr &amp; Mrs Offer spoke regarding their planning application (PL40c/2009 refers), raising several objections to the comments made and requested the Council withdraws its objections. A copy of their written statement is on file. Cllr. Mould spoke to the background and assured the Meeting that Councillors' views were made, based on the evidence before them. In discussion with Mr Mark Wigley (Planning Officer) it was thought much of this issue would not have arisen if the Council had had access to scale drawings (these are now available). Members felt the Minutes shouldn't be amended as they are a true reflection of what was said at the time.</p> <p>Mr David Wills congratulated the Parish Council, particularly Cllr. Carol Mould, for their handling of the Pityme Park planning application. He suggested that a letter should be sent to all Members of the Strategic Planning Committee.</p>	
117/2009	<u>Apologies for Absence</u> – Cllr. Morgan was not present.	
118/2009	<p><u>Members' Declarations:</u></p> <p>a. <i>Register of Members' Interests</i> – Democratic Services, CC has requested Members complete a fresh form, if appropriate.</p>	

	<p>b. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Gibson 123b/2009</p> <p>c. <i>Declarations of Gifts over £25</i> – none</p>	
119/2009	<p><u>Casual Vacancy</u> – Minute PL30/2009 refers. Messrs. Chris Taper and Hugh Mattos gave a brief personal history to the Council. It was <b>AGREED</b> to co-opt Mr Taper to fill the vacancy created by the resignation of Cllr. Gerry Stone and he duly signed his Acceptance of Office form. The Clerk to advise Democratic Service, CC. Cllr. Taper will complete his Register of Members' Interests and return it to the Clerk.</p> <p>It was <b>AGREED</b> to appoint Cllr. Gibson as our third representative on the Cemetery Committee, to replace Cllr. Stone. Clerk to advise the Cemetery Committee.</p> <p>A copy of the Code of Conduct was provided to Cllrs. Paul Blewett and Chris Taper.</p>	<p>Clerk Cllr. Taper</p> <p>Clerk</p>
120/2009	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 6<sup>th</sup> July 2009, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 20<sup>th</sup> July 2009, <b>AGREED</b> as a true record.</p> <p>c. <i>Planning Meeting</i> – 17<sup>th</sup> August 2009, <b>AGREED</b> as a true record.</p> <p><i>2009/00994, Seagulls, Rock Road</i> – Members re-considered their decision, recorded in PL40c/2009, and it was <b>AGREED</b> that in light of the new scale drawings now to hand, Members had no objection to this planning application. Clerk to advise Mr Mark Wigley, Planning Officer.</p>	<p>Clerk</p>
121/2009	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor spoke to the crime figures, comparing them to the previous year. He will provide a written copy to the Clerk. He advised there were fewer “revellers” and “traders” at Polzeath this year.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne spoke re the Council’s deficit.</p> <p><i>Draft Protocol for Local Councils</i> – it was <b>AGREED</b> to appoint Cllr. Mould to be the “dedicated contact officer for issues arising on planning applications” and if she is unable to act, Cllr. Webb.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the July and August Minutes, were made available at the Meeting.</p> <p><i>Polzeath Street Traders</i> – copy of a letter sent to various interested bodies, by Highlands and a response from Mr Dan Rogerson MP was made available to the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the June and July Minutes were made available at the Meeting.</p> <p><i>Rock Toilets</i> – Minute 113/2009 refers. Cllr. Blewett reported the PHC would very much like to increase the amount of parking, but there is likely to be a problem as part of the site is an SSSI. The Clerk to write to Natural England in support of the proposal.</p> <p>Capt. Rob Atkinson, PHC has responded to Members enquiry regarding the opening times for the Rock toilets (copy of the email previously forwarded).</p>	<p>PC Taylor</p> <p>Clerk</p> <p>Clerk</p>

