



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 3rd NOVEMBER 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/NCDC) Cllr. Lofthouse Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Stone Cllr. Mrs Webb
 Cllr. Brewer (CCC) Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Cllr. Brewer (CCC) and Cllr. Mrs Shepherd from St Minver Highlands Parish Council, who attended as an observer.	
155/2008	<u>Apologies for Absence</u> – Cllr. Strong (leave).	
156/2008	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none	
157/2008	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 6 th October 2008, AGREED as a true record. b. <i>Planning Meeting</i> – 20 th October 2008, AGREED as a true record.	
158/2008	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor was not present. b. <i>County Council</i> – Cllr. Brewer reported that a new Chief Executive has been appointed for the new Unitary Authority. There will be two “one-stop shops” in Wadebridge. Caradon and NCDC will combine for planning purposes. The election is likely to be October 2009, which will leave a vacuum from April until the election. He advised that grants up to £1,000 are available through existing County Members. c. <i>District Council</i> – Cllr. Gisbourne was concerned that between April (inception of the new Unitary Authority) and October there will be issues with planning site meetings, or rather the lack of them. d. <i>St Minver Highlands Parish Council</i> – a copy of the September Minutes were made available at the Meeting. It was AGREED that Cllr. Lofthouse will attend the next meeting of St Minver Highlands Parish Council.	Cllr. Lofthouse

	<p>e. <i>Padstow Harbour Commission</i> – a copy of the September Minutes were made available at the Meeting.</p>	
159/2008	<p><u>Planning Applications</u> –</p> <p>a. 2008/01946, <i>Phoenix Glen, Rock Road</i> – FP, erection of a new garage. NO OBJECTION.</p> <p>b. 2008/01973, <i>45 Hr. Tristram, Polzeath</i> – FP, erection of extensions and general refurbishment including demolition of flat roof structures on west elevation. NO OBJECTION.</p> <p>c. 2008/01995, <i>2 Llangollen Gardens, Roserrow</i> – FP, erection of a single storey sun room on back of two storey dwelling. NO OBJECTION.</p> <p>d. 2008/01996, <i>Primrose Cottage, Rock</i> – FP, erection of detached garage and proposed window in gable end. OBJECT on the grounds that the window in the gable end will impact on the privacy of neighbouring property.</p> <p>e. 2008/01997, <i>Floradene, Trebetherick</i> – FP, erection of new ancillary accommodation replacing existing garage/store accommodation. NO OBJECTION.</p> <p>f. 2008/02009, <i>Sea Cottage, Rock</i> – application for a Proposed Certificate of Lawful Development for the installation of additional window in south elevation. NO OBJECTION.</p> <p>g. 2008/02019, <i>Gull Rock, Rock Road</i> – TPO, application for works to trees covered by a Tree Preservation Order namely cleaning out of the crown to reduce risk and improve visual amenity, crown lift to 4.5 metres above ground level to suitable growth points (safety and light access), remove dead limb at 7 metres above ground level (safety) and felling (better development of neighbouring trees). OBJECT on the grounds that there is no evidence to support the necessity for this work, other than to improve the view from the property.</p> <p>h. 2008/02027, <i>Land adj. to Trewidden, Greenaway</i> – FP, erection of a dwelling. OBJECT on the grounds that the access is inadequate.</p> <p>i. 2008/02031, <i>Bramble Hill, Green Lane, Rock</i> – TPO, application for works to Trees within a TPO namely Ash Tree - trim to clear roof by 3 metres and trim back the overhang by 1 -2 metres, crown lift by 4 metres; Macrocarpas (2) crown lift to gain 2.5 metres clearance over the pool house roof and also crown clean both macrocarpas. Members feel that they need sight of the Tree Specialist's report before they can make a decision.</p> <p>j. 2008/00894, <i>Land at Treverder, Rock Road</i> – erection of 2 no. dwellings with associated parking and turning. NCDC advises that revised plans have been submitted, which shows a change to the siting of Unit 1, in order that the dwelling is built outside of a root protection zone. NO OBJECTION.</p>	
160/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-8, to a value of £6,591.02 was APPROVED for payment.</p> <p><i>Polzeath Policing Fund</i> – Minute 148b/2008 and Joint Meeting refers. It was AGREED to meet the request from St Minver Highlands Parish Council for an additional £1,260 towards the Policing Fund for 2007; and the further request for £4,250 for</p>	

