



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 1st JUNE 2009 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Stone Cllr. Strong Cllr. Mrs Webb
 Cllr. Brewer (CC) Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and introduced Mr Chris Taper, who is interested in possibly joining the Parish Council.</p> <p>Cllr. Brewer attended to wish Members farewell.</p> <p>The Clerk provided a map of Tree Protection Orders to Cllr. Gibson.</p> <p>Mr Jolyon Sharpe, Beach Ranger said the fine weather had, obviously, brought many visitors to the area. He provided statistics relating to the rubbish removed from the beaches. He is working on the Strategic Beach Management Plan and advised draft copies will be provided for consultation. Polzeath is now the only “blue flag” beach in North Cornwall. Cllr. Stone asked how the self-monitoring of Polzeath beach, by surf schools, worked. Mr Sharpe explained that it was a question of the two operatives keeping their numbers down, according to the tide. It appeared that only one street trader has arrived to date.</p>	
81/2009	<p><u>Apologies for Absence</u> – Cllrs. Morgan (work commitment) and Rathbone (leave). Cllr. Gisbourne was not present.</p>	
82/2009	<p><u>Declaration of a Vacancy</u> – the Council accepted Cllr. Lofthouse's resignation and declared his seat vacant. The relevant notices will be posted on the Notice Boards.</p>	
83/2009	<p><u>Members' Declarations:</u></p> <p>a. <u>Declarations of Interest, in Accordance with the Agenda</u> – none</p> <p>b. <u>Declarations of Gifts over £25</u> – none</p>	
84/2009	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 5th May 2009, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 18th May 2009, AGREED as a true record.</p>	
85/2009	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor was not present.</p> <p>b. <i>County Council</i> – Cllr. Brewer covered by Public Forum.</p>	

	<p>c. <i>St Minver Highlands Parish Council</i> – the May Minutes and June Agenda had not been received.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the April Minutes were made available at the Meeting.</p> <p>e. <i>Joint Highways Working Party</i> – there was nil to report.</p> <p>f. <i>Planning Forum</i> – a copy of the latest Minutes were made available at the Meeting and taken by Cllr. Mould, who will feedback to the Planning Meeting.</p>	Cllr. Mould
86/2009	<p><u>Planning Applications</u> –</p> <p>a. 2009/00686, <i>St Gwendron, Rock Road</i> – FP, new detached house and detached garage to replace existing detached bungalow and detached garage. NO OBJECTION.</p> <p>b. 2009/00691, <i>Witches Thimble, The Greenaway, Trebetherick</i> – FP, internal alterations and extension providing at first floor 2 en-suite bedrooms and study, at ground floor extensions to kitchen area and entrance hall with new utility, cloaks, porch and staircase to first floor. NO OBJECTION.</p> <p>c. 2009/00692, <i>Land to rear of Quorndon, Rock Road</i> – FP, construction of bungalow. OBJECT on the grounds the access is unacceptable, onto an already very busy narrow lane, predominantly used by farm traffic.</p> <p>d. 2009/00711, <i>The Oyster Catcher, Polzeath</i> – Advertisement, display of 4 fascia (3 static and 1 externally illuminated) advertisement signs together with 2 no. car park signs, 1 no. free standing vertical (banner) sign and 2 no. 'Welcome' signs. OBJECT to the free standing vertical banner, but have no objection to the other signs.</p> <p>e. 2009/00741, <i>Penworthy, Rock Road</i> – FP, alterations and extensions to existing detached bungalow comprising a new roof with bedroom accommodation at first floor level together with associated external works. NO OBJECTION.</p> <p>f. 2009/00599, <i>Pentewan, Tristram Lane</i> – amended details to previously approved application for first floor extension to rear of existing house, external works to provide decked terrace and car parking space and replacement of external joinery under 2009/00190.</p> <p>Cllr. Webb declared a prejudicial interest.</p> <p>OBJECT on the grounds the decking area is disproportionate to the surrounding landscape and will have a visual impact on the coastal footpath and Tristram car park, which is a designated OAL. The decking should comply with the Planning Officer's recommendation as the bear minimum. Members feel it will impact on the amenity space of the neighbouring properties.</p>	Clerk to record
87/2009	<p><u>Traffic Matters</u></p> <p>a. <i>Penmayne</i> – no response has been received from Highways, regarding the poor road surface. The Clerk to pursue.</p>	Clerk
88/2009	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2009/10-03, to a value of £4,990.73 was APPROVED for payment.</p> <p>b. <i>Investment Account</i> – deferred to the July Meeting.</p>	

