



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 2nd MARCH 2009 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Miss Gilbert Cllr. Gisbourne (PC/NCDC)
 Cllr. Lofthouse Cllr. Rathbone Cllr. Stone
 Cllr. Strong Cllr. Mrs Webb Mrs Thompson (Clerk)
 Cllr. Rowe (CCC)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Cllr. Lane from Highlands.	
35/2009	<u>Apologies for Absence</u> – Cllrs. Gibson (minor operation), Morgan (leave).	
36/2009	<u>Members' Declarations:</u> a. <u>Declarations of Interest, in Accordance with the Agenda</u> – Cllr. Webb in 39a/2009 b. <u>Declarations of Gifts over £25</u> – none	
37/2009	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 16 th February 2009, AGREED as a true record.	
38/2009	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor sent his apologies, he is on leave. b. <i>County Council</i> – Cllr. Rowe advised the Council tax has been set, and represents a 2.8% increase in the NCDC area. c. <i>District Council</i> – Cllr. Gisbourne said the elections for the new Unitary Authority will be held on 4 th June 2009. d. <i>St Minver Highlands Parish Council</i> – a copy of the January Minutes was made available at the Meeting. e. <i>Padstow Harbour Commission</i> – a copy of the February Minutes was made available at the Meeting. Capt. Atkinson has verbally reported that there is little likelihood of the Commissioners being able to enlarge the Rock car park, as the area is an SSI.	
39/2009	<u>Planning Applications</u> – a. <i>2009/00190, Pentewan, Tristram Lane, Polzeath</i> – FP, erection of first floor extension to rear of existing house, external works to provide decked terrace and excavated car parking space and replacement of external joinery. Cllr. Webb declared a prejudicial	

	<p>interest, as she has owns the neighbouring property. NO OBJECTION but Members do feel the plans appear misleading, in that it does not give a true representation of the eye line of the excavated parking area, and they would like this noted.</p> <p>b. 2009/00191, <i>Land to the Rear of Quordon, Rock Road</i> – FP, erection of a bungalow and garage. NO OBJECTION.</p> <p>c. 2009/00215, <i>6 Brea Road, Rock</i> – FP, erection of extension, remodelling and conversion of garage and erection of new domestic garage. NO OBJECTION.</p> <p>Cllr. Mould advised that local residents of Brea Road have banded together to seek ways of improving the surface drainage. They have asked for the Parish Council’s assistance in installing Highways signage. Mr Paul Allen’s details will be passed on to them.</p> <p>d. 2009/0225, <i>Trebetherick House</i> – FP, change of use of office space to retail. NO OBJECTION, but Members wished to request a reasonable approach to night light pollution is maintained.</p> <p>e. 2009/0228, <i>The Cottage, Daymer Bay</i> – demolition of existing dwelling and erection of new dwelling and garage. NO OBJECTION.</p> <p>f. 2009/00246, <i>26 Trelyn, Rock</i> – FP, erection of extension to provide additional 2 bedrooms, 2 bathrooms (one en-suite), and utility room. NO OBJECTION.</p> <p>g. 2008/01755, <i>Pinewood Flats, Polzeath</i> – Cllr. Gisbourne reported the house, which would have overlooked Ivy Cottage, has been withdrawn from the development proposal.</p> <p>h. 2008/02287, <i>Land Adjacent to Pityme Park</i> – Revised Plan, erection of 23 affordable residential units including open space provision and associated infrastructure. Cllr. Mould spoke regarding the recent site meeting, which had resulted in a revised road access plan. The Highways Officer, who has since revisited the site (Ms K. Stephens) has indicated she will be recommending refusal of the application on road safety grounds. It was AGREED Cllrs. Mould and Gibson will canvas local residents/businesses, with a copy of the revised plan. Cllr. Rowe left the meeting at this point.</p>	<p>Cllr. Mould</p> <p>Cllrs. Mould / Gibson</p>
<p>40/2009</p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-12, totalling £24,211.54 were APPROVED for payment. Members expressed their gratitude for the generous gift of an infant, roofed shelter from Mrs Christine Hawken and Cllr. Angie Morgan. Members were pleased with Mr Mark Meneer’s refurbishment of the gents’ toilets.</p> <p>b. <i>Budget Monitor</i> – circulated at the Meeting.</p> <p>c. <i>Photocopier</i> – it was AGREED to purchase an ink cartridge at a total cost of £100.59, including VAT and p&p.</p>	<p>Clerk</p>
<p>41/2009</p>	<p><u>Traffic Matters</u></p> <p>a. <i>Rock Road Improvement Scheme</i> – Minute 26a/2009 refers. The Joint Highways Committee has actioned this.</p> <p>b. <i>Pityme to Porthilly Road</i> – Highways reports the Highway Steward, Peter Darrock, has been asked to inspect the poor state of the road from Pityme Ind. Est. through the entrance to Cant Farm down to Porthilly Farm and take any action necessary to ensure they are in a safe condition until further work can be prioritised.</p>	