	e. <i>Joint Highways Working Party</i> – nil to report.	
122/2009	<p><u>Planning Applications</u> –</p> <p>a. 2009/01119, <i>Cant Farm, St Minver</i> – FP, construction of single storey storage estate maintenance building. <b>NO OBJECTION.</b></p> <p>b. 2009/01120, <i>Daymer Bay Golf Clubhouse</i> – FP, change of use from clubhouse to B1 to incorporate office, workshop and storage accommodation and associated land for the use of car parking. <b>OBJECT</b> on the grounds the access is totally inadequate as the approach lane is single track, access from the bottom of the hill from Rock Road is grid locked for most of the summer and would be unacceptable andacerbate an already difficult traffic situation; the site is outside the development boundary; and is a designated SSSI and is believed to be a Special Area of Conservation. Members request that a Traffic Survey is carried out and seek confirmation of the status of the land, i.e. is it an SSSI and/or a Special Area of Conservation.</p> <p>c. 2009/01122, <i>Tregarrick, Trebetherick</i> – FP, extensions to existing dwelling. <b>NO OBJECTION.</b></p> <p>d. 2009/01151, <i>The Farmhouse, Cant Farm</i> – FP, ground floor extension to form new conservatory, adjoining bedroom and ensuite bathroom suitable for wheelchair access. <b>NO OBJECTION.</b></p> <p>e. 2009/01164, <i>18 Francis Lane, Trebetherick</i> – FP, conservatory extension. <b>NO OBJECTION.</b></p> <p>f. 2009/01172, <i>4 Lower Greenbanks, Rock</i> – FP, demolition of existing house and erection of replacement. <b>NO OBJECTION.</b></p> <p>g. 2009/01191, <i>3 Porthilly Lane, Rock</i> – FP, construction of balcony on existing flat roof. Deferred to Planning Meeting, as the plans have not yet been received.</p>	
123/2009	<p><u>Other Planning Matters</u></p> <p>a. <i>Salt Water Café</i> – Minute PL41b/2009 refers. There was no update from Mr Gwyn Morley, Cornwall Council following his confirmation the signs are unauthorised. The Clerk to pursue.</p> <p>b. 2009/00828, <i>Land Adjacent to Pityme Park</i> – Cllr. Gibson left the Meeting, whilst this item was discussed. Cllr. Mould spoke regarding the Planning Meeting. Members were distressed to learn that the application has now been referred to the Strategic Planning Committee (SPC), especially as this intention was not made known at the start of the Meeting. It was <b>AGREED</b> to send a letter of protest to CC Chief Executive and Mr Phil Mason, Senior Planning Officer. A separate letter, setting out our views, it to be sent to all Members of the SPC.</p>	<p>Clerk</p> <p>Cllr. Mould Clerk</p>
124/2009	<p><u>Traffic Matters</u></p> <p>a. <i>Tradewinds, Trebetherick</i> – Minute 106a/2009 refers. Cllr. Webb reported that the pothole has been repaired.</p> <p>b. <i>Tree Preservation Orders</i> – Minute 106c/2009 refers. Cllr. Gibson was asked to give some thought as to whether or not there are any additional trees, in the parish, worthy for consideration of a TPO. The Clerk to obtain a better map of the existing TPOs.</p>	<p>Cllr. Gibson</p> <p>Clerk</p>

	<p>c. <i>School Crossing Patrol Officer</i> – PL35/2009 refers. The possibility of a school crossing patrol officer to assist road safety was deferred to the October Full Council Meeting.</p> <p>d. <i>Planned Road Works</i> – the following link gives information relating to planned road works / traffic lights <a href="http://www.elgin.gov.uk/index.cfm">www.elgin.gov.uk/index.cfm</a>, and can be searched regularly.</p> <p>e. <i>Rock Road Parking</i> – Minute PL47/2009 refers. Cllr. Mould spoke to the background and explained there had been a meeting of interested parties (RNLI, Police, Highways, Parish Council, etc.). From this a proposal had been drawn up, which requests yellow-lining and the creation of parking bays. Highways have agreed to evaluate this proposal, but point out that the existing surface is inadequate for parking. There is a separate proposal for the area near the Doctor's Surgery.</p> <p>A letter from Mr Adam L. Duncan and an email from Mr Hugh Mattos were made available to Members at the Meeting.</p> <p>It was <b>AGREED</b> Cllrs. Blewett, Gibson and Mould will meet with Highways, together with a representative from the Police (if available). The letter from Mr Duncan and the email from Mr Mattos will be available to those attending the Meeting.</p> <p>f. <i>Parish Highway Stewardship Trial</i> - Gang 301 is due within our area on Monday 21<sup>st</sup> September 2009 (the Clerk holds a copy of the programme). The Clerk to advise Mr Colin Lewis, Highway Steward of potholes outside of Hob House; Rest Harrow; Trewint Lane adjacent to Buzzavean and by Trees; also to request the 30mph road sign (near the bottle bank, Trewint Lane) be replaced and the "children" sign needs to be re-sited to face the other direction.</p> <p>Cllr. Gilbert left the Meeting at this point.</p>	<p>Cllrs. Mould / Gibson &amp; Blewett</p> <p>Clerk</p>
<p><b>125/2009</b></p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2009/10-05, to a value of £2,706.50 was <b>APPROVED</b> for payment; together with a late payment to SW Water for £279.17.</p> <p>Members to consider at the October Meeting whether to have the Trewint toilets cleaned daily during the winter period.</p>	
<p><b>126/2009</b></p>	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Minutes 109a/2009 refers. Cllr. Gibson reported all is well.</p> <p>b. <i>Dog Control Order, Trewint Playing Field</i> – Minute 109b/2009 refers. There have been no representations, from members of the public, regarding the proposed dog ban. Cllr. Rathbone reported that whoever is going to issue fixed penalty tickets will need to be trained. Deferred to the October Full Council Meeting.</p> <p>c. <i>St Minver Pre-School</i> – Minute PL35/2008 refers. The Clerk has been in touch with the solicitor, regarding the amendment to the lease, requested by the Pre-School.</p> <p>d. <i>Criminal Records Bureau Check</i> – Minute PL48g/2009 refers. Cllr. Gilbert is to provide details of the CRBC to the Clerk. Then the Council to consider the need for Mr Meneer to be the subject of such a check.</p>	<p>Cllr. Gilbert</p>