	<p>c. <i>Asset Register</i> – copy circulated at the meeting. Members queried a number of items on the revised Asset Register (1) Land with current use permission - surfaces (excess £125; (2) items relating to the cemetery; and (3) the “other surfaces”. Cllr. Mould will clarify this with Cllr. Morgan.</p>	Cllr. Mould
89/2009	<p><u>Risk Assessments</u> – deferred to the July Meeting.</p> <p>a. <i>Council Chamber</i> – copy circulated at the meeting.</p> <p>b. <i>Trewint Playing Field / Bottle Bank</i> – copy circulated at the meeting.</p> <p>c. <i>Financial Risks</i> – copy circulated at the meeting.</p>	
90/2009	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minutes 74a/2009 refers. Cllr. Gilbert reported all is going well. A summer fete is to be held on 20th June 2009 and Members were asked to help, if available.</p> <p>b. <i>Dog Control Order, Trewint Playing Field</i> – Minute 74b/2009 refers. The Clerk reported Mr Paul Williams, CC Senior Environmental Officer has acknowledged Members letter of intent to create a Dog Control Order.</p> <p>c. <i>Toilets</i> – Mr Mark Meneer reports the toilets are getting blocked on a regular basis, due “...to the toilet paper getting taken, especially in the gents and the public using the paper towels as toilet paper...” and suggests installing toilet paper in commercial rolls. He advises they are currently on offer at £10.50 per dozen for two hundred metres roll. The dispensers are £11.59 each. It was AGREED to authorise Mr Meneer to act in this matter prior to the 20th June (if possible).</p>	Clerk
91/2009	<p><u>Environmental Matters</u> –</p> <p>a. <i>Agency Agreement</i> – Minute 58d/2009 refers. In the absence of Cllr. Morgan there was nil to report, regarding the reduction in the annual payment. The documentation to be returned to the Clerk on completion.</p> <p>b. <i>Footpath adj. to Skippers Close</i> – Minute 63a/2009 refers. Council considered a complaint about the placing of a gate across the footpath, next to Ham Field, Trebetherick. It was AGREED to work towards placing this path on the definitive map and Cllr. Mould will report to the next Meeting on the action needed. Cllr. Stone will speak to the householder involved.</p> <p>c. <i>Coastal Footpath</i> – Cllr. Gibson reported she had received a complaint of cyclists on the footpath between Daymer / Polzeath. Mr Sharpe advised if this is a designated “footpath” then cyclists are not entitled to use it. The Clerk to contact Mr Tom Fletcher.</p>	Cllr. Mould Cllr. Stone Clerk
92/2009	<p><u>Polzeath</u> –</p> <p>a. <i>Police Fund</i> – Minute 63a/2009 refers. No response had been received from Highlands, regarding Members’ request for a meeting to discuss whether any donations received should (1) be offset against the Parish Councils’ contributions; (2) used to increase Police coverage or (3) put in the “pot” for future years.</p>	
93/2009	<p><u>Council Chamber Cleaner</u> – Minute 77a/2009 refers. No further action.</p>	

94/2009	Parish Meeting – no matters were raised, which required the Parish Council to action.	
95/2009	Website Links – Cllr. Gibson advised of the problems she had encountered in selecting suitable organisations with which to create “links”. It was felt there should be a link from the County Council website to ours. Mr Sharpe said there was a wealth of useful sites we could link into, e.g. environment, Tourist Information Centres, etc.	
96/2009	Freedom of Information Request – Council received details of a request under the FoI Act, relating to the sand dunes and footpaths at Rock. It was AGREED to send the letter as read to the Meeting and send a copy to the Padstow Harbour Commission.	Clerk
97/2009	<p><u>Documentation</u> –</p> <ul style="list-style-type: none"> a. <i>Victoria County History of Cornwall</i> – Minute 12h/2008 refers. Whereabouts of the book <i>Cornwall and the Cross, Christianity 500-1560</i> to be monitored. Cllr. Morgan to return this book. b. <i>Cornwall County Committee Agendas/Minutes</i> – all Cornwall Council committee agendas, reports and minutes will be available to view on the www.cornwall.gov.uk website, within the Council and Democracy section under Committees and Membership. It is possible to subscribe to receive updates by going to: democracy.cornwall.gov.uk/ieLogon.aspx?RPID 81306&Forms=1 c. <i>Guide to Cornwall Council Services</i> – booklet. d. <i>Cornwall Council</i> – Town & Parish Council newsletter, May 2009. e. <i>Cornwall Council</i> – letter from Ms Sue Williams (copy on file), advising of the team now dealing with Members’ Interests forms. 	Cllr. Morgan
98/2009	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Heritage Kernow: ‘Towards Shaping a Heritage Strategy for Cornwall’</i> – 22nd June 2009 at Camborne Centenary Chapel. 	
99/2009	<p><u>Information Only/Future Agenda Items:</u> –</p> <ul style="list-style-type: none"> a. <i>Cllr. Rathbone</i> – new email address is thecanta@tiscali.co.uk. b. <i>Clerk’s Leave</i> – the Clerk will be on leave from 27th June to 5th July inclusive. 	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 6th July 2009