	<p>c. <i>Trewiston Farm to Daymer Road</i> – Highways reports the Highway Steward, Peter Darrock, has been asked to inspect the poor state of the road from Trewiston Farm entrance through to Daymer Bay turning and take any action necessary to ensure they are in a safe condition until further work can be prioritised.</p> <p>d. <i>Parish Highway Stewardship Trial</i> – One Cornwall advises the Wadebridge/Padstow Community Network Area has been selected to take part in this trial. Engagement events will be held shortly, to meet with Council representatives to explain further.</p>	
42/2009	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minute 08a/2009 refers. Cllr. Gilbert reported the installation is complete and the “snags” are being addressed. Following this a safety inspection will be carried out and the site will then be open for use. Cllr. Mould felt we needed a maintenance work schedule – to be discussed further at the April meeting.</p> <p>b. <i>Land Registration</i> – Minute 27b/2009 refers. Cllr. Strong advised there appeared to be a discrepancy in the original hand drawn plans and those given in the registration of Trewint Playing Fields. The Clerk will speak to the Land Registry for advice.</p> <p>c. <i>St Minver Pre-School</i> – Minute PL92/2008 refers. Cllr. Gilbert advised the pre-school are still fundraising. No further action at this time.</p>	Clerk
43/2009	<p><u>Environmental Matters</u> –</p> <p>a. <i>Shoreline Management Plan Review</i> – Minute 29c/2009 refers. Cllr. Gilbert reported she has completed the questionnaire/response form.</p>	
44/2009	<p><u>Polzeath</u> –</p> <p>a. <i>Public Bench</i> – a request has been received from the Eaton Family, to erect a memorial bench. They are totally flexible in the type, style and situation, but for preference would like a spot around Gullsway, Polzeath Bay. They are willing to contribute to future maintenance costs. The Clerk to contact Technical Services, NCDL for advice.</p> <p>b. <i>OMG Events</i> – Minute 28a/2009 refers. Mrs Annie Comyn will attend Highlands meeting on Tuesday, 10th March 2009 at 7.30pm to discuss her proposal for a series of events, scheduled to run from Thursday, 9th July to Wednesday 22nd July at 2009 at Carruran Farm. It was AGREED Cllrs. Gisbourne, Stone and Webb will attend, if possible.</p>	Clerk
45/2009	<p><u>Council Chamber</u> –</p> <p>a. <i>Cleaner</i> – Minute 30a/2009 refer. Cllr. Gilbert reported she has spoken to the Church cleaner to see if she might be interested in this position and is awaiting a response. If this option fails, there is another individual who may be interested.</p>	
46/2009	<p><u>Council Documentation</u> –</p> <p>a. <i>Standing Orders</i> – it was AGREED to adopt the revised Standing Orders (copy previously circulated).</p> <p>b. <i>Financial Regulations</i> – the Financial Regulations were checked and AGREED as being appropriate.</p>	

47/2009	<p><u>Documentation</u> –</p> <p>a. <i>Community Network Areas</i> – One Cornwall advises our contact is Ms Sarah Sims.</p> <p>b. <i>2007 Code of Conduct Training</i> – certificate of attendance was presented to Cllr. Lofthouse.</p> <p>c. <i>Validation of Planning Applications</i> – Members are invited to consult on this document, deadline for comments is 27th March 2009. www.ncdc.gov.uk/media/adobe/7/3/validationconsultationversion.pdf</p> <p>d. <i>Rural Services Network</i> – the Council has been created a member of the SPARSE Rural Local Authority arm of the Rural Services Network. Members who wish to receive a “weekly e-mail digest” can do so by contacting: graham.biggs@southshropshire.gov.uk</p>	
48/2009	<p><u>Diary Dates</u> –</p> <p>a. <i>Polzeath Area Residents’ Association</i> – AGM to be held on Thursday, 9th April 2009, 7pm in the Perceval Institute.</p> <p>b. <i>CPRE Workshop</i> – “Understanding Your Involvement in the Planning System”, Saturday, 18th April 2009, 10am-3.15pm, Lakeview Country Club, Bodmin. Cost £17.50. (Details received by email.)</p> <p>c. <i>Highlands Annual Parish Meeting</i> – Tuesday, 24th March 2009, 7.30pm in the Perceval Institute.</p> <p>d. <i>P.A.C.T. Meeting (Partners and Communities Together)</i> – Monday, 23rd March 2009 at the Percival Institute, starting at 7pm. Cllr. Gilbert will attend.</p> <p>e. <i>Beach Forum Meeting</i> – 11th March 2009 at Egloshayle. Cllr. Gilbert to attend.</p>	<p>Cllr. Gilbert</p> <p>Cllr. Gilbert</p>
49/2009	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>Clerk’s Leave</i> – the Clerk reminded Members she will be on leave from 30th March to 3rd April inclusive.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 6th April 2009