127/2009	<u>Environmental Matters</u> –	
	<p>a. <i>Agency Agreement</i> – Minute 110a/2009 refers. In the absence of Cllr. Morgan there was no report, regarding the reduction in the annual payment.</p> <p>b. <i>Footpath adj. to Skippers Close</i> – Minute 110b/2009 refers. There have been no letters of support from residents stating they remember this as a footpath. No further action at this stage.</p> <p>c. <i>Overgrown Hedges</i> – PL41c/2009 and 104c/2009 refers. Council to receive a verbal update regarding:</p> <ul style="list-style-type: none"> <li>• Coppers' Corner – Mr Brian Doney, Area Highway Manager advises their Safety Inspector will investigate and action as necessary. Highlands advises that Highways have reported to them they will issue a 14-day notice on the landowners.</li> <li>• Plots 1 and 2 Rock Road – the hedge has been cut back.</li> <li>• Pendragon, Stoptide – the letter was sent to the White House in error.</li> </ul>	Cllr. Morgan
128/2009	<u>Website Links</u> – Minute PL37b/2009 refers. Consideration of the possible “links” from ICT Connect Ltd was deferred to the October Full Council Meeting.	
129/2009	<u>Documentation</u> –	
	<p>a. <i>Victoria County History of Cornwall</i> – Minute 12h/2008 refers. Whereabouts of the book <i>Cornwall and the Cross, Christianity 500-1560</i> to be monitored. Cllr. Morgan to return this book.</p> <p>b. <i>Allotment Community</i> – <a href="http://www.allotment-community.co.uk">www.allotment-community.co.uk</a></p> <p>c. <i>Doing Work for Community Benefit?</i> – access course funding for volunteers or those working for in the voluntary/community sector</p> <p>d. <i>Strengthening Local Democracy</i> – consultation document. Deadline date 2<sup>nd</sup> October 2009.</p> <p>e. <i>Citizens Advice Bureau</i> – newsletter, May 2009.</p> <p>f. <i>Planning Training</i> – series of dates and locations. It was <b>AGREED</b> to wait until the overview of CC's Planning Policy had been completed.</p> <p>g. <i>Cornwall Council</i> – newsletter August 2009 (update).</p>	Cllr. Morgan
130/2009	<u>Diary Dates</u> –	
	<p>a. <i>Planning Meeting</i> – 21<sup>st</sup> September 2009.</p> <p>b. <i>Community Network Meeting</i> – Thursday, 22<sup>nd</sup> October 2009 at Egloshayle Pavilions, Wadebridge, 7pm. Cllr. Gibson to attend.</p>	Cllr. Gilbert
131/2009	<u>Information Only/Future Agenda Items:</u> –	
	<p>a. <i>Legal Documentation</i> – Cllr. Strong handed over a package of legal document (previously stored by Mr Gerry Strong). These were placed in the filing cabinet for safekeeping.</p>	

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 5<sup>th</sup> October 2009