



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 1st DECEMBER 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/NCDC) Cllr. Mrs Morgan Cllr. Stone
 Cllr. Strong Cllr. Mrs Webb Mrs Thompson (Clerk)
 Cllr. Brewer (CCC)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to PC Taylor, Cllr. Brewer (CCC); Cllrs. Jo Couceiro, Harris (as a member of the public) and Mrs Helen Hyland, from St Minver Highlands Parish Council.</p> <p>Mr & Mrs William Early addressed the Council regarding the poor state of Brea Road, in particular the “lake” across the Footpath (No.17). They suggested the problem could be alleviated by a gully feeding into the main drains.</p>	
169/2008	<u>Apologies for Absence</u> – Cllr. Rathbone (leave). Cllr. Lofthouse was not present.	
170/2008	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – all Members a personal interest in 174a/2008; Cllr. Gibson in 176b/2008</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
171/2008	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 3rd November 2008, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 17th November 2008, AGREED as a true record.</p>	
172/2008	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor spoke regarding the crime figures, which are similar to the previous year. He emphasised the need for security, to help prevent crime. A number of “Happy Days” premises across the county had been the target of thefts.</p> <p>b. <i>County Council</i> – Cllr. Brewer updated Members regarding progress with the Unitary Authority and how matters, such as planning, will be dealt with.</p> <p><u>Member Community Grant Scheme</u> – Cllr. Brewer encouraged Members to consider applying for a grant for a local project. This money must be spent, or it will be lost.</p>	

	<p>c. <i>District Council</i> – Cllr. Gisbourne.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the October Minutes was made available at the Meeting. Cllr. Webb will attend the December Meeting of St Minver Highlands Parish Council.</p> <p>e. <i>Padstow Harbour Commission</i> – a copy of the October Minutes was made available at the Meeting.</p> <p>f. <i>Unitary Authority</i> –</p> <ul style="list-style-type: none"> • <u>Localism Charter</u> – Members are consulted, regarding the Core Agreement of the Localism Charter. Deadline for responses end of December 2008. Cllr. Mould took the paperwork. • <u>Pilot Scheme</u> – Council to consider if they wish to participate in a Pilot Scheme (various options are available) with One Cornwall. Deadline for applications 12th December 2008. Cllr. Morgan took the paperwork and will liaise with the Chairman and Clerk. 	<p>Cllr. Webb</p> <p>Cllr. Mould</p> <p>Cllr. Morgan</p>
173/2008	<u>Electoral Review</u> – the Boundary Committee for England's recommendation is to be published 2 nd December 2008. It was decided to wait until the report is published and arrange a meeting, if needed.	
174/2008	<p><u>Planning Applications</u> –</p> <p>a. 2008/02134, <i>St Minver Scout Hut, Trewint, Rock</i>– FP, erection of small rear extension and associated disabled access ramp provision. NO OBJECTION.</p> <p>b. 2008/02174, <i>Greenaway Reach, Trebetherick</i> – FP, demolition of existing dwelling and erection of a new dwelling. NO OBJECTION.</p> <p>c. 2008/02175, <i>Wakehurst, Sandy Hills, Rock</i> – FP, formation of a dormer extension and erection of ground floor extension with balcony over. NO OBJECTION.</p> <p>d. 2008/02176, <i>Tresithney, Rock Road</i> – FP, demolition of existing dwelling and garage and erection of new dwelling and garage. NO OBJECTION.</p> <p>e. 2008/02165, <i>Boskenna, Daymer Lane, Trebetherick</i> – FP, erection of extension to kitchen and conversion of integral garage into accommodation. NO OBJECTION, but Members have concerns that the footpath has been eroded by this planning application.</p>	
175/2008	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-9, to a value of £24,109.58 was APPROVED for payment. The Clerk advised the cheque to Playlines Ltd will not be released until the grant from Playfunder is received. She will submit an interim VAT claim. It was AGREED to transfer sufficient funds from the Investment account to the current account, to facilitate cashflow for the play equipment refurbishment project. The Chairman and Clerk were authorised to act in this matter.</p> <p>b. <i>2009/10 Budget</i> – a copy of the final budget paper was circulated.</p>	Clerk
176/2008	<p><u>Polzeath</u> –</p> <p>a. <i>Polzeath Police Fund</i> – Minute 160a/2008 refers. A letter from Highlands was read to the Meeting, urging Members to consider increasing their contribution for 2009. Cllr. Gilbert (Police Liaison</p>	