	<p>2008's shortfall. Members were concerned at the late issuing of the invoice for 2007, and Cllr. Shepherd agreed Members had a point.</p> <p>Cllr. Stone suggested trying a year without subscribing to the Police Fund. Cllr. Shepherd felt this would be a retrograde step, but she was of the opinion that there is no need for so high a police presence, and that fewer officers would suffice. Members felt it might be possible to withdraw from the Fund gradually. It was AGREED to pledge £2,500, should it be needed, towards the Polzeath Police Fund for 2009. It was recognised that it might be necessary to hold an emergency meeting to revisit this decision, following the Police Liaison Meeting.</p> <p>b. <i>2009/10 Budget</i> – Council AGREED to set their precept at £26,000 for 2009/10. A copy of the agreed budget is attached.</p> <ul style="list-style-type: none"> • <u>Council Chamber</u> – Maintenance (£200); Miscellaneous (£100); Capital items (£100). • <u>Administration</u> – Insurance was increased to £1,800 to cover the cost of insuring the new play equipment; budgets for Training and Travel Expenses were both set at £50; no budget was set for Election Expenses; Miscellaneous (£1,000); Website (£500) and Capital items (£300). • <u>Amenities / Maintenance</u> – Footpaths (£4,000); Trewint Playing Field (£800) to include cost of H&S inspections; Bottle Bank (£500); Cemetery Precept (£6,000) – see note below; Seats and Signs (£500); Play Equipment fund (new budget heading) (£500) – this sum to be treated as an earmarked reserve. <p><i>Cemetery Precept</i> – currently the Lowlands pays two-thirds of the costs of maintenance, against Highlands one-third. Cllr. Shepherd will request Highlands to consider a 50:50 split. It was AGREED to grant sufficient funds to the Cemetery Committee to carry out their functions, whatever the outcome of this proposal.</p> <ul style="list-style-type: none"> • <u>Grants</u> – Polzeath Policing Fund (£2,500) – Minute 160a/2008 refers; Security: paid to Trebetherick Residents' Assoc. (£130); Miscellaneous (£500). • <u>Projects</u> – overall budget set at £1,000. <p>The Clerk to circulate a copy of the 2009/10 budget at the November Meeting.</p>	Clerk
161/2008	<p><u>Traffic Matters</u></p> <p>a. <i>Rock Road Improvement Scheme</i> – Minute 146b/2008 refers. Mr Andrew McNeil, County Highways, has written to explain the outcome of the public consultation on the Rock Road highway improvements. It was AGREED to invite him to meet Members on site, to discuss these problems.</p> <p>b. <i>Agency Agreement 2009/10</i> – it was AGREED to continue with cutting the grass verges.</p> <p>c. <i>Road Closure</i> – Kerio Lane will be closed from 17th November 2008 for approximately 2 weeks for essential drainage works.</p>	Clerk Clerk
162/2008	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Minute 150a/2008 refers. Cllr. Gilbert reported that a grant of £50,000 had been secured. An order for</p>	

	<p>the play equipment will be placed shortly. Cllr. Webb expressed concern about one piece of equipment, which has a limit of three children using it at any one time, and pointed out this couldn't be monitored. It was felt that a sign stating this could be installed. Cllr. Stone suggested utilising the existing fence to define the Play School's allocated plot.</p> <p>b. <i>St Minver Pre-School</i> – Minute 150b/2008 refers. The final version of the lease has not yet been received from the Solicitor.</p> <p>c. <i>Trewint Toilets</i> – Minute 150e/2008 refers. There was no quotation from Mr Mark Meneer, regarding an upgrade of the gents' toilets, as he had been on leave. Members commented on how well the toilets are being kept.</p> <p>d. <i>Scout Hut</i> – it was noted NCDC have requested the applicant (Mr Alex Roads) to provide a relevant Agricultural Holdings Certificate, in respect of the planning application to extend the hut.</p> <p>e. <i>Football Club</i> – Mr Roy Birchwood advises the Club will be dealing with cutting back the grass and hedges around the pitch. He asks for Members ideas on dealing with animal faeces and suggested a further sign. Members could not see the value in this, but will keep a watching brief.</p>	
163/2008	<p><u>Environmental Matters</u> –</p> <p>a. <i>Rock to Brae Hill</i> – Minute 151a/2008 refers. Mr Jolyon Sharpe, NCDC Beach Ranger, advises that “...if the community or parish were to organise and run an event (to clean-up the beach) they would be happy to assist in providing equipment and some staff.” No further action to be taken on this item.</p> <p>b. <i>Porthilly Footpath</i> – Minute 151b/2008 refers. The Clerk reported there had been no response from the landowners, regarding the request to cut back the overgrown hedges.</p> <p>c. <i>Benches</i> – Minute 151c/2008 refers. Council to review bench provision in the parish, to include any repair work required and to compile a definitive list of benches in the parish. Due to lack of time, this item was deferred to the December Meeting.</p> <p>d. <i>Daymer Bay</i> – Council to consider a letter requesting consideration be given to improving access for wheelchair users by (1) the disabled parking area be moved to improve the view and (2) keeping the gully and steps clear of debris. Due to lack of time, this item was deferred to the November Meeting.</p>	
164/2008	<p><u>Remembrance Service</u> – it was AGREED Cllr. Stone will attend the service and lay the poppy wreath.</p>	Cllr. Stone
165/2008	<p><u>Doctor's Medicine Dispensing Service</u> – Members noted that the Lowlands will not be affected by the loss of a dispensing service and declined to support the campaign to retain this service.</p>	
166/2008	<p><u>Documentation</u> –</p> <p>a. <i>Trees</i> – CCC's Parish Tree Warden scheme and the Great Trees of Cornwall Project. The Clerk to provide details to Cllr. Gilbert.</p> <p>b. <i>NCDC Building Control</i> – newsletter October 2008.</p> <p>c. <i>Planning SI 2008/2362</i> – copy will be circulated at the November Meeting.</p>	Clerk Clerk

	<ul style="list-style-type: none"> d. <i>Cornwall Association of Local Councils</i> – newsletter October 2008. e. <i>NCDC Local Development Framework</i> – the North Cornwall LDF has been suspended. Reports, following consultation, can be viewed on www.ncdc.gov.uk, follow the links to "... LDF Consultation Results". 	
167/2008	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Cornwall Association of Local Councils AGM</i> – Monday, 24th November 2008. 7.30pm, Council Chamber, New County Hall. b. <i>Footpath Meeting</i> – 5th November 2008 @ 12 noon. Cllrs. Mould and Stone to meet with Messrs. Tom Fletcher and Dave Woods, CCC and Mr Danny Burnett. c. <i>St Minver Highways and Road Safety Group</i> – Friday 21st November 2008 @ 2 pm to be held at Carruan Farm Centre, Polzeath. 	
168/2008	<u>Information Only/Future Agenda Items</u> : – none.	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st December 2008