	<p>Officer) said there is nothing definite known about the policing at Polzeath in 2009 and PC Taylor confirmed this. Highlands advises that whilst a final decision has yet to be made, it is likely Police cover will be halved to one sergeant and five officers per night. Various options are being considered, e.g. for the initial weeks, when the Public Schools impact on Polzeath, they will have a strong presence but possibly scale down in later weeks. The situation will be constantly monitored and the Inspector in charge has assured Mrs Hyland there will be a contingency in place should problems escalate. The Police are looking for a contribution of £10k for the 2009 season. PC Taylor said if the money is not forthcoming there will be no police presence at all. Cllr. Strong said this attitude was disgusting. The residents had already paid through the general rates and should not be asked to pay again through the Parish Council precept. Cllr. Mould said she felt it was difficult to justify pledging £5K year on year, if those who benefit from the youth presence, i.e. the traders, were unwilling to contribute towards the cost of additional policing. It was AGREED to defer this item until further information was available from the Police. PC Taylor urged Members to bear in mind that if the additional policing were to cease, the problems would return. Cllr. Gibson felt the Police should have a plan, with an aim of gradually withdrawing from the scheme. PC Taylor and Mrs Hyland left the meeting at this point.</p> <p>b. <i>Band Stand Area</i> – St Minver Highlands Parish Council has written to ask if the band stand area will be improved for the 2009 season. This is in the ownership of NCDC. The Clerk to enquire of progress in refurbishing the area, as promised by NCDC.</p>	Clerk
177/2008	<p><u>Traffic Matters</u></p> <p>a. <i>Rock Road Improvement Scheme</i> – Minute 161a/2008 refers. Council received correspondence from Mr Andrew McNeil, County Highways, regarding the Rock Road highway improvements. The Clerk to request a site meeting.</p>	Clerk
178/2008	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minute 162a/2008 refers. The first instalment is ready for payment, but will not be released until the first part payment of the grant is received. Local children have drawn up designs for the panels on the play equipment. It was AGREED to submit a claim to the County Members’ grant fund.</p> <p>The Clerk advised a cheque for £2,000 had been received from St Minver Highlands Parish Council. She has requested they consider increasing this amount, as previously promised.</p> <p>b. <i>Trewint Toilets</i> – Minute 162c/2008 refers. There was no quotation from Mr Mark Meneer, regarding upgrade of the gents’ toilets. The Clerk to remind him. Cllr. Morgan will provide details of suppliers of paper towels and dispensers.</p>	Clerk Cllr. Morgan
179/2008	<p><u>Environmental Matters</u> –</p> <p>a. <i>Benches</i> – Minute 163c/2008 refers. Members went through the list of benches in the parish. Cllr. Stone will check the condition of No.19. Nos.30 and 31 in Trewint Playing Field are to be resited. Nos. 21 and 24 are the same. Nos. 25-28 to be deleted from list. Members will review this matter at their January Meeting.</p> <p>Cllr. Brewer left the meeting at this point.</p>	Cllr. Stone

	<p>b. <i>Footpath No.17 / Brea Road</i> – Minute 151d/2008 refers. This item was taken prior to 173/2008. Mr Tom Fletcher, CCC, considers the state of the road meets the standard for a footpath. This footpath is also an unadopted road and no-one has the funding to do anything about repairs. Cllr. Mould said that as a Parish Council there is little we can do. The onus is really on the owners of the houses in the area to maintain the road. It was suggested that when considering future planning applications Members should draw attention to the problems created by new development on unadopted roads.</p> <p>c. <i>Daymer Bay</i> – Minute 163d/2008 and refers. Council considered a letter requesting consideration be given to improving access for wheelchair users. The Clerk to advise the car park is privately owned and the footpath has not been upgraded for disabled access.</p> <p>a. <i>Daymer Lane Footpaths</i> – Clerk’s report circulated previously. Cllr. Stone took the paperwork from Mr Jonathan Metcalfe, CCC and will report to the next Meeting, when the Council will review the map and consider collecting evidence and resubmitting an application for additional footpaths to be added to the Definitive Map.</p> <p>d. <i>Pityme to Roserrow Footpath</i> – Minute 137bd/2008 refers. Mr Tom Fletcher, CCC confirms that better signage has been installed, on the approach to Roserrow. It was reported there is a tree down at Shillamill. The Clerk to report.</p>	<p>Clerk</p> <p>Cllr. Stone</p> <p>Clerk</p>
180/2008	<p><u>Documentation</u> –</p> <p>a. <i>Victoria County History of Cornwall</i> – Minute 12h/2008 refers. Whereabouts of the book <i>Cornwall and the Cross, Christianity 500-1560</i>. Cllr. Morgan will search for this book.</p> <p>b. <i>Codes of Conduct for Local Authority Members and Employees</i> – consultation document. Cllr. Morgan took the paperwork.</p> <p>c. <i>One Cornwall</i> – newsletter, October 2008 and November 2008. Taken by Cllr. Mould.</p> <p>d. <i>Clerks & Councils Direct</i> – November 2008. Taken by Cllr. Mould.</p> <p>e. <i>Digital TV Switchover</i> – an information pack has been received. It was AGREED to forward it to the Senior Circle.</p> <p>f. <i>NCDC Summary of Accounts</i> – year ended 31st March 2008.</p>	<p>Cllr. Morgan</p> <p>Cllr. Gilbert</p>
181/2008	<p><u>Diary Dates</u> –</p> <p>a. <i>Town Council Engagement Events / Electoral Review Consultation</i> – Thursday, 11th December 2008 at NCDC Offices, Camelford.</p>	
182/2008	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>School Community Governor</i> – applications for the vacancy are invited.</p> <p>b. <i>Dog Faeces/Broken Glass</i> – a number of complaints had been received.</p> <p>c. <i>Keiro Lane</i> – the recent repairs are considered to be of a poor quality. The Clerk to report to Highways and to mention the large pothole between Trewiston Farm and Trewiston Nursing Home.</p>	<p>Clerk</p>

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 5th January 2009